

**Ohlone Community College District**  
**Curriculum Committee Agenda**  
**November 3, 2008 / 3:00-5:00 p.m.**  
**Fremont Campus – Room Video Conferencing Room**  
**Newark Campus – Room 1317**

**CALL MEETING TO ORDER:**

**APPROVAL OF MINUTES FOR OCTOBER 6, 2008:**

**CHAIR'S REPORT:**

- Update on the five general degrees – management

**MINOR REVISION: (INFORMATIONAL)**

**BIOT 110A1**    **Introduction to DNA Techniques** – James Baxter  
Add prerequisite of BIOL-101A

**CHEM 112B**    **Organic Chemistry** – Anu Ganguly  
Revision to: **Catalog Description:** CHEM 112B is the second semester of organic chemistry for science oriented pre-professional health, and pre-engineering students. This course includes a study of important organic molecules found in living systems and man-made molecules. This course is designed primarily for students who require a full year of organic chemistry, including nomenclature, multistep synthesis, mechanisms and heterocyclic compounds and spectroscopy. Revision to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbooks, supplies

**PSY 108**        **A Survey of Human Development** – Sarah Cooper  
Revision to: course outline; methods of instruction and updated textbook

**MAJOR REVISIONS: (ACTION – CONSENT)**

**AH 110**        **Medical Terminology** – Sally Scofield  
Unit value change from 2.00 units to 4.00 units; Lecture hours changed from 2.00 to 4.00 hours; **Catalog Description:** This course is an introduction to medical terminology as used in the health professions. It provides opportunities for practical application of medical terminology and further development of skill in analyzing components of medical terms and building a medical vocabulary applicable to specialties of medicine. Course content includes anatomical and physiological terminology; basic structure, prefixes, suffixes; combining forms; abbreviations, clinical procedures, laboratory and diagnostic tests related to each body system. **Class Schedule Description:** Introduction to medical terminology as related to body systems and used in health professions. Revisions to: Counselor Information; student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; updated textbook

**ASL 190A**    **Workshop in Basic ASL** – Sandra Klopping  
Revision to: **Catalog Description:** This course is a workshop for students covering selected topics in the area of American Sign Language (ASL) and Deaf Culture. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. This is a variable unit class. Revision to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; supplies

**ASL 190B**    **Workshop in Basic ASL** – Sandra Klopping  
Revision to: **Catalog Description:** This course is a workshop for students covering selected topics in the area of American Sign Language (ASL) and Deaf Culture. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. This is a variable unit class. Revision to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; supplies

- ASL 190C**      **Workshop in Basic ASL** – Sandra Klopping  
 Revise: **Catalog Description:** This course is a workshop for students covering selected topics in the area of American Sign Language (ASL) and Deaf Culture. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. This is a variable unit class. Revisions to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; supplies
- ASL 191A**      **Workshops in Deaf Studies** – Sandra Klopping  
 Added prerequisite of ASL-190A; Revisions to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; supplies
- ASL 191B**      **Workshops in Deaf Studies** – Sandra Klopping  
 Added prerequisite of ASL-191A; Revisions to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; supplies
- ASL 191C**      **Workshops in Deaf Studies** – Sandra Klopping  
 Added prerequisite of ASL-191B; Revisions to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; supplies
- BA 102A**      **Principles of Economics-Macroeconomics** – Tina Mosleh  
 Change grading option to GR; Add prerequisite of MATH-153; Revision to: **Class Schedule Description:** A study of U.S. economic system as a whole. Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; updated textbook
- BA 102B**      **Principles of Economics-Microeconomics** – Tina Mosleh  
 Change grading option to GR; Add prerequisite of MATH-153; Revision to: **Class Schedule Description:** A study of economics at the household, business, and government level. Revision to student learning outcomes; course assignments; methods of instruction; updated textbook
- BA 104**      **Computer Applications in Accounting** – Rick Arellano  
 Change grading option to GR; Revision to **Catalog Description:** This course covers the application of accounting theory on the computer using spreadsheet software. **Class Schedule Description:** This course covers the application of accounting theory and analysis on the computer using spreadsheet software. Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- BA 141C**      **An Introduction to International Business Law** – Chris Bolt  
 Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; textbook
- CHIN 101A**      **Elementary Mandarin Chinese I** – Mikelyn Stacey  
 Revision to: **Catalog Description:** This course is an introduction to modern standard Chinese language (Mandarin). Students will acquire listening, speaking, reading and writing skills in or to communicate effectively in simple Chinese for common everyday purposes. This course teaches the Chinese phonetic system, the structures of Chinese characters, the basic Chinese grammatical concepts and aspects of Chinese culture in relation to the topic of the concurrent lesson. **Class Schedule Description:** Introduction to Mandarin Chinese. Students will acquire listening, speaking, reading, and writing skills. Revision to: counselor's description; student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbooks
- CHIN 101B**      **Elementary Mandarin Chinese II** – Mikelyn Stacey

