

**OHLONE COMMUNITY COLLEGE DISTRICT
CURRICULUM COMMITTEE – MINUTES**

May 4, 2009

3:00 – 5:00 p.m.

Fremont Campus only this meeting / Room 1307

CALL MEETING TO ORDER: 3:08 p.m.

MEMBERS PRESENT:

Rachel Sherman, Diane Berkland, Sheryl Einfalt, Chris Warden, VP Singh, Barbara Duggal, Dave Topham, Ngan Vu, Yvette Niccolls, Maru Grant, Sally Scofield, Jeff Watanabe

MANAGEMENT PRESENT:

Mike Bowman, Walt Birkedahl; Gale Carli, Kimberly Robbie, Lesley Buehler

FACULTY PRESENT:

Jon Degallier, Kenn Waters, Brenda Ahnholz, Greg Christiansen

NOTE TAKER:

Heidi Barkow, Educational Services Support, Institutional Research & Curriculum Management

APPROVAL OF MINUTES (ACTION):

April 6, 2009

Sheryl Einfalt made the motion to approve the April 6, 2009 minutes; seconded by Ngan Vu. Motion carried.

CHAIR'S REPORT (INFORMATIONAL):

- Membership – Confirmations
- Curriculum Committee Schedule for 2009-10
- Clarifications for two certificates: Leadership Cert and Mass Comm Cert. Leadership Cert. have no changes except for substitution of SPCH 107 for PD 160, as in the December minutes. Students must, as previously required, take all classes at Ohlone and get a grade of B or better on these courses. Mass Comm Cert. is different; it follows typical Ohlone policy for certs; grade of C or better and 50% of courses must be taken at Ohlone. **Sheryl Einfalt made the motion to approve the changes; seconded by Barbara Duggal. Motion carried.**
- Curriculum Institute – Spot open if anyone is interested
- Stand-Alone Course training – there will be a training May 8th on CCCConfer if anyone is interested in training.

MINOR REVISIONS (INFORMATIONAL):

- ENGL 111A** **Beginning Creative Writing – Rachel Sherman**
ENGL-101A was changed from a prerequisite to an Advisory; keep grading option as "GC"; minor revision to student learning outcomes; course outline; assignments
- ENGL 111B** **Intermediate Creative Writing – Rachel Sherman**
ENGL-101A was changed from a prerequisite to an Advisory; keep grading option as "GC"; minor revision to student learning outcomes; course outline; assignments
- ENGL 120A** **Survey of American Literature: Beginning to 1865 – Rachel Sherman**
ENGL-101A was changed from a prerequisite to an Advisory; keep grading option as "GC"; course outline; assignments; methods of evaluation/assessment
- ENGL 120B** **Survey of American Literature: 1865 to Present – Rachel Sherman**
Add advisory of ENGL-101A
- ENGL 125B** **English Literature: From Romanticism to Modernism – Rachel Sherman**
Changed course from ENGL 105B to ENGL 125B; change prerequisite of ENGL-101A to an Advisory; textbook
- PTA 301** **Clinical Practicum I – Carol Morodomi**
Changed Prerequisites of PTA 104, PTA 105A, and PTA 108 to Co-requisites; PTA-106 is still a prerequisite

