College Council Meeting Minutes
March 26, 2012

MEMBERS PRESENT: Gari Browning, Tim Roberts
Scott Thomason, Kathleen Schoenecker
Eddie West, Genie Gertz
Ralph DeUnamuno, Bruce Griffin
Matt O'Donnell, Jim Wright
Peggy Kauffman, Tom Harchous
Dave Schurtz, Alison Kuehner
Ron Travenick, Sally Scofield
Nandar Lin, Jason Trinidad
Leta Stagnaro, Joanne Schultz
Stephanie Pintello, Stephanie Ramos

MEMBERS ABSENT: Shairon Zingsheim

OPEN MEETING:

1. College Council Meeting Minutes

   Approval of College Council minutes: March 12, 2012

   **MOTION:** Moved/Schurtz; Second/Kauffman: Passed (with abstentions from Schultz, Kuehner, Pintello, and Ramos) to approve the March 12, 2012 meeting minutes, as amended.

2. Proposed Council Meeting Dates (Summer/Fall)

   - Review of proposed schedule of meetings:
     - June 11, July 16, August 6
     - *Wednesday, August 22 (Retreat)*
     - September 10, 24
     - October 8, 22
     - November 5, 26
     - December 10
   - Discussion regarding conflict for September 24th (golf tournament).
   - Final budget will fall around that time; might be best to not skip a meeting. Maybe add 9/17? Agreed.

3. Board Workshops Update

   - Joint meeting with Newark Unified this Wednesday to discuss transition programs, relationship, existing programs. No action to be taken at this meeting.
   - Accreditation workshop will follow. Recall that we were on accreditation warning largely due to the board; want to be sure we are sustaining performance with regard to past recommendations. Want clean bill of health.
4. **Introductions of Director of Facilities and Director of Purchasing.**
   - New Director of Purchasing, Alex Lebedeff
   - New Director of Facilities, Thomas Moore
   - Also completed successful search for Exec Director of Foundation, Susan Houghton, who begins on Wednesday, March 28th.
   - Hired new VP of Administrative Services, Ron Little, who hails from San Diego K-12, largest in the state. Good experience in Bay Area and good handle on CC. Start date is May 1st.
   - Will be receptions to meet each of them.

5. **Budget Update:**
   - Board update presentation to Board of Trustees at their last meeting. Continuing to watch as redevelopment agencies dissolving. Successor agencies will include community college members.
   - Governor's initiative merged with millionaire's initiative. 64% in favor, as a result (per polls). Continuing to monitor as we look towards November election.
   - Heard last week of State Chancellor's Office deferral due to State's cash flow. Trying to even out colleges that have more state apportionment / deferrals. Because we have slightly more property taxes than apportionment, we may have to give up $1M more in cash flow.
   - As Ohlone’s reserves are going down, our money on hand is also depleting. May have borrow and closely track our 5% required reserve. Some colleges are now being forced below the 5% required reserve as of June 30th. We might still have our 5% this year, but next year uncertain.
   - Next big budget event is May 14th (“May Revise”) of governor's budget. Will keep college appraised.
   - Question re: borrowing money – how does that work? Response: Just like you would do at home, if you don't have enough cash on hand or internal funds. Common practice in community colleges is to seek a TRAN as method of borrowing. Means to cover payroll, operations expenses. Available to us if cash flow becomes a problem. TRAN would have to be Board approved.
   - Question: Have we become complacent and have we “forgotten” to worry about our financial situation? Have your constituents been talking? Various comments:
     - K-12 pink slips and some other colleges doing layoffs. Not sure where we stand but hope we’re not surprised. Trying to continue to give updates.
     - We're in dire straits, though better than other colleges. We’re about $1.9M into reserves for this year.
     - Going forward, there will be another report for 3rd quarter. Money from reserves will be needed.
     - Many other colleges already into furloughs, March 15th letters, etc. Our reserves may be more significant than many, but will run out.
   - Acting VP of Administrative services recently attended conference; discussion amongst attendees included contracting out some enterprises (bookstore, cafeteria) -- things we've done proactively, and other schools doing just now. FTES may have to be reduced.
   - Through the budget committee, shared suggestions for cuts or opportunities to save money as we work on budget for next year.
   - Department budgets sent to managers a week ago and projections/modifications are due April 4th to see if departments can spend less money.
   - Emphasizing that we are in a serious situation. Need to keep Ohlone as healthy as possible until funding improves. Not business as usual.
   - Share ideas; consider how we can do something different together. K-12 gets backfill where community colleges do not.
   - Question: Should we expect, whether tax initiative passes or not, should we expect to see furloughs? Response; Nothing is off the table.
• We don't have enough money to make it through this year even if governor's initiative passes. Can't continue to live off of savings. Costs increase, too. We'll get below 5% reserve pretty quickly. This is in context of national election as well. We don't have enough money to make it through this year -- we're going to have to take money out of savings.
• Comment: Students realize that fees have increased but students are using reserves, too. Students went to Sacramento last month (March in March). If there's anything they can do to save their classes, they'd like to know.
• Tips for students, get any early registration as you can, but still there will be students who can't get in.
• Question: How many students do you need to have a class run? 30-35? Yes. Comment: Students in classes seem to be bulging at the seams. Have to have HVAC when both doors are open. Hopefully, as new campus evolves and grows, hopefully you'll allow rooms to be big enough to handle room size. Campus was built back in 1970 with different demand.
• 6. Suggestions for Future Topics:
  • Topic: Subcommittees to provide updates to Council / (Tech committee) on April 23
  • Announcement: Still need SEIU and student member for PIO sub-committee. Wednesday meeting at 2:00 (7107).
  • Question: Who is continuing on College Council at the end of this semester?
  • Topic: Changes to Council by-laws; term of service (Article 4) was not discussed.
  • Topic: Is it time to reassess how the bookstore is doing, now that they've been managing it for about a year?
    o Student comments: Bookstore not open when students are not here. Before Follett, used to be open to Ohlone staff for snack items since cafeteria is also closed.
    o Follett bookstore feedback:
      ▪ Student complaints that during "rush week" books not available;
      ▪ Scantron vending machine maintenance and stocking is an issue; vending machines empty;
      ▪ Complaints that bookstore not open any evening hours for evening students.
    o Response: Bookstore advisory committee may be the place to voice concerns.

ADJOURNED:  3:40 p.m.

• Future Meetings
  (3:00 – 4:30 p.m. in Room 7101 on the following dates, unless otherwise noted):

  Spring Semester Meetings
  Room 7101, Student Services Center, Fremont

  April 9; April 23
  May 14