BP 4230  Grading Symbols and Academic Record Symbols

Reference:  *Title 5, Section 55758 55023*
Board Approved: 11/09/05

Courses shall be graded using the grading system established by Title 5.
The grading system shall be published in the college catalog(s) and made available to students.

See Administrative Procedure #4230.

BP 4231  Grade Changes

References:  *Education Code Sections 76224 and 76232; Title 5 Section 55025*

The President/Superintendent shall implement procedures to assure the accuracy and integrity of all grades awarded by faculty. The procedures shall include, but not necessarily be limited to, the following:

- Assurance that in the absence of mistake, bad faith, fraud or incompetence, the grades awarded by faculty shall be final.
- Procedures for students to challenge the correctness of a grade.
- The installation of security measures to protect grade records and grade storage systems from unauthorized access.
- Limitations on access to grade records and grade storage systems.
- Discipline for students or staff who are found to have gained access to grade records without proper authorization or to have changed grades without proper authorization.
- Notice to students, faculty, transfer institutions, accreditation agencies and law enforcement agencies if unauthorized access to grade records and grade storage systems is discovered to have occurred.

Also see BP 3310 titled Records Retention and Destruction, AP 4231 titled Grade Changes, and BP/AP 5040 titled Student Records.
BP 4235  Credit by Examination

Reference:  Title 5, Section 55753 55050
Board Approved: 11/09/05

Credit may be earned by students who satisfactorily pass authorized examinations. Courses for which such credit may be obtained are identified by the code letters CE, GE and OE following the course description in the college catalog. The President/Superintendent shall establish administrative procedures to implement this policy in consultation with the Faculty Senate.

See Administrative Procedure #4235.

BP 4240  Academic Renewal

Reference:  Title 5, Section 55764 55044
Board Approved: 11/09/05

An enrolled student may petition to have previously recorded substandard academic performance excluded from GPA and units completed calculations if it is not reflective of a student's demonstrated ability. The President/Superintendent shall establish procedures that provide for academic renewal.

See Administrative Procedure #4240.