- PTA 302** **Clinical Practicum II – Carol Morodomi**
 Changed Prerequisites of PTA 105B, PTA 109, and PTA 110 to Co-requisites; PTA 301 is still a Prerequisite
- PTA 303** **Clinical Internship – Carol Morodomi**
 Changed Prerequisite of PTA 111 to a Co-requisite; add Co-requisite of PTA 140; PTA 302 is still a Prerequisite.
- MAJOR REVISIONS (CONSENT):**
- AH 130** **Acupressure Connection I – Deb Parziale**
 Cross-reference with HLTH 130
- ASL 190B** **Workshop in Beginning ASL – II – Sandra Klopping**
 Title change from Workshops in Basic ASL; change unit value from 2.00 units to 3.00 units; change lecture hours from 2.00 hours to 3.00 hours; Add prerequisite of ASL-190A; change repeatability to 3 times; change grading option from CR to P; Catalog Description: This course is a Beginning Level II workshop for students covering selected topics in the area of American Sign Language (ASL), Deaf Education and Deaf Culture. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. Class Schedule Description: Beginning Level II basic workshop in the area of American Sign Language and Deaf Studies. Revision to counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- ASL 191A** **Workshop in Intermediate ASL – I – Sandra Klopping**
 Title change from Workshops in Deaf Studies; change unit value from 1.00 unit to 3.00 units; lecture hours from 1.00 hour to 3.00 hours; Prerequisite ASL-190C; change grading option from CR to P; Catalog Description: This course is an Intermediate Level ASL workshops for students covering selected topics in the area of American Sign Language (ASL), Deaf Education and Deaf Culture. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. Class Schedule Description: Intermediate Level I ASL workshop in American Sign Language (ASL) and Deaf Studies. Minor revision to counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- ASL 191B** **Workshop in Intermediate ASL – II – Sandra Klopping**
 Title change from Workshops in Deaf Studies; change unit value from 2.00 units to 3.00 units; change lecture hours from 2.00 hours to 3.00 hours; change grading option from CR to P; Add prerequisite of ASL-191A; Catalog description: This course is a Level II Intermediate workshop for students covering selected topics in the area of American Sign Language (ASL), Deaf Education and Deaf Culture. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. Class Schedule Description: Intermediate Level II workshop in American Sign Language (ASL) and Deaf Studies. Revision to counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- ASL 191C** **Workshop in Intermediate ASL – III – Sandra Klopping**
 Title change from Workshops in Deaf Studies; change grading option from CR to P; Add prerequisite of ASL-191B; Catalog Description: This course is a Level III Intermediate workshop for students covering selected topics in the area of ASL and Deaf Studies. The theme and content of each workshop varies and is determined by American Sign Language/Deaf Studies instructors. Class Schedule Description: Intermediate Level III workshop in American Sign Language (ASL) and Deaf Studies. Revisions to: counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook and supplies
- ATHL 380** **Intercollegiate Athletic Injury Rehabilitation – Jeff Roberts**
 Title change from Sports Injury Rehabilitation; change lab hours from 5.00 to 1.00;
Corequisite: Must be active member of intercollegiate athletic team as evidenced by enrollment in ATHL 220-233 or ATHL 262-268. Catalog Description: This course will provide individualized rehabilitation programs for intercollegiate athletic injuries. Exercises to increase joint range of motion, muscle strength, muscle endurance, agility, and speed will be utilized to assist Ohlone athletes in rehabilitating their athletic injuries. Class Schedule Description: For student athletes who have sustained an athletic injury and need rehabilitation. Revisions to: methods of evaluation/assessment

- CS 143** **Advanced SAS Programming – Xisheng Fang**
Change lecture hours from 2.50 hours to 3.00 hours; delete lab hours; change grading option from GC to GR; revision to student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbooks
- HLTH 130/
AH 130** **Acupressure Connection I – Deb Parziale**
Change lecture from 0.50 to 1.00 hour; remove lab hours; change repeatability to no; seeking GE Plan A approval for Wellness area – tabled from April GE meeting.
- KIN 240** **Theory of Physical Education, Fitness, And Sport – Jeff Roberts**
Change grading option from GC to GP; revision to counselor description; student learning outcomes; course assignments; methods of evaluation/assessment; methods of instruction; textbook. Approved for GE Plan A – Area Wellness
- KIN 241** **College Success For Athletes – John Peterson**
Change grading option from GC to GP; Catalog Description: This course is designed for new student-athletes to assist with the adjustment to college level academics and athletics. The focus is on application of learning strategies, academic planning, time management, goal setting, transfer and eligibility guidelines, life skills and study skills. Additionally, this course will promote realistic expectations of college while understanding what is necessary to succeed as an intercollegiate athlete. Revision to student learning outcomes; course assignments; methods of evaluation/assessment
- KIN 242** **Sociology of Sport – John Peterson**
Change grading option from GC to GP; Revision to student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook
- KIN 257** **Prevention and Care of Athletic Injuries – Jeff Roberts**
Changed advisory of BIOL 130 to BIOL 103A; Catalog Description: This is a course designed to introduce basic care and prevention of athletic injuries. Concepts will include injury recognition, evaluation, management and rehabilitation. The practical experience will include adhesive taping and protective padding techniques, determining vital signs, and emergency first aid procedures as applied to athletic injuries. Revision to: counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; textbook
- KIN 258** **Exercise Prescription – Jeff Roberts**
Change grading option from GC to GR; Catalog Description: This course is designed to introduce principles of exercise prescription and strength and conditioning. Topics will include exercise physiology, exercise prescription for special and general populations, free weight and machine exercise techniques, nutrition and weight management, biomechanical concepts, and safety issues related to fitness and strength training. This course will also prepare students for the Personal Trainer Examination. Class Schedule Description: For students interested in exercise science, strength and conditioning, and allied health careers. Revision to counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook
- KIN 261** **Sports Psychology – Chris Warden**
Title change from Mental Aspects of Sport; change unit value from 2.00 units to 3.00 units and change lecture hours from 2.00 hours to 3.00 hours; change repeatability to no; change grading option from GC to GP; revision to student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; textbook
- KIN 381** **Clinical Experiences in Athletic Training I – Jeff Roberts**
Title change from Clinical Experiences in Sports Medicine; change grading option from CR to P; Catalog Description: This course provides students with practical exposure to the athletic training room setting. Students will observe and participate under direct supervision in the treatment, evaluation and rehabilitation of student athletes injured during practices or competitions. Students will practice the application of athletic training techniques and procedures according to protocols established by the athletic trainer. Revisions to student learning outcomes; course content; course assignments; methods of evaluation/assessment

