

OHLONE COMMUNITY COLLEGE DISTRICT
Citizens Bond Oversight Committee Meeting
Fremont Campus, Room 7101
43600 Mission Boulevard, Fremont, CA 94539

Minutes of Citizens Oversight Committee
June 20, 2011

MEMBERS PRESENT: Kevin Feliciano, Brad Hatton, Frank Pirrone, Rakesh Sharma, Dennis Wolfe

MEMBERS ABSENT: none

GUESTS: Don Eichelberger, Stegeman & Kastner, Measure A Bond Manager
Mac McGinnis, Gilbane/EIS, Measure G Bond Manager
Casey Michaelis, Gilbane/EIS, Measure G Bond Manager
Ann Kennedy, Gilbane/EIS, Measure G Bond Manager
Dustin Notarianni, Gilbane/EIS, Measure G Bond Manager

OCCD STAFF PRESENT: Dr. Gari Browning, President/Superintendent
Mike Calegari, Vice President, Administrative Services
Lucky Lofton, Director of Facilities
Joanne Schultz, Dean of Business Services
Arti Damani, Bond Accountant
Kelly Abad, Assistant to the V.P., Administrative Services

OPEN MEETING: The meeting was called to order by Mike Calegari at 6:04 p.m.

**COMMUNICATIONS
FROM THE AUDIENCE:** None

**COMMUNICATIONS
FROM THE COMMITTEE:** None

SCHEDULED ITEMS:

1.

Committee Introductions

The bond oversight committee and attendees introduced themselves. Dennis Wolfe arrived late at 6:27 p.m. The new committee consists of 5 members. Representations are as follows:

- Frank Pirrone – Business Organization
- Rakesh Sharma – Foundation
- Kevin Feliciano – ASOC
- Dennis Wolfe – Tax Payers Association
- Brad Hatton – At Large

To be in compliance with Prop 39, the District needs to have a representative from a Senior Citizens' Organization. The Ohlone CBOC by-laws call for 1 more At Large representative as well. The District will be actively recruiting for these two seats and is hopeful to have those filled by the next meeting in September.

- 2. Approval of the Agenda**
The agenda was approved with modifications. Discussion of items 1 and 2 were deferred until the arrival of Dennis Wolfe. Item number 5 was moved just before item number 3.
Moved / Rakesh / **Seconded** / Feliciano / **All in Favor**
- 5. Gilbane/EISPro Introduction**
Gilbane/EISPro serves as the Bond Program Managers for the District's Measure G General Obligation Bond. The team includes:
Mac McGinnis – Principal in Charge
Casey Michaelis – Program Director
Ann Kennedy – Financial Manager
Dustin Notarianni – Program Manager (day to day)
- 3. Selection of Chair & Vice Chair**
Mike Calegari asked if the group would like to vote for the Chair and Vice Chair at the current meeting or at the next meeting. The District is actively soliciting new members for the Bond Oversight Committee and it is anticipated that the committee membership will be full at the next meeting.

Chair and Vice Chair will be appointed at the September meeting.
Moved / Sharma / **Seconded** / Pirrone / **All in Favor**
- 4. Term Selections**
Term selection will be done at the September meeting.
Moved / Sharma / **Seconded** / Pirrone / **All in Favor**
- 6. Review of the First Quarter Financial and Bond Report**
The financial report shows unallocated funds and not much has changed. It is anticipated that the Measure A bond will close by the end of the 2011 year. The District is currently working with DSA to close out projects. The end of the Measure A bond is in sight.
- 7. Bond Projects Update**
Don Eichelberger gave an update and presentation of the current projects.

 - Chemistry Modulares – Modulares are pretty much complete. Equipment should be moved in during August. Parking lot/handicap parking will be complete by the time the semester starts.
 - Below Grade Water Intrusion – Heavy demolition taking place over the summer, including fountain at building 1. Waterproofing buildings to prevent water from coming back into the buildings.
 - Concrete Finish – Facilities Committee has chosen a smooth finish concrete as a design standard going forward.
- 8. 2010-2011 Annual Report Preparation Update**
The CBOC has an obligation to report out what has taken place with regards to the bond over the last year. Staff will work on the report over the summer and bring a draft back to the September meeting.

9. Schedule of Upcoming Meetings

The committee did not vote on future meetings with the exception of September 19, 2011.

10. Evaluation of Current Meeting

Mike Calegari announced that he will be retiring from the District on August 2nd and that it has been a pleasure working with the Citizens Bond Oversight Committee.

11. Topics for Next Meeting

It was asked that a partial list of Measure G projects be brought to the next meeting.

Mike Calegari concluded the meeting.

ADJOURNED: 6:59 p.m.