MEMBERS PRESENT: Alison Kuehner  Gari Browning  
Bunny Klopping  Sally Scofield
Rae Halliwell  Paul Belasky  
Kelly Wilmeth  Lenore Landavazo
Yvonka Headley  Kathleen Schoenecker
Dave Schurtz  Ron Little  
Alex Lebedeff  Ron Travenick
Jeff O’Connell  Mike Holtzclaw
Leta Stagnaro

MEMBERS ABSENT: Shairon Zingsheim  Sonam Babu 
Mat Weber  James Keogh

OPEN MEETING:

1. **Measure G / Academic Core Buildings Update**

- Review of PowerPoint presentation
- Canon Design + Anderson Brule Architects have completed the 100% Design Development (DD) documents. The design documents were estimated independently by Cumming (a cost advisor) and Sundt (Lease-Leaseback Builder). Both estimates exceed the project construction budget.
- Canon and Anderson Brule have been working with the College, Gilbane, & Sundt Construction to prepare a project redesign to align with project construction budget.
  - List of “value engineering” items to reduce budget
  - $119M project (reduced from $126M); recommendation from Facilities Committee
- Value Engineering process
  - Three weeks of meetings (Canon, Sundt, Gilbane)
  - List created where we could save money through the ACB process
  - Reviewed systems first that do not impact appearance or function
  - PowerPoint review / condensed from much larger document. Electrical, mechanical, structural, etc. changes and/or reductions.
  - Biggest change/reduction is to building exteriors. More simplified. Reduced glazing where it did not impact interior light.
- Hard demolition for Buildings 1,2, & 8 scheduled for June 2015.
  - Question: big square concrete blocks on the front of both buildings -- was that part of the design that changed? Response: Yes, now it’s more like the original design.
  - Comment: Concrete has the tendency to crack and is aesthetically displeasing. Can anything be done to make them more pleasing? Response: Yes, plaster will crack. Vehicle traffic will arrive from south roadway, so you’ll see more at an angle than straight on from Palm Bosque.

Comment: A lot of current offices do have windows facing the Bay. Don't see why we can't put in something -- one of the beauties of this campus is the views. Response: Interior spaces will have views. Tried to make decisions taking functionality into consideration.

- Trying to go for LEED gold; energy management. More west-facing windows a challenge. Decisions have been months in the making.
- President comment: Taking windows away from the west facing walls, that decision was made a long ago. Talking now about removing some features to control cost.

2. Summer construction Schedule & Impacts

- Review of PowerPoint shown at April 28th Council meeting.
- Modular delivery not quite on schedule. Some deliveries before 6:30 and after 10:30. Showing up at random times; trying to control deliveries. Doing a good job getting off of Witherly and onto campus.
- Utility infrastructure project; most impactful in the north/center of campus. Must be done prior to demolition. Summer construction but pedestrian access will continue. May change, but will announce & update college community.
- Projects to continue; Olive Lane will remain open.
- Final phase for 2014 of utility infrastructure along "Main Street" scheduled to not impact classrooms.
- Data Center moving to HH. Will be completed before end of summer. Sewer repair in Building 19.
- Fire alarm upgrades (5 a.m. - 2 p.m.) in Smith Center.
- Building 9 gym floor being refinished (until mid-July).
- Newark modulars installation ongoing.
- Paving new, permanent overflow parking will begin after Memorial Day & complete before FA14. New, temporary lot at Newark.
- CS/CNET relocation, minor impact.
- Newark greenhouse; design went to DGA; may begin in August or FA14.
  - Question: What about impact to parking at Newark during summer school? Response: Have done projection regarding parking, taking into account heavier summer program this year. Looking at alternate contingency plans for overflow parking, if necessary.
- Anticipated new overflow lot will not be ready until FA14 and will not have Lot A due to swing space.
  - How did you determine parking projections? Response; Took count of # of cars during fall and based on semester enrollment; able to identify ratio of students to parking. Used that ratio applied to summer.
  - Two years ago, no parking available. Last year, worked better. By second week, should be fine. Summer has different schedule - meet every day. Impacts could differ.
  - Dean Chris Warden in on contingency plan.

3. PIOs/IIOs – Endorsement Consideration

- Modified spreadsheet distributed.
- 33-seat passenger bus dollar amount increased.
- Note upgrade to enrollment management system.
- Some other PIOs that were funded. Notation that they're being funded with other monies. Weren't aware that decisions had been made.
  - Question: Why were IIOs in dark blue / were they funded? They were PIOs, not through the IIO process.
  - Motion: Moved/ O'Connell; Second/Schurtz: Passed unanimously to approve the list of PIOs/IIOs for funding.
4. **Budget Update**

- Tomorrow the governor will release his May revision to the CA state budget; expect slight lowering of numbers; restoration likely to be lower.
- **Good news / John Chang**: April receipts up 2% ($300M) above projections.
- Actual tax receipts about $2.3B above January projections. Whether any of that money trickles down to CCs, remains to be soon.
- Agreement around rainy day fund. Creation of Prop 98 reserve to smooth out funding during tough years; legislature would have access to those funds.
- Board will hear 2014-15 budget development process. Given current assumptions, assume restoration, about $240K surplus projected. Not a lot. 1% increase for all staff would be $345K; surplus not enough to fund.

