

- Question: Will the portables be removed early on? As soon as we can remove them and pay for it, because in 12 months or so we'll probably end up using the rest of the bond. We want to remove them as soon as we can. Also, two buildings will need to be demolished along with the portables – building 25 and 26 are houses.

3. Board Update

- Officer Reorganization: Bill McMillin is going to step down as Board Chair. Reorganization meeting is on Wednesday's board agenda. Bill will stay on the board, however.
- Policy Review: The Board's 4 year review of policies is working out well. There are several goals with review – one is to align with the Community College League of California (CCLC)'s templates, which have been legally reviewed already. The other goal is to remove procedure that is now part of the policies. The policies so far have been augmented to respond to individual situations – we will be able to remove the procedural language.
- Bond Update: Mike Calegari discussed this already during the Facilities Master Plan update.
- Board Workshop, 3/14: This workshop was to orient the new trustees but also to make sure the rest of trustees are aware of their roles, how to properly conduct business inside and outside of meetings.

4. Accreditation Update

- The March 15th follow up report was submitted on time. The visiting team will be here on April 29th. The team will be John Nixon and Katherine McClain.
- Dr. Nixon was very pleased with our report - said it was exemplary and is looking forward to a positive visit. He'd like to meet with two board members, and college council. We need to identify ½ hour of time on April 29th to meet with the visiting team.
- What about this same time (3:00-3:30 p.m.) that day?
- Agreed on meeting time of **3:00-3:30 p.m., April 29th. Room TBD.**
- The Commission will meet in June, and hopefully take us off of warning
- Question: Does anybody get the academic senate rostrum in their mailbox? Only faculty. Mark Lieu's article was very informative. Bob Bradshaw will send a link to the council e-mail group.
- The focus on this visit is our planning process, program review process, linking planning and budgeting, all the things the planning task force has been working on the whole year. Take a look at the documents once before we meet with the team.

5. Progress on Planning

- Mission Statement Feedback
- We're starting our cycle again for strategic planning. We'll look to see what we want to carry forward from the previous strategic plan, and then look at our environmental scan. There's a lot of qualitative work that's gone on – collecting data from the college community, the March 12th summit, staff/faculty survey, community survey, and focus group breakfasts for different entities in the community.
- Every five years, we review the mission statement. Accreditation asked for a regular way to do that. Very recently, at the end of 2006, we redid our mission statement. College Council identified a body, process, way to do it. Tim Roberts headed up a small task force to look at it.
- There is a tentative survey on the mission statement, and an idea that we would look at the values as well (survey handed out).
- A few meetings back, the task force reported back on suggestions that they had for the mission. The state does give us some parameters on the mission statement. Some colleges go much further and include things in their mission statement that might be appropriate elsewhere. The question we're asking is – is there something else we want to add? We're covering everything that we're supposed to be covering in state guidelines. It has to stay very general to the entire population.
- Also, we can add something in our mission statement about the uniqueness of Ohlone, we can put our "niche", our identity statement in it.

