

NEW CLUB CHARTER FORM

NEW CLUB CHARTER/CONTRACT FOR: **FALL** **THROUGH SPRING**

Club Name: _____

Club President: _____ Email: _____

Phone: _____

Purpose of Club:

Anticipated club activities for this semester: _____

On behalf of the Club members, I apply for recognition for our Club.

Signature, Club President: _____ Date: _____

I agree to serve as advisor to this Ohlone Student Club and to abide by the Club Constitution and Ohlone College policies and guidelines.

Club Advisor: _____ Room No.: _____

Signature, Advisor: _____ Phone: _____

I certify that ICC has recognized this new Student Club and has granted them recognition on said date.

Approved, Director of Campus Activities

Date:

We know that we are responsible for ensuring that our club knows and adheres to ICC policies and procedures, and relevant District policies as stated in the Ohlone Catalog, Schedule of Classes, and ICC Handbook.

Please print: NAME, STUDENT ID#, TELEPHONE #, EMAIL, and then add your SIGNATURE*

1. _____
2. _____
3. _____
4. _____
5. _____

*Signature indicates agreement to allow phone number and email to be given to Ohlone Faculty, Staff, students, and off-campus persons/groups (including press and media personnel) seeking Club information.

Please be advised of the following Approval Process (approximately 2 weeks):

- 1) Submit this form to Campus Activities no later than 5 school days before an ICC meeting.
- 2) Approval of contract will be considered at the ICC meeting following submission of form.
- 3) Recognition vote will be taken at the second ICC meeting following submission of form.
- 4) Upon turning in this form, a new club has 20 academic-days to submit a copy of its constitution to the Campus Activities Office.