

**OHLONE COMMUNITY COLLEGE DISTRICT  
CURRICULUM COMMITTEE – MEETING MINUTES**

February 4, 2008  
3:00-5:00 p.m.  
Room 1407

**Called meeting to order at 3:05 p.m.**

**Members Present:** Chris Warden, Mandy Kwok-Yip, Alyce Reynolds, Tim Roberts, Paul Mueller, Rachel Sherman, Chieko Honma, Janice Jones, Yvette Niccolls

**Managers Present:** Michael Bowman, Dr. Jim Wright, Walt Birkedahl

**Other's Present:** Heidi Barkow, Robin Kurotori, Jim Baxter, Jon Degallier, Brenda Ahnholz, Terry Taskey

**Approval of Minutes:**

December 3, 2008 – **Paul Mueller made the motion to approve the minutes with revision to members present to include Janice Jones; Tim Roberts seconded. Motion carried.**

**Chair's Report:**

CurricUNET User's Group - March 28<sup>th</sup>, 2008 in Fullerton, CA  
Update on CurricUNET User's Group conference. Chris Warden encouraged members to think about going over the Spring break.

WASC site-visit – March 3-6th

**MINOR REVISIONS: (INFORMATIONAL)**

BIOT 111A **Genomic and cDNA Library Construction and Analysis** - James Baxter  
Unit value change from 1.50 to 1.00 units; lecture hour change from .75 hours to .50 hours; lab hour change from 2.25 hrs to 1.50; Prerequisite remove BIOT-106M.  
Revision to catalog description: "This course uses lecture and lab approaches to teach students the theory and practice of lab techniques used to construct, search, and analyze simple genomic and cDNA libraries. Students will learn replica plating, southern and northern blotting, ELISA, and the use of non-radioactive oligonucleotide probes for searching libraries." Revision to counselor description; student learning outcomes; course outline; updated textbook

BIOT 111B **PCR Primer Design and Optimization and Reverse Transcription PCR**

James Baxter

Unit value change from 1.50 to 1.00 units; lecture hour change from .75 hours to .50 hours; lab hour change from 2.25 hrs to 1.50; Revision to catalog description: "This course combines lecture and lab approaches to teaching students advance topics in PCR, including BLAST searches and DNA alignment protocols for locating minimal variable sequences to use in constructing PCR primers, principles of primer design, and optimization techniques for PCR reactions. Students will design primers, optimize salt and temperature parameters for PCR, and perform RT-PCR." Revision to course outline and updated textbook

BIOT 115A **Animal Cell Culture Techniques** – James Baxter

Prerequisite: BIOT-105; revision to course outline

**COURSE DEACTIVATION: (APPROVAL)**

PE 381 **Clinical Experiences in Sports Medicine I** – Chris Warden

PE 382 **Clinical Experiences in Sports Medicine II** – Chris Warden

**Tim Roberts made the motion to approve Deactivation of PE-381 and PE-382; Paul Mueller seconded. Motion carried.**

**MAJOR REVISIONS: (APPROVAL - CONSENT)**

BIOT 113 **GMP/GLP** – James Baxter

Change unit value from 0.50 to 1.00; change lecture hour from 0.50 to 1.00; revision to course outline

CS 176 **Introduction to PERL CGI Programming** – Jon Degallier

Title change; unit value change from 3.00 units to 4.00 units; add 3.00 lab hours; revision to class schedule description: CGI programming intro with Perl to create interactive Web pages for the Internet. counselor information: “This course is part of the Computer Studies Internet programming curriculum and the Fast-Track Certificates in Web Page Design.. Students interested in Web page design and Internet programming are encouraged to take this course. Students interested in the UNIX/Linux System Administration certificate may use this class as an elective. This course is also geared toward non-programmers, in contrast to the more advanced CS-149, PERL Programming.” Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; method of instruction; updated textbook”

CS 177 **E-Commerce** – Jon Degallier

Unit value change from 3.00 to 4.00; add 3.00 lab hours; Remove requisites; Revision to catalog description: “This course is designed to provide complete coverage of key business and technology elements of electronic commerce with emphasis on both the theory and practices of conducting business over the Internet. Students will integrate business and technology elements by developing and administering their own E-Commerce website.” Revision to class schedule description: “The theories and practices for deploying electronic commerce. Students will develop and administer an E-Commerce site.” Revision to counselor information: “This course is intended for students who want to learn the theories and practices of setting up a business on the Internet. It may be used as an elective for the AA degree and fast-track certificates.” Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; method of instruction; updated textbook”

