TO: Board of Trustees
FROM: Dr. Gari Browning
DATE: June 10, 2015

SUBJECT: Approval of Job Descriptions for CSEA (BP 2200):
1. Curriculum and Schedule Coordinator – 1 FTE/12 Months
2. Radio Station Technician – 1 FTE/12 Months

The District and respective unions regularly negotiate changes, deletions and/or creation of new job descriptions.

As a collective team, the District and CSEA teams worked together to update one existing job description, Curriculum and Schedule Coordinator, to increase the FTE from .75 to 1.0 and to revise duties to support the Student Success Act and current needs of the District; and to revise the FTE of one existing job description, Radio Station Technician, to increase from .75 to 1.0 FTE.

RECOMMENDATION

The President/Superintendent recommends the approval of the revised job descriptions.