EXHIBIT “A”
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant’s entire Proposal is not made part of this Agreement.

Consultant shall provide the services set forth herein, as well as any incidental service necessary for the full and adequate completion of Project in strict accordance with all local, state and federal laws rules and regulations, including but not limited to, the State Building Code, California Code of Regulations, Title 24 and Instructions of Division of the State Architect (“DSA”), Statement of Structural Tests and Special Inspections, (form DSA 103 or more current version), and instructions included herein. Inspector shall comply with all the requirements of a DSA project inspector including, without limitation, all the requirements included and/or referenced in the following forms:

1. Form DSA IR 17-1 through 17-10, as applicable, Structural Tests and Special Inspection.
3. DSA 152 Manual.

Special Inspectors and testing staff shall be prepared to attend Project progress meetings and other specially called meetings as determined by the Project Inspector.

Consultant shall respond to the Project Inspector’s scheduling and coordination for Inspections and for Sampling and Testing services.

Consultant shall report all project-related activities to the Project Inspector and perform work under the supervision of the design professional in general responsible charge. Consultant shall prepare daily and/or Individual occurrence reports of Special Inspections and Testing results on previously approved forms and provide sufficient copies to the Project Inspector on the same day the inspections were performed for his/her distribution to the Construction Contractor and Architect. Daily special inspection reports must be submitted in a timely manner such that construction is not delayed and not to exceed 14 days from the date the special inspections were performed. The reports are to be submitted to DSA, architect, structural engineer, Project Inspector and District.

Consultant shall immediately submit reports of materials or work not conforming to the requirements of the DSA-approved construction documents to the DSA, architect, structural engineer, Project Inspector and District.

Consultant shall submit an interim Verified Report (form DSA 292 or more current form) to the DSA electronically and a copy to the Project Inspector for each of the applicable eight sections of form DSA 152 prior to the Project Inspector signing off that section of the project inspection card.

Consultant shall submit Verified Reports (form DSA 292 or more current form) to the DSA, Project Inspector, District and design profession in responsible charge if any of the following events occur: (1) within 14 days of the completion of the special inspection work, (2) work on the Project is suspended for a period of more than one month, (3) the services of the Consultant are terminated for any reason prior to completion of the Project, or (4) DSA requests a Verified Report.