LSP 101 **Learning Skills: Writing Fundamentals** – Terry Taskey

Title change; add 1.00 hr lab; revision to catalog description: “This course assists Learning Disabled students in developing skills for the successful completion of English courses. Focus is on creating a more thorough understanding of grammatical concepts while strengthening basic writing skills. Compensatory techniques will be taught with an emphasis on multi-modal learning.” Revision to class schedule description: Enhance

basic skills in writing for learning disabled students.” counselor information: This course remediates the understanding of grammatical concepts for Learning Disabled students in order to improve their sentence and paragraph writing. It is designed for students with identified or probable learning disabilities and requires prior approval of a DSPS counselor to enroll. Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; method of instruction; updated textbook”

**Rachel Sherman made the motion to approve the major revisions to BIOT-113, CS-176, CS-177, and LSP-101; seconded by Janice Jones. Motion carried.**

**NEW COURSES: (APPROVAL)**

PE 376C2 & C3 **Yoga and Meditation** – Robin Kurotori  
1.00 unit; 3.00 hours lab

**Janice Jones made the motion to approve PE-376C2 & C3; Tim Roberts seconded. Motion carried.**

TD 138A **Introduction to Chinese Dance** – Janel Tomblin-Brown  
1.00 units; 3.33 hours lab

TD 138B **Intermediate Chinese Dance** – Janel Tomblin-Brown  
1.00 units; 3.33 hours lab

TD 147A **Dance Company Repertoire I** – Janel Tomblin-Brown  
2.00 units; 6.75 hours lab

TD 147B **Dance Company Repertoire II** – Janel Tomblin-Brown  
2.00 units; 6.75 hours lab

Walt Birkedahl gave a rationale for adding these four TD courses. **Janice Jones made the motion to approve TD-138A, TD-138B, TD-147A, TD-147B; Tim Roberts seconded. Motion carried.**

**ADDITIONAL APPROVALS: (INFORMATIONAL)**

**GENERAL EDUCATION:**

CHEM 109 **Biochemistry for Health Science and Biotechnology** – Yvette Niccolls approved by GE on December 5, 2007

**DISTANCE LEARNING:**

SPAN 101B **Elementary Spanish** – Alexander Wolpe  
approved by Distance Learning Committee on December 21, 2007

**PROGRAM REVISIONS:**

- Oral Interpretation Certificate of Completion
- Leadership Communication Certificate of Completion

- Forensics Certificate of Completion
- Speech and Communications Studies - AA Degree: Transfer Major
- Intercultural Communication Certificate of Communication
- Speech and Communication Studies Certificate of Completion
- Business Communication Certificate of Completion

**Clarification:** The B grade change to SPCH certs will be changed in the catalog (pre-approved in 2004) and taking the OR out of the Speech & Comm Studies Cert for SPCH 102, 104 & 106 (approved in 2006) will be changed and the addition of SPCH 102, 104 & 106 to the AA degree under the Supporting Courses will be added (also approved in 2006).

Revisions to AA Degree and Speech & Communication certificates; adding SPCH-114A1-A3 to all certificates and AA degree as an additional option to SPCH-110A1-A3 and SPCH-112A1-A3.

Take out the **OR** in the Speech & Communication studies certificate regarding SPCH-102, SPCH-104, and SPCH-106.

Add SPCH-102, SPCH-104, and SPCH-106 to the list of supporting courses.

General Certificate in Speech & Communication Studies:

Should read:

*(Required for Certificate of Completion)*

SPCH 101

SPCH 110A1-A3

SPCH-112A1-A3

SPCH-114A1-A3

*(Any two of the following)*

SPCH 102

SPCH 103

SPCH 104

SPCH 105

SPCH 106

SPCH/BA 115

SPCH 122

SPCH/TD 130

SPCH/TD 132

## **AA Degree**

Add SPCH-114A1-A3 to Major Field

Add to supporting courses

\*SPCH-102, \*SPCH-104, \*SPCH-106 with the comment if not take as part of major course work.

**Paul Mueller made the motion to approve Speech and Communication studies revisions; Janice Jones seconded. Motion carried.**

**ISSUES:**

Articulation Update – Michael Bowman

Michael Bowman gave brief definitions for Transfer, Articulation, IGETC, CSU Breadth, etc. He gave an update on CAN and how the removal of CAN will affect the Community colleges.

Dr. Wright discussed the SLOA committee and how it should be faculty driven. We are still seeking a chairperson for this committee and if anyone is interested or knows someone who would be interested to please let Chris Warden or Dr. Wright know.

**ADJOURN:** 4:42 p.m.