KIN 382

Clinical Experiences in Athletic Training II – Jeff Roberts

Title change from Clinical Experiences in Sports Medicine; change grading option from CR to P; Catalog Description: This course provides students with practical exposure to the athletic training room setting. Students will actively participate under direct supervision in the treatment, evaluation and rehabilitation of student athletes injured during practices or competitions. Students will practice the application of athletic training procedures according to protocols established by the athletic trainer. Class Schedule Description: This class provides experience working with student athletes in the athletic training room. Revisions to counselor description; student learning outcomes; course content; course assignments; methods of evaluation/assessment; methods of instruction; methods of instruction

RT 101

Principles of Respiratory Therapy I – Carol McNamee

Changed Advisory of ENGL 101A to Prerequisite added Prerequisite of MATH 153 or MATH 155; CHEM 109 or CHEM 106A; BIOL 103A. Catalog Description: This course presents basic theory and rationale for respiratory care. It includes the history and organization of respiratory therapy services, basic cardiopulmonary anatomy and physiology, medical gas therapy theory, and an introduction to pathophysiology. Revision to course content; course assignments; methods of evaluation/assessment; methods of instruction; textbooks and supplies

**SPCH 130
TD 130**

Oral Interpretation of Literature – Brenda Ahnholz

Change grading option from GC to GR; Class Schedule Description: Appreciate literature through oral performance and written literary analysis of poetry, prose, and drama. Revision to student learning outcomes; course assignments; methods of instruction; updated textbook

Chris Warden made the motion to approve the consent agenda; seconded by VP Singh; Jeff Watanabe and Diane Berkland abstain. Motion carried. Sheryl Einfalt made the motion to approve RT 101 fixing punctuation in Prerequisite area; Ngan Vu seconded. Motion carried.

NEW COURSES (ACTION):

COMM 108

Visual Communication – Brenda Ahnholz

Request cross-reference with MM-108; COMM 108 is the primary
3.00 hrs lecture; 2.00 hrs lab 3.00 units

Explore the fundamental elements of visual communication presented through lectures and applied through studio exercises. Examine the methods of visual communications from Gutenberg to Google, analyzing examples in a variety of visual forms including print (newspaper and magazine), graphics, illustrations, photographs, video, motion pictures, and digital media. (GR)

Lecture/Lab content revision. Requesting MM-108 cross-reference with COMM 108. Team taught course. Sheryl Einfalt made the motion to approve COMM 108/MM 108, seconded by Barbara Duggal. Motion carried.

CFS 106

Food: The Chemicals We Eat – Jasvinder Kaur

3.00 hrs lecture 3.00 units

This course introduces non-majors to the basics of chemicals present in food. A series of topics are discussed, which will integrate and elucidate the components of food by making use of the chemical, physical, and biological sciences. Beginning with the introduction to food as a chemical, students will learn about different kinds of foods and their properties. Students will also learn about food additives, coloring and flavoring agents. The Government's role in assuring food quality will be examined. At the end of the course, students will be able to recognize the information that is on a food label and be able to apply this knowledge to their well-being. (GR)

Gale Carli gave rationale for adding CFS 106. Sheryl Einfalt made the motion to approve CFS 106; seconded by Barbara Duggal. Motion carried.

