

# NEW CLUB CHARTER FORM

NEW CLUB CHARTER/CONTRACT FOR: **FALL 2004 THROUGH SPRING 2005**

Club Name: \_\_\_\_\_

Club President: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Purpose of Club: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Anticipated club activities for this semester: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*On behalf of the Club members, I apply for recognition for our Club.*

Signature, Club President: \_\_\_\_\_ Date: \_\_\_\_\_

*I agree to serve as advisor to this Ohlone Student Club and to abide by the Club Constitution and Ohlone College policies and guidelines.*

Club Advisor: \_\_\_\_\_ Room No.: \_\_\_\_\_

Signature, Advisor: \_\_\_\_\_ Phone: \_\_\_\_\_

*I certify that ICC has recognized this new Student Club and has granted them recognition on said date.*

\_\_\_\_\_  
Approved, Director of Campus Activities

\_\_\_\_\_  
Date:

We know that we are responsible for ensuring that our club knows and adheres to ICC policies and procedures, and relevant District policies as stated in the Ohlone Catalog, Schedule of Classes, and ICC Handbook.

Please print: NAME, STUDENT ID#, TELEPHONE #, EMAIL, and then add your SIGNATURE\*

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

\*Signature indicates agreement to allow phone number and email to be given to Ohlone Faculty, Staff, students, and off-campus persons/groups (including press and media personnel) seeking Club information.

**Please be advised of the following Approval Process (approximately 2 weeks):**

- 1) Submit this form to Campus Activities no later than 5 school days before an ICC meeting.
- 2) Approval of contract will be considered at the ICC meeting following submission of form.
- 3) Recognition vote will be taken at the second ICC meeting following submission of form.
- 4) Upon turning in this form, a new club has 20 academic-days to submit a copy of its constitution to the Campus Activities Office.