

OHLONE COMMUNITY COLLEGE DISTRICT
Room 7101 / Fremont Campus

College Council Meeting Minutes
October 12, 2009

ADOPTED

MEMBERS PRESENT: Gari Browning Kevin Feliciano
 Jim Wright Andie Morhous
 Mike Calegari Tim Roberts
 Ron Travenick Bob Bradshaw
 Leta Stagnaro Peggy Kauffman
 Shairon Zingsheim Bill Parks
 Mikelyn Stacey Kim Stiles
 Joanne Schultz Susan Myers
 Martha Brown Gino Paula
 Bill Duke Dave Schurtz

MEMBERS ABSENT: Linda Evers

OPEN MEETING:

1. College Council Meeting Minutes

Approval of the August 26, 2009 and September 22, 2009 College Council minutes:

MOTION: Moved/Feliciano; Seconded/Schultz: Passed to approve the August 26, 2009 College Council minutes.

MOTION: Moved/Parks; Seconded/Schurtz: Passed with two abstentions (Feliciano, Morhous) to approve the September 22, 2009 September College Council minutes.

2. General Obligation Bond Survey Results

- Jessica Reynolds of the Lew Edwards Group gave a presentation on the results of a constituent survey conducted to help determine the feasibility of a general obligation bond in 2010. Four hundred voters participated in the survey.
- Questions/Comments:
 - If a tracking survey is conducted in 2010, will it still be given to the same number of people (400)? Yes, but it will be a much shorter survey.
 - The Bond Oversight Committee has been interested I how well we did on bond Measure A. Does this come out in the dialogue with the community? Yes, but not to the extent that it prevents people from thinking that we need a new bond.
 - Some of these purposes don't seem that exciting, but you mentioned that you might not need to ask about a new building in order to go ahead with it. Does that seem right? The elements surveyed are thematic in nature - we may test things that might not ultimately be in the bond package.
 - Do you have a dollar amount of what it would cost to the homeowner? We do, legally you're required to include the amount. The bond underwriters are working on the actual amount, we don't have it now.

- Were parking structures on the list of questions? Access, but not parking or parking structures.
- Maybe we should take pictures of overcrowded rooms, old desks, etc.
- How would the 400 people that were surveyed know how to answer these questions?

3. 2009-2010 Budget Presentation

- Joanne Schultz distributed copies of the 2009-2010 Final Budget. Copies can also be found on the Ohlone website: <http://www.ohlone.edu/org/board/packets/2009/20091014/25b-0910budget.pdf>
- Highlights from the budget booklet:
 - Page 64 – A schematic of the funds of the district. The general fund includes all of the funds on the top two-thirds of the page.
 - Unrestricted Funds:
 - Fund 12 – Program Distribution Fund
 - Funds 13/14 – Community Ed and Contract Ed are two programs that are allowed for community colleges by Ed Code. Community Ed is fee based courses, Contract Ed is institutional – a company may ask Ohlone to come in and provide training or instruction. The contract is with the company and not the individual.
 - Fund 15 – Allows the Smith Center to operate
 - Fund 16 – Adjunct Parity Fund. This has been kept separate for tracking purposes.
 - Fund 18 – Rentals, Auxiliary Services
 - Restricted Funds: Categoricals, Grants, Parking, Health Services.
 - The remainder of the funds are very specific, we rarely talk about them. A few are Fund 42, Revenue Bond Construction; Fund 69, Internal Service Fund (GASB 45); Fund 74, Financial Aid.
 - Page 7 – Fund 10, Major Revenue Assumptions. There is no COLA increase, no growth, and a workload reduction of 3.39%.
 - Page 9 – Fund 10, Major Expenditure Assumptions. There is \$1.6 million in salary reductions from vacant positions. The SERP savings of \$650,000 have been included in the budget. Also, the budget was built on 142 FTEF. Ohlone's full-time faculty obligation number is 124.2 FTEF. Categorical funds were asked to take a 15% cut from their 2008-2009 budget. Their total cut (anywhere between 34-100%) will also be funded with federal backfill funds and Ohlone's general fund.
 - Page 12 – Fund 10, Major Reserve Assumptions. The District will use the Rainy Day reserve of \$1 million, to augment the ½ year savings from SERP.
 - Page 11 – Two charts: Trend analysis of Ohlone payroll, and payroll as a total percentage of Ohlone's budget. During the 1999-2000 year, 80% of our budget was payroll, in 2000-2001, about 79%. You can see when we worked to make salaries of the mid-range of the Bay 10, also the last time we had layoffs.
- Question: Why is there an increase for operating expenses? These are ongoing expenditures, fixed. We thought we'd be able to cut our legal expenses, but we can't. Also, we were expecting a reduction in utilities, but we have had increases in July in August already. Some of these are ongoing increases.
- Question: Is there any news in the change in student payment, needing to pay within 7 days? Yes, it has helped a great deal. Our net activity for 2008-2009 was a \$60,000 net loss. Around the 3rd quarter, we were expecting that to be around \$400,000. These savings were the result of a combination of not having to write off receivables, not filling positions, and working with budget managers to reduce budgets. It also increases our cash flow, though. We were supported through some tough months by having students pay up front.
- Question: Where are the ASOC funds? The district doesn't take the ASOC budget to the board with the rest of the budget, it's separate. ASOC would be with the "gray" labeled budgets on the schematic (p64) – the independent budgets.

