TO: Board of Trustees

FROM: Gari Browning

DATE: May 12, 2010

SUBJECT: Approve Purchase Order 9822 to Pacific Parking Systems, Inc

For some time now the parking permit dispensers in the parking lots of the Fremont campus have been malfunctioning. They are old and parts are nearly impossible to obtain. Reports must be downloaded in the field with obsolete handheld devices. The machines are manual and do not accept credit cards or make change. They have outlived their useful life and are not providing minimum levels of service to the students. It is time to replace them.

The Purchasing Department researched available new technology and determined that the Parking Pay Station model 400 flat rate pay and display permit machine was the best fit for the exact performance, operability, cost, and implementation requirements of the campus. They also provide many upgrades in service from our current machines, such as wireless connectivity, credit card acceptance, secure cash handling, and extensive on-line monitoring/reporting. Moreover, they can be customized to meet our changing needs in the future, such as adding “pay per stall” or time limitation features.

These products are included in the San Jose/Evergreen Community College District contract number B0004699 with Pacific Parking Systems, Inc as a result of their formal bid number 0110-06. The bid specified that pricing must include “labor to mount machine to existing pedestal, setup and program new machines and place into service, all necessary software with latest technology, and on-site staff training to operate.” The Ohlone Fremont campus needs 6 (six) new units.

Board Policy requires Board approval for all purchases in excess of the limits specified in Public Contract Code Section 20651 (currently $78,500.00.) Public Contract Code Section 20652 allows the District to purchase materials and equipment through other public agencies’ contracts, provided that “…the board has determined it to be in the best interests of the district…” Funds for this acquisition have been budgeted in Parking Fund 25, new equipment, under account code 25-0-20-69500-0000-56410.

RECOMMENDATION:

The President/Superintendent recommends that the Board of Trustees determine that it is in the best interests of the District to utilize the San Jose/Evergreen Community College District contract specified above and approve purchase order 9822 with Pacific Parking Systems, Inc. in the amount of $86,590.58 to be paid directly to the vendor for the purchase and installation of 6 (six) new parking permit dispensers.