

OHLONE COMMUNITY COLLEGE DISTRICT
Ohlone College
Fremont Campus, Building 18
43600 Mission Boulevard, Fremont, CA

Minutes of Citizens Oversight Committee
September 15, 2008

MEMBERS PRESENT: Lauren Baca, Theodore Bresler, Karen Bridges, Shirley Buschke, Steven Chan, Bhaskar Chaudhari, Andrew MacRae, Frank Pirrone, Jack Rogers, Rakesh Sharma, Dennis Wolfe

MEMBERS ABSENT: None

GUESTS: Teresa Cox, David Sheen

MANAGEMENT/STAFF PRESENT: Mike Calegari, Vice President, Administrative Services
Don Eichelberger, Bond Manager
Arti Damani, Bond Accountant
Patrice Birkedahl, Director, College Advancement
Kelly Abad, Executive Assistant, Administrative Services

OPEN MEETING: The meeting was called to order by Jack Rogers at 6:40 p.m.

COMMUNICATIONS FROM THE AUDIENCE: None

SCHEDULED ITEMS:

1. **Tour of the Student Services Building**
The Student Services Building Construction Manager, Ethan Clifton, took the committee on a tour of the unfinished building. The members present included Lauren Baca, Karen Bridges, Shirley Buschke, Steven Chan, Bhaskar Chaudhari, Andrew MacRae, Frank Pirrone, Jack Rogers, and Rakesh Sharma.
3. **Introduction of new committee members**
The two newest committee members, Lauren Baca and Rakesh Sharma, were introduced to the group. All committee members introduced themselves individually as well.
4. **Review and Approval of Minutes**
The minutes were not yet approved from the March 17, 2008 meeting. The minutes from the June 16, 2008 meeting cannot be approved due to not having a quorum.
5. **Approval of Agenda**

Agenda items 2, 7 and 11 were removed from the agenda. Agenda approved.

6. **Committee Members' Attendance Report**
For information only. Each member reviewed their own attendance and approved.
8. **Selection of Committee Chair and Co-Chair**
This committee's structure could end in 2010 if no other Bond Measures are passed. Recommendations were made for the Chair and Vice-Chair. Steven Chan was nominated for Committee Chair.
Motion / MacRae / **Seconded** / Wolfe
Andrew MacRae was nominated for Vice-Chair.
Motion / Rakesh / **Seconded** / Wolfe
9. **Review of the Fourth Quarter Financial and Bond Report**
Don Eichelberger gave an overview of the year end Bond Report. To date the budget is \$161,458,000 and the expenditures equal \$139,783,341. He also gave a short update on the grants that have been received. Bond Projects 1, 2, 3, 4, 5 were mentioned, but the majority of activity will be in Bond Project 3, which is for the Fremont Campus.
10. **Bond Project Timelines**
Don Eichelberger gave an overview and chart of the projected timelines for the current bond projects. Information Technology is starting early to get computers and servers ordered. He also spoke of lab renovations and the need for funds for renovating vacated space. Other projects that were mentioned include push to talk phones and the PG&E project which will require a shutdown of power for 3 days over the holiday break.
11. **Update on the Student Services Building Bond Project**
Lucky Lofton spoke about the tour of the SSB building. The expected completion date is scheduled for Mid-May 2009. The Student Services Building will most likely be rated a Silver Leed building.
12. **Review, Approval and Scheduling of Annual Report Presentation to the Board of Trustees**
Patrice Birkedahl showed a preview of the 2007-2008 Annual Report. Feedback was giving from the committee to staff. Anymore changes or feedback will go through the Chair and Vice Chair to Mr. Mike Calegari. The Committee's Annual Report will be presented to the Board of Trustees at their October 8, 2008 meeting. The Report was approved with minor changes.
Motion / Rakesh / **Seconded** / Wolfe
13. **Committee Rules and Regulations (no discussion)**
14. **Evaluation of Current Meeting**
A request was made for slides or pictures of the Student Services Building to be presented.
15. **Topics for Next Meeting**
Approval of Minutes from March 17, 2008 and September 15, 2008 meeting

Committee Members Attendance Report
First Quarter Financial and Bond Report
Proposed Meeting Schedule for 2009
Update of SSB with Presentation

ADJOURNED: 7:55 p.m.