

# Memorandum

TO: Board of Trustees and Commencement Ceremony Dignitaries

FROM: Ron Travenick, Vice President, Student Development

DATE: May 6, 2009

RE: Information for Platform Party – Commencement Ceremony, May 21, 2009

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Attached you will find the following information:

- 1) Commencement Program
- 2) Instructions for the Platform Party
- 3) Alignment and Seating for the Platform Party
- 4) PA Techniques (if applicable)

Please review these materials prior to the ceremony. If there are any questions, please let me know.

The Platform Party members should come to Room 3201 before 6:30 p.m. The processional will be formed no later than 6:45 p.m.

Everyone is invited to the ASOC-sponsored reception after the ceremony to celebrate with the graduates of the 42<sup>nd</sup> Commencement!

Attachments

**Forty-Second Commencement**  
Thursday, May 21, 2009 – 7:00 p.m.  
Stephen E. Epler Gymnasium  
Order of Commencement

Processional .....	Ohlone Brass Ensemble Mr. Phillip Zahorsky, <i>Conductor</i>
Standard Bearer .....	Mr. Andrew Galvan <i>Ohlone Indian Descendent</i>
Anthem: <i>America the Beautiful</i> ..... <i>(Audience will please stand and join in singing.)</i>	Mr. Dennis L. Keller, <i>Director</i>
Welcome.....	Dr. Gari Browning <i>President, Ohlone College</i>
Message from the Associated Students..... of Ohlone College	Ms. Jackie McCulley <i>President, ASOC</i>
Presentation of Outstanding Alumna Award .....	Mr. Bob Bradshaw <i>President, Faculty Senate</i>
Ms. Rumiko Nozaki Olson	
Presentation of Valedictorian Award.....	Mr. Rich Watters <i>Vice Chair, Board of Trustees</i>
Mr. Eric Dorman	
Presentation of Candidates for Degrees .....	Dr. James Wright <i>Vice President, Academic Affairs</i>
Conferring of Degrees.....	Mr. John Weed <i>Chair, Board of Trustees</i>
Reading of Student Names.....	Mr. Mike Calegari <i>Vice President, Administrative Services</i>
	Mr. Ron Travenick <i>Vice President, Student Development</i>
Closing of Ceremonies.....	Dr. Gari Browning <i>President, Ohlone College</i>
Recessional .....	Ohlone Brass Ensemble Mr. Phillip Zahorsky, <i>Conductor</i>

**RECEPTION HONORING GRADUATES**

In the Palm Bosque  
Sponsored by the Associated Students of Ohlone College

*America the Beautiful*

*Words by Katharine Lee Bates*  
*Melody by Samuel Ward*

O beautiful, for spacious skies, for amber waves of grain,  
For purple mountain majesties above the fruited plain!  
America! America! God shed his grace on thee,  
And crown thy good with brotherhood, from sea to shining sea.

O beautiful, for patriot dream that sees beyond the years,  
Thine alabaster cities gleam undimmed by human tears!  
America! America! God shed his grace on thee,  
And crown thy good with brotherhood, from sea to shining sea.

**FORTY-SECOND ANNUAL COMMENCEMENT EXERCISES  
EPLER GYMNASIUM  
THURSDAY, MAY 21, 2009, 7 P.M.**

**INSTRUCTIONS FOR PLATFORM PARTY AND FACULTY**

**PLEASE READ BEFORE GRADUATION CEREMONY**

1. Academic attire will be available **in the quad outside the third floor of Building 1 across from the Bookstore** beginning at 5:00 p.m. **Academic attire for board members and deans will be available in room 3201.**
2. Platform party and faculty assemble outside in the quad. **Please be on time.**
3. At exactly 6:40 p.m. align by twos in the quad and divide into two groups: platform party and faculty. Platform party will lead followed by the faculty. To ensure a line of sight to the interpreter, Deaf faculty will precede all others.  
  
Leaders for the platform party will be President Browning and Mr. John Weed.  
Leader for the faculty is Cynthia Katona.
4. **At 6:45 p.m. the Platform Party and the faculty will proceed to the gym. Route is to be determined based on the status of walkways due to campus construction. Staff will assist.**
5. At 7 p.m. sharp, the processional begins. The platform party will lead all others into the gymnasium. **FACULTY WILL ENTER THE GYM IN SINGLE FILE. As a faculty row of chairs is filled, the people in that row are to be seated.** Graduates will follow the faculty in single file formation.
6. After all graduates have been seated, Mr. Dennis Keller will instruct everyone to rise for the singing of the anthem.
7. President Browning opens commencement; welcomes graduates, guests, and staff; and gives message to the graduates.
8. Ms. Jackie McCulley, ASOC President, makes brief remarks of congratulations.
9. Mr. Bob Bradshaw, Faculty Senate President, presents the Outstanding Alumna Award.
10. Mr. Rich Watters, Vice Chair of the Board of Trustees, presents the Valedictorian Award. The Valedictorian accepts the award.
11. Dr. Jim Wright presents the graduates to Mr. John Weed, Chair of the Board of Trustees, indicating that graduates have completed all the requirements of the Board of Governors of the California Community College District for the Associate Degrees.

