

OHLONE COMMUNITY COLLEGE DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Gari Browning

DATE: June 10, 2009

SUBJECT: Administrative Reorganization

PE & Athletics – Move from Student Services to Academic Affairs

Having PE & Athletics in Student Services sends the message to the public and to students that these are student activities rather than academic programs. The recent push by the Legislative Analyst Office underscores this misperception. Student athletes are students first; the primary reason we have athletic programs is to provide an educational pathway for students who are engaged at the start of their higher education by athletics. As such, it is important to have PE & Athletics under the domain of Academic Affairs. Once housed there, I will make additional smaller changes related to the career education and workforce development area. These changes will be designed to assuage any budgetary cuts in funding to that area while preserving programs.

DSPS—Move from Deaf Studies in Academic Affairs to Student Services

When I arrived, DSPS was under the Dean of Deaf Studies in Academic Affairs. DSPS is a categorically funded special program for disabled students while Deaf Studies is an academic program leading to a degree. DSPS is more appropriately managed by Student Services where there is great expertise with categorical and other requirements.

Institutional Research & Planning—Move from Academic Affairs to President

Since Institutional Planning is a primary responsibility of the college President, it works best to have personnel that support that function report to the President. I have moved other pieces of this position to appropriate areas; for instance, enrollment reports will now be a function of Admissions and Records in Student Services. Curriculum support, the class schedule, the college catalog will remain in Academic Affairs, and Civic Center Rentals will move to Purchasing in Administrative Services.

Economic Development/Community Education/Contract Education—Centralize

With the recent emphasis on career training and the indications from our own Environmental Scan, I will be centralizing these functions under AVP Leta Stagnaro.

Human Resources—Move from Administrative Services to President; elevate Chief HR Officer from Dean to AVP

HR is a critical service for the college and is relied on for key aspects of the college operation. It is important for the President and Vice Presidents to be in regular communication with the chief HR officer. The AVP will report to the President and be a member of the executive staff. The AVP will also be more competitive with the vice chancellor level jobs available in surrounding multi-college districts than the dean position.

RECOMMENDATION

The President/Superintendent recommends approval of this proposed administrative reorganization.