Revision to: **Catalog Description:** This course is a continuation of Chinese 101A. Students will continue to acquire listening, speaking, reading and writing skills in Chinese (Mandarin) and will continue cultural studies as an integral part of the course. **Class Schedule Description:** Continuation of Chinese 101A, covering functional vocabulary, grammar structures and study of culture. Revision to counselor's description; student learning outcome; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook

- CHIN 102B Intermediate Mandarin Chinese II – Mikelyn Stacey**  
Minor revision to counselor description; revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook
- DEAF 121B Intermediate Grammar II – Alyce Reynolds**  
Add Advisory of DEAF-121A; Minor revisions to schedule and counselor descriptions removing the “only” from ASL only. Revisions to student learning outcomes; course outline; course assignments; methods of evaluation/assessment
- DEAF 140A Lifeskills Mathematics I – William Wong**  
Removal of “Formerly DEAF-182A from the catalog description; revised student learning outcomes; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplemental textbook
- DEAF 140B Lifeskills Mathematics II – William Wong**  
Course copy screen did not appear
- ENGI 130 Electric Circuit Analysis – Yvette Niccolls**  
Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- ENGL 108 Writing Short Fiction – Jennifer Hurley**  
Change grading option to GR; remove prerequisite of ENGL-111A and change it to ENGL-101A; remove advisory; revision to course outline; methods of instruction
- ENVS 103 The Environment and Human Health – Narinder Bansal**  
Revision to student learning outcomes
- JPNS 102A Intermediate Japanese – Mikelyn Stacey**  
Revision to: **Catalog Description:** This course is a continuation of JPNS-101B with emphasis on the four areas of listening, speaking, reading, and writing in Japanese, as well as a greater in-depth study of Japanese culture. **Class Schedule Description:** Continuation of the study of written and spoken Japanese within the cultural context. Revision to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbooks
- JPNS 102B Intermediate Japanese – Mikelyn Stacey**  
Revision to: **Catalog Description:** This course is a continuation of JPNS-102A with emphasis on the four areas of listening, speaking, reading, and writing in Japanese, as well as a greater in-depth study of Japanese culture. **Class Schedule Description:** Continuation of the study of written and spoken Japanese within the cultural context. Revision to: student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbooks
- JOUR 101A Newswriting – Bill Parks**  
Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook
- JOUR 155/ BRDC 155 Mass Media and Society – Bill Parks**  
Change grading option to GR; Change Advisory to ENGL-101A; **Catalog Description:** We swim in an ocean of media. Our thoughts, beliefs, life choices, jobs, government and shopping decisions are all influenced by the media. Most of us complain about it, but we

wouldn't turn the media off, even if we could. Yet we don't know much about it. Who decides what messages get sent? What do the senders want? How do we process the messages? How does the technology work? Your media exposure will continue for the rest of your life. This class aims to make you a more informed, critical consumer. **Class Schedule Description:** Basics of how mass communication works. For both media majors and media consumers. Revision to: Counselor Information; student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook

- MM 102A**      **Multimedia I** – Pilar Lewis  
Change Repeatability (changed to NO); **Catalog description:** Students explore technical, artistic, and creative ways to produce animations, images, and basic interactive multimedia projects using industry standard software such as Photoshop and Flash. Topics include typography, design principles, multimedia terminology, copyright issues, image and sound manipulation. **Class Schedule Description:** Explore artistic and creative ways to produce images, animations, and interactivity using Flash and Photoshop software. Revision to: counselor information; Student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook; supplies
- MM 110**      **Digital Video for the Web and DVD** – Pilar Lewis  
BRDC 110      Change title to add “for the Web and DVD”; Add cross-reference of BRDC 110; Add 3 hours lab; change grading option to GR; Revise: **Catalog Description:** Students will learn creative techniques to shoot, edit, and produce short videos employing digital camcorders, microphones, lights, and a variety of video editing software. Topics include camera shots, transitions, composition, video file formats, compression, special effects, and producing video for the YouTube, websites, and DVDs. **Class Schedule Description:** Learn to shoot and edit digital video for YouTube, websites, and DVD. Camcorder is not required. Revision to: Counselor Information; student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook; supplies
- PTA 106**      **Orthopedics** - Carol Morodomi  
Revision to student learning outcomes; course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- PSY 101**      **General Psychology** – Sheldon Helms  
Change grading option to GR from GC; added a student learning outcome
- SPCH 101**      **Introduction to Public Speaking** – Brenda Ahnholz  
Revision to: **Catalog Description:** Practice public speaking through delivery techniques, organizing an outline and applying research methodology to support speech topic. **Class Schedule Description:** Practice public speaking through delivery, organizing outlines and use of research methodology. Revision to course outline; course assignments; methods of evaluation/assessment; methods of instruction; textbook
- SPCH 103**      **Interpersonal Communication** – Brenda Ahnholz  
Revision to: course outline; course assignments; methods of evaluation/assessment; textbook

#### **NEW COURSES**

- BA 136**      Introduction to International Business – Chris Bolt  
**BA 137**      Introduction to International Marketing – Chris Bolt  
**CNET 180**      IP Telephony and VoIP Implementations – Richard Grotegut  
**COMM 100**      Introduction to Communication Theory – Brenda Ahnholz –  
**CS 119**      Computer Architecture – David Topham  
**ENVS 104**      Solar Photovoltaic Design and Installation – Narinder Bansal  
**MATH 171**      Mastering Math Skills: Fractions – Bob Bradshaw  
**MATH 172**      Mastering Math Skills: Whole numbers, decimals and Percentages – Bob Bradshaw  
**MUS 112C**      Pro Tools 201 – Jim McManus (**see memo of rationale on pg. 6**)  
**PD 240**      College Success for Pre-Health Science Majors – Mike DeUnamuno

PE 323 Golf One on One – Mike Cowan  
 PE 327B3 Travel Destinations – Mike Cowan  
 PE 328 Golf Course Experience – Mike Cowan  
 SPCH 107 Leadership Communication – Brenda Ahntholz

**COURSE DEACTIVATIONS: (APPROVALS)**

AH 120 Electrocardiography and Vital Signs - Gale Carli  
 CFS 100 Introduction to Nutrition - Gale Carli  
 CFS 112 Nutrition in Health and Disease - Gale Carli  
 NUR 115P Maternal-Child Review - Gale Carli  
 PE 308A2 Wrestling – Chris Warden  
 PE 308A3 Wrestling – Chris Warden  
 PE 308C3 Advanced Wrestling – Chris Warden  
 PE 345A2 Sport Specific Training – Chris Warden  
 PE 345A3 Sport Specific Training – Chris Warden  
 PE 345A4 Sport Specific Training – Chris Warden  
 PE 361B2 Intermediate Racquetball – Chris Warden  
 PE 361B3 Intermediate Racquetball – Chris Warden  
 PTA 120 Anatomy of Bio-Mechanics - Gale Carli  
 PTA 150 Medical Ethics and Healthcare in the United States - Gale Carli

**ADDITIONAL APPROVALS: (INFORMATIONAL)**

**Distance Learning:**

AH 110	Medical Terminology
PTA 106	Orthopedics
PE 323	Golf One on One
PE 328	Golf Course Experience
PSY 108	A Survey of Human Development

**General Education:**

ENVS 103	The Environment and Human Health
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Approved on 10/13/08 for Area VI Cultural Diversity

**REVISED CERTIFICATE OF ACCOMPLISHMENT:**

**Certificate of Accomplishment: Photography**

The Photography Certificate of Completion signifies that students have acquired skills in fundamental processes of photography including traditional and digital work processes with emphasis on creative expression. This certificate helps students develop concepts and skills that will enable them to develop creatively in the fine arts.