5. **2013-14 3rd Quarter Financial Update**

- Review of 3rd quarter budget PowerPoint.
- Total revenues going up; net activity now positive ($166,719). Change in 5% contingency reserve.
- Cumulative Net Activity -$715,654
- Comparison of projected 2013-14 compared with prior three years.
  - Question: Why unfunded FTES projected for 2013-14 is 45 when in previous years it's only been 2 or 3? Response: Chancellor's office projecting a certain amount of funding; by the end of the year, the numbers will be much closer (not a final number). Takes up to 3 years to finalize this process and be sure of amount of FTES that will be funded.
  - Question: Spending more money on parking than we are taking in? Yes, negative activity. Bought police vehicle.
  - Question: Same with health numbers? Spending more than we're taking in? Response: Numbers not final. Will we charge students more, increase health fee? Response: Yes.

6. **Student Success Plan**

- Interim Dean Wayne Takakuwa presented PowerPoint update.
- Continuation of old matriculation; mandatory orientations, etc.
- Timing issues to obtain approval for Board approval September 9th.
- May Revise may have additional funding; also discussion regarding possible match. Dynamic.
  - Question: Tutorial services? Response: PIO budget also earmarked; looking to do "best practice", a recommendation that we coordinate tutoring (math / English) working with Sam Katz re CRLA (?)
  - Right now, cannot show clear link between tutoring and student performance in classes. Working on program to track and collect better data regarding students being tutored.
  - Comment: Suggestion to provide faculty with some information regarding eligibility and services being offered. Refer students in classes, but not sure what services are actually available. Response: Yes, will be included in "early alert".
  - Question: Is the tutoring coordinator going to track/manage tutoring for all areas? Response: Will make sure there are links, but may have specialized tutors (deaf, ASL, etc.).
- Draft Student Success document is available. Would like ideas as to process to follow for approval.
- Come back to Council in June or July for feedback/comments; September 8th for approval.
- Also planning as topic for CC retreat.

7. **Printed Class Schedule**

- College Council Co-Chair Alison Kuehner provided review of PowerPoint presentation.
  - Comment: Would be good to do survey after some of the new options are implemented (Student Planner in WebAdvisor, on-line flip book, etc.).
- Comment: Would like to see full-time faculty have the option to receive printed schedule. For example, use with students in ASL. Response: If you ask, FTF can get one.
- Also, schedule on sale a bookstore with no markup (~$1.58). Not available in A&R; new students get a schedule during orientation.
- Determine if it's still needed; survey.

8. Mailroom / Fremont Campus & Swing Space

- Seeking endorsement of proposal to lock mailroom.
  - Question: what happened to precipitate this very quick decision; was something stolen? Faculty, staff? Any concrete information?
- Reports filed regarding textbooks stolen, DVDs and other media. Packages inserted in mailbox due to size.
- Restricting access to identify who's going in and out - well, giving everyone the same code won't allow us to know who's been in the mailroom.
- Just a security measure to control. Any incidents since April 9th? No.
- Swing space question. Conclusion that the mailroom will be locked and everyone will have physical key. When keys lost, will not re-key since finder of key not likely to know what the key opens.
- Generally concerned about how we went from seeking input to decision. We have a lot of decisions to make in coming years with construction, concern of many faculty about how decision was arrived at.
- Yes, we just spent an entire semester working on decision-making handbook. Yes, this process did not follow decision-making as outlined. We have guidelines and need practice.
- Some faculty very concerned about new building. What's the plan for new building? Will everyone have their own mailbox and key? Have looked at some plans, up for discussion. Will discuss with team and will share later. With academic core, there will be no mailboxes in the building. Mailroom will be elsewhere on campus.
- Faculty share concerns about locking mailroom; will incur cost and energy and we have a lot more priorities.
- Requesting endorsement to lock mailroom.

**MOTION:** Moved/ Lebedeff; Second/None: Failed to approve proposal to lock mailroom.

9. College Council By-Laws Updates

- College Council by-laws have been discussed at two meetings for review, feedback, and changes. Seeking endorsement.
- **MOTION:** Moved/ Kuehner; Second/Scofield: Passed to approve the revised College Council by-laws (one abstention / Landavazo).

10. College Council Co-Chair Election (out of order)

- Two-year term for CC co-chair.
- Nominations:
  - Jeff O’Connell nominated Alison Kuehner to continue for another two years.
  - Unanimous.

11. Approval of April 28, 2014 College Council Minutes

- Passed without objection to approve the amended April 28, 2014 College Council minutes.
ADJOURNED: 4:32 p.m.

**Future Council Meetings (2014 / Summer):**
Fremont Campus / Room 7101, Mondays @ 3:00 – 4:30 p.m. unless otherwise noted

June 9
July 14

**Fall 2014 Meeting Schedule:**

Monday, August 18 / Council Fall Retreat  
9:00 a.m. – 4:00 p.m. / **Room changed from 1406 to NC-1100**

Monday, September 8
**Wednesday, September 24 (Due to golf tournament on 9/22)**

October 6, 20
November 3, 17
December 8