

**OHLONE COMMUNITY COLLEGE
CURRICULUM COMMITTEE – MINUTES**

OCTOBER 1, 2007

3:00-5:00 p.m.

Room 8112

- **Call meeting to order: 3:08 p.m.**

- **Present:** Chris Warden, Sheryl Einfalt, Chieko Honma, Mandy Kwok-Yip, Paul Mueller, Yvette Niccolls, Tim Roberts, Sally Scofield, Sheryl Einfalt, Rachel Sherman, Kathy Sparling, David Topham, Jeffrey Watanabe, Mzao Waters, Heidi Barkow, Susan Myers, Robin Kurotori, Gale Carli, Interpreting Services

- **Approval of May 7, 2007 minutes:** David Topham made the motion to approve the May 7, 2007 minutes/ Kathy Sparling seconded. Will check if there are any extensions on courses delinquent in course review. Motion carried with two abstentions.
 1. Complete course review for:

<u>- Fall 07 (99 courses)</u>	<u>-Spring 08 (99 courses)</u>
a. Allied Health	a. Deaf Prep Programs
b. American Sign Language	b. Health
c. Interpreter Training	c. Physical Therapist Assistant
d. Library Science	d. Respiratory Therapy
e. Learning Skills Program	
f. Nursing	
g. WEX	

 2. Complete course review for Science disciplines (Extended through Spring 08):

a. Anthropology – 5	f. Biotechnology - 8
b. Astronomy – 3	g. Engineering - 5
c. Chemistry – 6	h. Geology - 5
d. Physical Science – 1	i. Geology - 5
e. Biology – 13	j. Physics - 9

 3. Complete course review for delinquent disciplines listed:

a. Fore. Lang. – 16 (Fall 05)	e. Bus. Admin. – 9 (Spring 06)
b. History – 3 (Fall 05)	f. CNET – 27 (F/S 07)
c. IS – 1 (Fall 05)	g. CS – 24 (F/S 07)
d. Poly Sci. – 2 (Fall 05)	h. English – 10 (Spring 06)

- **Chair's Report: (Information)**
 - Announcement CurricUNET Users Group Meeting – Anaheim, CA, Friday, October 26th
Chris Warden distributed a flyer for the CurricUNET Users Group Meeting for October 26th. A staff development activity

 - Ohlone CurricUNET Advisory Group to discuss the functionality of CurricUNET
Environmental Studies/Science will go through as a package through CurricUNET.
Looking for someone to instigate a CurricUNET user group; to discuss and go through concerns or suggestions on where we want to see CurricUNET go. Camtasia on processes. Think about it and get back to Chris Warden.

 - Accreditation Standard IIA
Standard IIA2A-I work on today. IIA1A-C, please review what sections you worked on. IIA3 GE. Final editing by Friday, anything after next week will be in read-only format.

- **Major Revisions: (Consent Items) (Approval)**

PE-250 Fitness Camp (Robin Kurotori) Screened by: Claire Ellis
Change lecture hours from 0.50 to 1.00; Revise **Catalog Description:** This lifetime fitness and wellness course for men and women will emphasize total body fitness through aerobic activity, strength training, and stretching. Fitness and wellness-related lecture and lab activities will

address cardiorespiratory endurance, muscular strength and endurance, safe and effective activity principles, basic nutrition principles, weight management strategies, and risk factors for disease. **Class Schedule Description:** Lecture/lab provides tools for successful weight loss/maintenance and making healthy lifestyle choices. **Counselor Information:** This course satisfies one of the two courses required for the Associative Arts degree. No prior experience with exercise necessary. **Revisions** to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction **Added more lecture time; Sheryl Einfalt made the motion to approve the changes to PE-250, seconded by Sally Scofield. Motion carried.**

➤ **New Courses: (Action)**

NUR-315 Clinical Skills Review (Sally Scofield) Screened by: Yvette Niccolls
0.50 units 27.00 semester lab hours

This course was created to increase patient safety. This is to help build the students skills and confidence between terms. **Sheryl Einfalt made the motion to approve the new course NUR-315, seconded by Rachel Sherman. Motion carried.**

PE-335A2 Express Workout (Robin Kurotori)

Screened by: Chieko Honma/Mandy Kwok-Yip
0.50 units 2.00 lab hours

PE-336A2 Express Cardio (Robin Kurotori)

Screened by Rachel Sherman/Dave Topham
0.50 units 2.00 hrs lab

PE-379A2 Body Sculpting (Robin Kurotori) Screened by: Jeffrey Watanabe

0.50 units 0.50 hrs lecture 2.00 hrs lab

PE-335A2, 336A2, and 379A2 are courses for people with limited time to work out. **Sally Scofield made the motion to approve the three new courses as a group PE-335A2, 336A2, and 379A2, seconded by Jeffrey Watanabe. Motion carried.**

➤ **Course Reactivation: (Action)**

PE-375A2 Tai Chi (Robin Kurotori)

0.50 units 2.00 hrs lab

Course is seeking reactivation, we now have an instructor to teach the course. **Sheryl Einfalt made the motion to reactivate PE-375A2, seconded by Rachel Sherman. Motion carried.**

➤ **Issues: (Informational)**

Stand Alone Course Training

Chris Warden presented a PowerPoint Presentation on Stand-Alone courses, answered questions from Curriculum Committee members. PowerPoint Slide handout is on file in the Curriculum Office.

➤ **Adjourn:** Meeting adjourned at 4:50 p.m.