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**Student Learning Outcomes**

1. Demonstrate personal growth as an artist using photography.
2. Employ skills and processes required for working in traditional film photography.
3. Employ skills and processes required for working in digital photography.
4. Appraise the role of photography in society from its invention to the present day.
5. Recognize historical movements and contemporary trends in photography.

**MAJOR FIELD**

ART 133A Black and White Photography	3
<b>or</b>	
ART 133B Intermediate Black and White Photography	3
ART 139A Beginning Digital Photography	3
<b>or</b>	
ART 139B Intermediate Digital Photography	3
ART 131 History of Photography	3
ART 138A Beginning Photoshop	3
<b>or</b>	
ART 138B Intermediate Photoshop	3

**NEW DEPARTMENTS: (APPROVAL)**

**Creation of New ETEC Engineering Technology Department – Yvette Niccolls & George Wong (pg. 7)**

**ISSUES: (INFORMATIONAL)**

**Curriculum Announcements:**

**Title V change: Grade C or better now required for Courses Counted toward the major or area of emphasis – Presented by: Kimberly Robbie**

**GE Sub-Committee Chair's Report – Brenda Ahnholz**

- AP score statewide changes

**MEMO**

October 15, 2008

From: Jim McManus, Music Dept.

To: Curriculum Committee

Re: Rationale for New Course: MUS-112C

Pro Tools is the industry-standard recording software. Virtually every professional recording studio in the world is centered on using Pro Tools. For a student interested in a recording career, knowledge of Pro Tools is of fundamental importance.

digidesign (they spell it with a lowercase initial "d") is the company that makes Pro Tools. digidesign has developed a training certificate program as well.

Since Fall 2005 we have been offering courses that are part of digidesign's certification program. We currently offer:

MUS 112A: Pro Tools 101

MUS 112B: Pro Tools 110

Up until now we were not able to add any courses beyond these two, as digidesign requires that training centers be equipped with their top- of-the-line HD systems in order to offer higher-level coursework. However, last Spring and Summer, we were able to upgrade our recording studios with a Pro Tools HD system (the lower levels of Pro Tools, LE and M-Powered, are relatively inexpensive, starting at around \$300 per computer; HD systems are much more expensive, starting at around \$10,000).

Since we now have a Pro Tools HD system, digidesign will allow us to offer the Pro Tools 201 course (proposed Ohlone number: MUS 112C). This is a boon to our students.

That is the essence of my proposal. Since it is just an extension of what we already do, since it gets students that much closer to digidesign certification (at affordable Community College rates, as opposed to the much more expensive versions of these courses offered by some private institutions), and since we only now, with the new system, are able to make this offer to students, I hope that official approval would not be problematic.

**MEMO**

DATE: October 16, 2008

TO: Curriculum Committee

FROM: George Wong and Yvette Niccolls, CNET and Engineering Depts.

RE: Formation of new ETEC Department

We wish to propose the formation of a new department called Engineering Technology (ETEC). George Wong is developing a new course, ETEC 212 Electronics for Technology. This course and others will prepare students for careers as engineering technicians. Courses in ETEC would train students in the building and repair of small technical devices in the electronic, medical, and engineering fields.

We would like to create several cross-referenced courses in this department, as well, two of which are already offered through the CNET and ENGI departments:

CNET/ENGI 114: How Technology Works--Make this ETEC 114 (CNET should be the primary dept).

CNET 115/ENGI 135: Introduction to Robotics & Automated Systems--Make this ETEC 115 (CNET should be the primary dept)

Electronics for Technology ETEC 212 (new course) should be cross referenced with CNET & ENGI (ETEC should be the primary department).

Thanks,  
George Wong  
Yvette Niccolls