

OHLONE COMMUNITY COLLEGE DISTRICT  
Ohlone College  
Fremont Campus, Room 1407  
43600 Mission Boulevard, Fremont, CA 94539

Minutes of Citizens Oversight Committee  
June 15, 2009

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**MEMBERS PRESENT:** Lauren Baca, Theodore Bresler, Karen Bridges, Shirley Buschke, Steven Chan, Andrew MacRae, Rakesh Sharma

**MEMBERS ABSENT:** Bhaskar Chaudhari, Frank Pirrone, Jack Rogers, Dennis Wolfe

**GUESTS:** none

**MANAGEMENT/STAFF PRESENT:**  
Gari Browning, President/Superintendent  
Mike Calegari, Vice President, Administrative Services  
Don Eichelberger, Bond Manager  
Arti Damani, Bond Accountant  
Lucky Lofton, Director of Facilities  
Kelly Abad, Executive Assistant, Administrative Services  
Margaret Moe, Capital Projects Coordinator

**OPEN MEETING:** The meeting was called to order by Steven Chan at 6:07 p.m. Steven Chan also introduced Margaret Moe, Capital Projects Coordinator to the committee.

**COMMUNICATIONS FROM THE AUDIENCE:** None

**SCHEDULED ITEMS:**

1. **Student Services Building Tour – Fremont Campus**  
Committee Members, Steven Chan, Karen Bridges, Shirley Buschke, Theodore Bresler and Rakesh Sharma participated in the Student Services Building Tour held by Lucky Lofton, Don Eichelberger and Ethan Clifton. The Committee Members who took the Student Services Building Tour all acknowledged witness to the building's progress towards completion.
2. **Review and Approval of March 16, 2009 Minutes**  
The minutes were approved.  
**Motion** / Chan / Moved / MacRae / Seconded / Buschke / Abstained / Bresler
3. **Approval of the Agenda**  
The agenda was approved as presented.  
**Motion** / Bresler / All in favor
4. **Committee Members' Attendance Report**  
For information only. No comments from committee.
5. **Review of the Third Quarter Financial and Bond Report**

Don Eichelberger gave an overview of the Third Quarter Bond Report. The report is in the same format as usual. The amounts that Don has shown correlate 100% with accounting and bond records. 97% of the bond monies have been expended and/or committed. The amount yet to be committed is about \$4 million. The district is attempting to close out Newark by September 1<sup>st</sup>.

There was a question about the ability to monitor how much energy is being used and saved. PGE does an annual audit. They had us at an incorrect rate schedule at the beginning, but that has been fixed. There is a possibility of putting meters in to measure the usage for real time billing. The solar panels have a guarantee of 25 years, with 80% performance at 20 years.

The District is currently discussing finishing and closing the Measure A Bond. There is discussion on the proper projects to finish the bond, such as interior renovations of building 1 because of the secondary effects of Student Services moving to the Student Services Center. There are some old homes on the near the parking lots that could be demolished for more parking. Other issues that need to be addressed are ADA, pathways, Secondary Effects, Building 8 renovations, and the vacating of buildings 1, 14, 15, 16, and 17.

A question whether there is a set sunset (date) on the end of the bond. In the last three years 85% of the bond funds have been spent. This is now a transition phase until the next Bond election of 2010.

**6. Citizen's Bond Oversight Website Update**

Margaret Moe presented the group with the renovated Bond website. The site captures the Newark Center project, the Student Services Center project and other miscellaneous bond projects. The website is essentially a time capsule of what the District has achieved with Bond funds. Suggestion and comments on the content should be routed through the chair and then to staff.

**7. Bond Projects Update**

Don Eichelberger gave an update on the Newark Center. Way finding signage is to be completed. Bollards and fire lanes are finished. DSA needs to be closed out and Margaret is currently working on it. Dr. Gari Browning mentioned that the District was presented the LEED Platinum certificate.

The District is attempting to achieve substantial completion for the Student Services Center. The inspector of Record is on the ball to make it a legal building in the next couple of days. The student services staff will start moving on July 9<sup>th</sup> and will take three weeks to complete. Final completion will take place after all the punch list items have been done. The Bond Oversight Group would like to make sure that staff archives pictures. The District is currently achieving LEED Gold for the new Student Services Building. It is more and more common to have a LEED rated newly constructed building.

The committee would like to have an update on safety projects and a graphical timeline of what has been started and completed.

**8. 2008-2009 Annual Report Preparation**

Mike Calegari discussed the preparation of the Annual Report for the 2008-2009 fiscal year. A picture of the committee will be taken at the next meeting. The Student Services Center will be complete and the grand opening is scheduled for September 9, 2009.

9. **Bay 10 District Audit Reports**  
This agenda item will reconvene at the September meeting.
10. **Selection of Committee Chair and Co-Chair**  
In the past, the chair has served for two 1 year terms. Steve Chan was recommended as Chair for an additional year and Andrew MacRae shall serve as Vice-Chair an additional year.  
**Motion** / Sharma / Seconded / Bridges
11. **Committee Rules and Regulations**  
No comments from committee.
12. **Evaluation of Current Meeting**  
No comments from committee.
13. **Topics for Next Meeting**  
Fourth Quarter Financial and Bond Report  
2008-09 Annual Report Draft  
Student Services Building Update  
Bond Update with the

ADJOURNED: 7:37 p.m.