- Question: What is the difference between the mission and vision statement? The vision statement is what we see about our college in the next five years. “Niche”, put in our mission statement. “World of Cultures, United in Learning” – is that our niche, does it belong in our mission statement? It’s certainly in our values.
- In the mission statement, it was pretty well wordsmithed before, but there might be a place where we can be a little more specific.
 - Perhaps add economic growth?
 - System mentioned “global competitiveness”. Maybe not competitiveness, but something global.
- Do you like the survey, is it something we can send out?
 - Suggestion of “college aged”.
 - Second paragraph is different from the first
 - Add Ohlone niche
 - Remove dual enrollment from HS students? Yes.
 - It’s an important part of what we do. We have longstanding partnership programs with several of our high schools.
 - Dual enrollment programs – maybe mentioning programs over individuals?
 - We’ve been doing this quite successfully under the current mission statement. Don’t want people downing dual enrollment programs just because of some of the problems we’ve had with individual kids.
 - We can eliminate it, or we can make it more global.
 - Don’t think we have to put the dual enrollment into the mission statement. Better not to put it in.
 - Don’t want to be a target because of recent issues.
 - That’s what’s in this first paragraph, defining student population.
 - Ed. Code specifies what our student population is – 18 or older, etc. Ed. Code allows special programs, it’s already a part of what we do.
 - This is usually based on some sort of assessment – that language was pulled in and made much broader in our mission statement, somehow it happened.
 - In our mission statement we specifically put in economic development and personal enrichment – CNET, BIO e.g., classes that are not strictly below 2nd year college. I wonder if should be doing something about that.
 - That’s out of the system, we can’t do that – anything past the 2nd year, or graduate work.
 - We can’t offer credit for anything above that. We’re saying that we’re teaching at a level that a college sophomore can understand, and can’t count towards junior or senior requirements.
 - The mission that’s in the Ed. Code for the community colleges is to serve these students, we can’t un-intend these groups. The high school students and the partnerships we have the high schools – that is a choice. We could choose not to do it, just like with K-9 enrollment. We didn’t disallow 10-12, and we will continue to do so, but it’s not critical that it’s in the mission statement.
- Maybe there should be a statement about what we’re required to do at the beginning of all this?
- Which of these things do we want to emphasize? These are all the things we do, what do we want to emphasize?
 - We left it really open ended before. We looked at all the ideas, there weren’t many, but we were able to tie them all together.
 - This process would be good if we were starting over, but we’re not.
 - It’s confusing to say “I think it should be revised”, but then be selecting items that are already in it.
 - In the 2nd paragraph, we don’t seem, overtly, to have half those things. Those two paragraphs confused me a lot.

- It might be better to just simplify this – the mission statement was last amended two years ago. Do you think this needs to be revised? If so, how would you revise it? It will tell us how many people are okay with it.
 - There are some groups that we can't turn away, the HS students is where we have a choice. "For all who can benefit" covers it.
 - I think it invites trouble, someone could look at the mission statement as justification.
 - Why can't we use the word "adults"? Allowing special exception to it.
 - The board had problems with the word "adult" before.
 - How do we define those who are over 18? Are they "voting age"?
 - Might be nice to have unique "niche" there, for people that haven't been part of these conversations.
 - That's a slippery slope, "niche" starts to get specific, and can make a lengthy mission statement.
 - At some point, adding the term "college age", that's a general term, but does clearly say "no 6 year olds". Something that says personal enrichment for all those "college age".
 - There's nothing that separates this mission statement from any other community college in CA.
 - Maybe the survey can be refined to say "check the elements from the mission statement above. . . ", the things you believe it should include.
 - What's the definition of our motto? That's our uniqueness.
- With accreditation, issue was that the wording wasn't exactly the same in several different places. It was that we weren't consistent. The recommendation was that we review it and come up with a process – when and how to evaluate the mission statement.
 - Dr. Browning will go back and review the survey with a few people.
- Planning Feedback (Mike Bowman)
 - We've been collecting a lot of information, and have a number of tools of assessment to look over our proposed goals and objectives – the environmental scan, the work from our summit, and some of this open ended information we've received as well.
 - The environmental scan was the quantitative analysis, now we're looking at the qualitative analysis. We are in the process of analyzing the community breakfasts feedback. Dr. Browning went to several smaller groups, rotaries, etc., we are analyzing this. Staff and Faculty surveys have already been analyzed. Also, we are in the process of analyzing the summit info.
 - Most of this will be done by the time the WASC team gets here. By May 1st, we will have analyzed and gone back to the planning task force and institutional research committee, to have the look at it too. In addition to looking at numbers, there is a heartfelt sense of how people are responding to how we're doing, what they think we can do better.
 - Question: The accreditation visit is on the 29th, but the institutional research meeting is on the 30th? Correct, we are working on an ongoing process, and some of it will still be going on when the team is here.
 - This is fine, the visit date is just a snapshot in the process, not to have everything done by that. There's also a midterm report, after the third year.
 - It is important that in our minds, it's constant – people's opinions will never be statics, the environmental scan will never be done. That goal is not to have a date with closure, it's an ongoing process. We want to have a 1st reading to the board in May and a vote on it in June.
 - Comment: That WASC asks that we not just doing things before the accreditation visit – everyone, not just us, but other schools too – WASC wants it to be an ongoing process.
- Recommendations from Planning Task Force on Process
 - 1st recommendation - The Planning Task Force would turn into a committee. The committee would have the responsibility of making sure our processes are regularly reviewed. They would become a standing subcommittee of College Council.

