DATE: July 16, 2015

This proposal between Alameda County Water District (ACWD) and the Ohlone Community College District utilizes verbal and written arrangements the parties have made for the offerings described below:

1. Program Description

   1.1 Not-for-credit Course(s) (12):
      Fundamentals of Supervision & Leadership (4 hours)
      Basic Writing for Managers (16 hours)
      Basic Computer Applications (including MS Office) (16 hours)
      Decision Making & Problem Solving (4 hours)
      Time Management (4 hours)
      Conflict Resolution (4 hours)
      Team Building (4 hours)
      Managing Organizational Change (4 hours)
      Communication in the Workplace (4 hours)
      Attitude in the Workplace (4 hours)
      Stress Management (4 hours)
      Values & Ethics (4 hours)

   1.2 Instructor(s): Elisa Webb (Writing and Computer Applications) and To be determined

   1.3 Dates/Times: Tuesdays and Thursdays, 8:00am-10:00am
      Computer Applications: Sept. 8, 10, 22, 24, Oct. 6, 8, 20, 22
      Basic Writing: Nov. 3, 5, 17, 19, Dec. 1, 3, 15, 17
      Remaining workshops TBD, starting in 2016

   1.4 Group Size: Maximum 25 (Maximum 10 for the Computer and Writing courses)

   1.5 Location: Alameda County Water District
      4388 S. Grimmer Blvd. Fremont, CA
      94538

   1.6 Program Manager: Bonnie Roland. 510-668-4220

   1.7 Additional Inclusions:
      Initial training consultation
      30 minute 1 on 1 writing assessment (1 per student, max 10 students)
      Customized curriculum development, specific to the ACWD
      One (1) Feedback/Review with Ohlone Administration and ACWD Management
      Participant Surveys Conducted by Ohlone for Each Course (12)
      Attendance Records Maintained and Provided by Ohlone to ACWD

2. Consideration

The offering that is the subject of this Agreement shall be for the exclusive benefit of Alameda County Water District and shall be open to its designees only. Ohlone College shall not receive any State support for the classes. In consideration for the instructional and related services provided by Ohlone College, Alameda County Water District agrees to pay $39,000.00 as determined below:
2.1 12 Class Supervisory Training Program: 10 classes at $2,625.00/class........$26,250.00
     1 class at $6,000.00/class.............$6,000.00
     1 class at $6,750.00 /class.............$6,750.00

3. Cancellation

3.1 Ohlone College retains the right to cancel a course offered under this Agreement no later than
14 days before the first meeting of the course. If Ohlone College cancels a course, Alameda
County Water District shall not be liable for any payments to Ohlone College.

3.2 Alameda County Water District retains the right to cancel a course offered under this
agreement no later than 14 days before the first meeting of the course.

4. Additional Terms

4.1 Alameda County Water District agrees not to contract independently with the Workforce
Development trainer(s) for a period of one year after the completion of the training.

5. Notices

Any notice or correspondence required by this Agreement shall be delivered personally by email, United
States Mail, or Fax transmittal as follows:

For the institute:
Kate Giuffra
Director, Community Education and Workforce Development
Ohlone College
43600 Mission Blvd. Fremont, CA
94539
(510) 979-7597

For the Agency:
Bonnie Roland
Alameda County Water District
43885 S. Grimmer Blvd. Fremont, CA
94538
510-668-4220

6. Invoices

Ohlone College will invoice Alameda County Water District based on the following schedule:
$19,500.00 (1/2 total cost) billed upon first day of class
$19,500.00 (1/2 total cost) billed TBA
Invoices are payable within 30 days.

7. Non-Discrimination

Neither party to the Agreement shall, on the basis of ethnic group identification, religion, age, sex, color or
physical or mental disability unlawfully deny any person the benefits of or unlawfully subject any person to
discrimination in the operation of this Agreement.

AGENCY
On behalf of Alameda County Water District
By: ____________________________
Date: 7/20/15

INSTITUTE
On behalf of the Ohlone Community College District
By: ____________________________
Date: 8/4/15