4. Budget Update

- SERP is being presented to the Board for approval at their meeting Wednesday (10/14). Out of 149 eligible employees, 27 people decided to participate. We were looking for \$500,000 in first year (2009-2010) savings, and it looks like there will be more - \$650,000. There will be \$1.8 million in savings for 2010-2011. This assumes the positions remain vacant though. If we kept these positions vacant for the entire five years of the SERP, we'd save about \$9 million.
- Question: How many faculty? There are 12.
- Question: How much is the adjunct backfill for faculty? \$38,000.
- Question: So that \$650,000 is a net figure? Yes it's already calculated with the backfill.

6. Board Update

- The September 23rd workshop included a tour of the Building 2 Chemistry labs, and a presentation from Lucky Lofton about remedies for the lab safety situation. The recommendation is to purchase new modular buildings, so that we'd have safe space for our labs. They could also provide a long term benefit for us, if we get a new bond they could serve as swing spaces while we're renovating others.
- At their October 14th meeting, the Board will present and approve a proclamation for National Disabilities Awareness month, recognize Faculty of the Month, see presentations on the ARCC report (Mike Bowman) and Financial Aid (Deborah Griffin), and approve the 2009-2010 final budget. The Board will also have an opportunity to approve implementation of the SERP.

7. Constituent Group Feedback

- Issue of furlough days vs. wage reductions – people have been told that it's a 4% cut or 10 days of furlough. 10 days is an 8% cut.
 - The bargaining units will be notified of this correction during negotiations. It is only 5 furlough days, and not 10.
- Positive feedback regarding the clarity of the budget forum. There was a little bit of confusion regarding the reserves. Is some of the rainy day reserve already committed to units?
 - Referring to page 11 of the 2009-2010 Budget booklet, the total reserves at the end of 2009-2010 are \$4,981,608. The rainy day reserve is 100% spent, unless we save way more money that it looks like we'll be able to do.
 - There's an anticipated \$1 million shortfall in income tax.
 - Talks about mid-year cuts will start in January.
 - There is the \$1 million rainy day reserve, and then the other reserves have been planned to be used a certain way. They can be used if we have to. If we have a mid-year cut, or we use them in different ways, we could be in bad shape at the end of the year.
 - There's 2% that we can use, another 5% contingency reserve that we can't use.
- People are asking - will SERP be offered again?
 - No thoughts yet, as we're not done with this year's SERP. When we're developing the 2010-2011 budget, it might be something we'll look at to obtain salary savings.
 - At some point we can "over-SERP", we'd need to provide backfill.
 - The 50% calculation is not a problem for this fiscal year, but next year it might be.

8. Suggestions for Future Topics

- E-mail any suggestions for future topics to Tim or Gari.

ADJOURNED: 4:27 p.m.

FUTURE MEETINGS / 2009: Summer Schedule

(3:00 - 4:30 / 1407 & SSC):

- Summer/Fall Schedule: 2009
Mondays, except as noted*
Room 1407 & SSC (3:00 – 4:30 p.m.) as follows

October 26, SSC

November 9, SSC

December 7, SSC