- 2nd recommendation - Creation of a Resource Analysis Team (“RAT”), a collaborative group that would work with the authors of the PIOs.
- 3rd recommendation - Institute a Budget Committee, to identify top priorities from the PIOs, their recommendations would go to College Council and the to the President.
- In future years, we’ll go through a more formalized version of this process. For this year, the Planning Task Force will do this, as part of the planning approximation.
- 4th recommendation – Develop a schedule that fits with the annual budget planning cycle.
- Question: Will the Budget Committee have more of a charge than just assessing PIOs? They will be assessing where the funding goes. The Budget Committee rubric is “how important are these things” and then going to College Council with their recommendations. Once this is underway, and you have program review, with PIOs identified, the budget committee will be looking at those PIOs and determining funding.
 - It’s one strand of the budgeting process.
 - We should have the rubric integrated in the whole budget process.
 - Unless we do zero-based budgeting, not sure we can go there.
 - A lot of the budget is fixed.
 - It’s more arbitrary that would like – are we really spending money in the areas that we think are making a difference? Not just rolling over the budget from year to year. Are we staffing the right areas?
 - Maybe College Council needs to look programmatically at the budget.
 - Also what services are needed? Are we so focused by Ed Code that we aren’t answering questions?
- Question: What is going on with the data from our March 12th summit? We’re going to create another survey, based on the information from the summit. It will be in survey monkey, in the next two weeks.
- College Council needs to approve the Planning Task Force recommendations.

MOTION: Moved/Stacey; Seconded/Bradshaw: Passed to approve the Planning Task Force recommendations.

7. Budget Update

- In the past, updates from the state – however, the state is pretty quiet right now, waiting on the results from the May 19th special election.
- For 2009-2010: no COLA, no growth revenue, interest revenue will be budgeted, not as big as last year. Student fees will not increase, still \$20/unit. No mandated costs revenue.
- Decrease to summer intercession budget, selective hiring freeze, not pulling \$ out of the general fund.

8. Bond Update

- Ohlone has retained services of Lew Edwards group for 2010 bond. We’ve also retained Fairbanks, Maslin, Maullin and Associates to do a poll, and David Casnocha for our bond counsel. A poll will be done of our constituents in May 2009 to see if they’re in favor of a bond in 2010. We will need to put together a list of bond projects, that list would be analyzed by a financial underwriter. We still need to secure services of a financial underwriter.
- We’re trying to decide between a June or November ballot for the bond, there are pros and cons to both.
- Bond kick-off meeting on April 30th.

9. Ohlone College Green Pledge

- Document e-mailed to everyone. This is presented on behalf of the sustainability committee. They are interested in launching this on the first day of Earth Week. It is optional for those that want to sign it.
- Question: Will this be on paper? It will be online, but also on 100% recycled paper.

- Question: Why are we doing this? Sustainability committee wanted to bring awareness to the college staff about these issues, a commitment to the best of your abilities to the items that are on the pledge.
- Question: What's the purpose of "local services"? Like "shopping close to home". This is about lunch, not about after work hours. Maybe reword that line?
- Comment: Like the idea, but it doesn't seem to be formatted like a pledge.
- This is more about awareness, not about formatting.

MOTION: Moved/Schultz; Seconded/Dodson: Passed to have the Sustainability Committee launch the Ohlone College Green Pledge.

9. Suggestions for Future Topics

- Foundation Update
- RAZA Day

ADJOURNED: 4:51 p.m.

FUTURE MEETINGS / 2009: Spring-Summer Schedule (3:00 - 4:30 / 1407, except as noted):

- Spring/Summer Schedule: 2009
Mondays, except as noted*
Room 1407 (3:00 – 4:30 p.m.) as follows:

May 4, 18
June 10 (Summer Wed.)*
July 15 (Summer Wed.)*
August 12 (Summer Wed.)*