12. Mr. Weed accepts the class on behalf of the Board of Trustees and "confers" the degrees. After conferring of degrees, the individual presentation of diplomas (and Nursing, Respiratory Therapist, and Physical Therapist Assistant pins) begins.
13. After all individual presentations have been made Mr. Ron Travenick gives instructions to all about how to exit the gymnasium.
14. Dr. Browning closes the ceremonies with an invitation to the reception in the Palm Bosque. The Platform Party will leave the stage and exit down the sides of the floor.
15. The platform party leads the faculty out the east doors (the same doors you entered). Graduates will be instructed to exit through the same doors.
16. **THE RECESSIONAL PROCEEDS DIRECTLY OUT OF THE EAST DOORS. ONCE OUTSIDE THE GYM, PROCEED QUICKLY TO THE PALM BOSQUE TO AVOID CROWDING.**
17. There is a reception for graduates, staff, and guests in the Palm Bosque sponsored by the Associated Students of Ohlone College.
18. **THANK YOU** for accomplishing this without rehearsal! Best wishes for an enjoyable summer!

Please note:

- The platform will be located at the WEST end of the gym, facing EAST.
- Special guests of the Outstanding Alum and Valedictorian will be seated in a row in front of the faculty and student section.
- If you know of any graduates or guests who use a wheelchair or need special seating, please call (510) 659-6262.
- There will be a section in the bleachers near the platform for guests who are Deaf or need special accommodations (there will be signs).
- **Please return your robe to the quad. There will not be a table in the Palm Bosque for robe return.**
- We welcome your comments about and ideas for future commencement ceremonies.

NOTE: Children are welcome but, due to space and safety constraints, we do not allow strollers in the gymnasium. There will be a stroller parking lot near the gym doors.

jmr/gradinstrfac

## OHLONE COLLEGE

### PLATFORM PARTY - GRADUATION 2009

stage LEFT to RIGHT facing the graduates

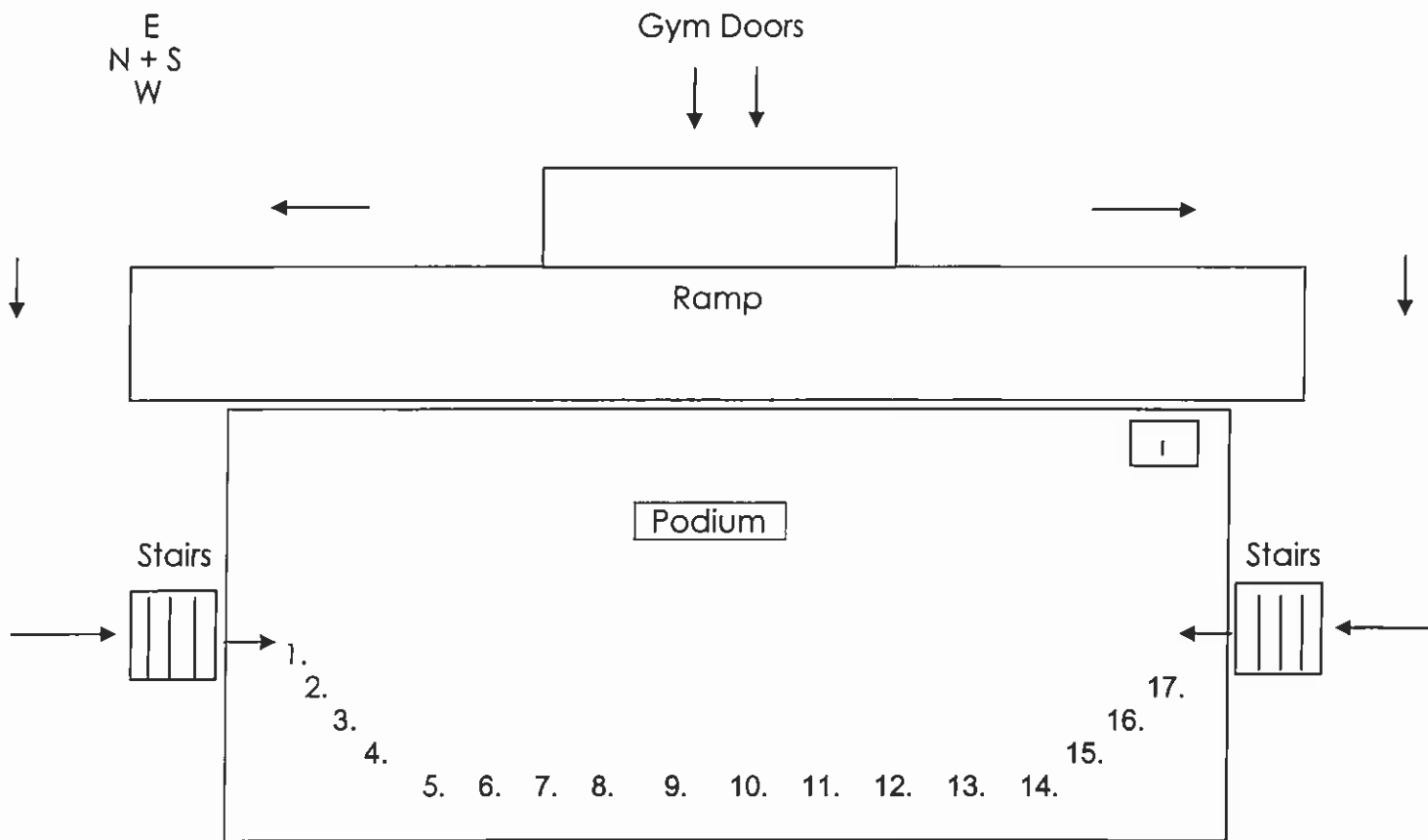
Dr. Leta Stagnaro	ASSOCIATE VICE PRESIDENT, NEWARK CENTER FOR HEALTH SCIENCES AND TECHNOLOGY
Dr. James Wright	VICE PRESIDENT, ACADEMIC AFFAIRS/ DEPUTY SUPERINTENDENT
Mr. Bill McMillin	MEMBER, BOARD OF TRUSTEES
Mr. Greg Bonaccorsi	MEMBER, BOARD OF TRUSTEES
Mr. Garrett Yee	MEMBER, BOARD OF TRUSTEES
Ms. Rumiko Nozaki Olson	OUTSTANDING ALUMNA
Mr. Bob Bradshaw	PRESIDENT, FACULTY SENATE
Ms. Jackie McCulley	PRESIDENT, ASSOCIATED STUDENTS
Dr. Gari Browning	PRESIDENT/SUPERINTENDENT
Mr. John Weed	CHAIR, BOARD OF TRUSTEES
Mr. Rich Watters	VICE CHAIR, BOARD OF TRUSTEES
Mr. Eric Dorman	VALEDICTORIAN
Ms. Teresa Cox	MEMBER, BOARD OF TRUSTEES
Mr. Nick Nardolillo	MEMBER, BOARD OF TRUSTEES
Ms. Lauren Baca	STUDENT MEMBER, BOARD OF TRUSTEES
Mr. Mike Calegari	VICE PRESIDENT, ADMINSTRATIVE SERVICES
Mr. Ron Travenick	VICE PRESIDENT, STUDENT DEVELOPMENT

**Graduation 2009**  
Platform Party = 17 people

Alignment upon entering the gym:

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|-------------------------|---------------------|
| Dr. Leta Stagnaro       | Mr. Ron Travenick   |
| Dr. Jim Wright          | Mr. Mike Calegari   |
| Mr. Bill McMillin       | Ms. Lauren Baca     |
| Mr. Greg Bonaccorsi     | Mr. Nick Nardolillo |
| Mr. Garrett Yee         | Ms. Teresa Cox      |
| Ms. Rumiko Nozaki Olson | Mr. Eric Dorman     |
| Mr. Bob Bradshaw        | Mr. Rich Watters    |
| Ms. Jackie McCulley     | Mr. John Weed       |
| Dr. Gari Browning       |                     |
| Mr. Andrew Galvan       |                     |

*Enter the gym in two rows via the East doors. Walk up the center isle to the stage. At the platform, divide with right row going right and left row going left, and proceed to the back of the stage and up the ramps to your seats on the stage.*



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|------------------------|---------------------|
| 1. Leta Stagnaro       | 10. John Weed       |
| 2. Jim Wright          | 11. Rich Watters    |
| 3. Bill McMillin       | 12. Eric Dorman     |
| 4. Greg Bonaccorsi     | 13. Teresa Cox      |
| 5. Garrett Yee         | 14. Nick Nardolillo |
| 6. Rumiko Nozaki Olson | 15. Lauren Baca     |
| 7. Bob Bradshaw        | 16. Mike Calegari   |
| 8. Jackie McCulley     | 17. Ron Travenick   |
| 9. Gari Browning       |                     |