GEOG 120

Introduction to Global Positioning Systems(GPS) – Narinder Bansal

0.50 hrs lecture 1.5 hrs lab 1.00 unit

This course focuses primarily on the science and application of Global Positioning System (GPS) technology. Student receive hands-on experience with space-based radio navigation systems. The course will examine current and future GPS applications, explore basic navigation, illustrate map coordinate systems, and then integrate this knowledge with the GPS satellite navigation system. (GR)

We can approve it pending revisions to the content area to include what things will be taught in lecture and what will be taught in lab. Sheryl Einfalt made the motion to approve GEOG 120 pending changes; seconded by Sally Scofield. Motion carried.

DEACTIVATIONS (ACTION):

CS 130	Systems Analysis
DEAF 110A	Introduction to English as a Second Language in American Sign Language
DEAF 110B	Developing English As a Second Language In American Sign Language

CS 130 is being deactivated; it is no longer relevant to the certificate. All the CS courses for deactivation are no longer being taught. Sheryl Einfalt made the motion to approve deactivation of CS 130, seconded by Chris Warden. Motion carried.

Diane Berkland made the motion to approve DEAF 110A & B, seconded by Sheryl Einfalt. Motion carried.

PARKING LOT OF DEACTIVATIONS (TABLED)

CS 122	C#.NET Programming
CS 126	Internet Security Programming
CS 132	DNA Computing
CS 171	Advanced Java Programming
CS 179	Dynamic Web with ColdFusion

ADDITIONAL APPROVALS: (INFORMATIONAL)

GENERAL EDUCATION PLAN A:

KIN 240	Approved for Wellness Area
ENVS 103	Approved for Social Science and Cultural Diversity
ENVS 105	Approved for Social Science and Cultural Diversity
HLTH 130	Tabled until Fall meeting
ART 104A	Tabled until Fall meeting
COMM 100	Approved for Social Science
HLTH 125	Approved for Wellness Area
SPCH 108	Approved Social Science and Cultural Diversity

DISTANCE LEARNING:

See list of approved courses below in DE Chair's Report

PROGRAM REVISIONS: (ACTION)

NONE

PROGRAM DEACTIVATIONS: (ACTION)

NONE

ISSUES: (ACTION/INFORMATIONAL)

- TBA Lab Hours – blanket approval of TBA Lab hour courses converted to hybrid
Michael Bowman – Chancellor's Office is enforcing Title 5 regulations on TBA courses – one approved option of dealing with TBA courses is to take TBA hours and convert them to hybrid. Kimberly Robbie has identified the TBA courses, some of which have the ability to have TBA changed to hybrid. Jon Degallier said they have a year to complete Distance Education compliancy and complete their course approvals process in CurricUNET and recommends that the departments participate in the flex activity in August to discuss procedures. See attached spreadsheet. Temporary blanket approval with the understanding that departments must work with Distance Education to get their courses in compliance. Jon Degallier said that they are trying to get this expedited for now outside of CurricUNET; the rest of the process can be done in the fall. **Sheryl Einfalt made the motion to approve TBA recommendation; seconded by Barbara Duggal. Motion carried.**
- AP Chart Proposed Changes – Brenda Ahnholz, Mike Bowman, and Diane Berkland
Recommendation to approve the following changes to Ohlone's AP test score credit chart to be aligned with the recent statewide approved recommendations for GE application for AP test scores: US History now says Area II (Social Science); suggested change to Area II or III.B (Humanities). English Literature now says Area III.B and Area IV.A (Composition); suggested change to Area III or IV." **Sheryl Einfalt made the motion to approve English Literature for Area IIIB; seconded by Dave Topham. Motion carried.**

DE Committee Chair's Report – Jon Degallier

February:

1. Starting having meetings completely online – practicing communicating without seeing each other f2f
2. New approved mandate for the DE committee:
“Define Ohlone College's DE's guidelines to improve online education and build e-college”
3. New procedure for approving courses online:
 1. cccconfer session – with DE members and petitioners
 2. Petitioner has 5-10 minutes to enumerate the online training/expertise the instructors teaching this course will have.
Note:This won't be too much time because the number of petitions should decrease with the present no-growth policy.
 3. The committee listens, learns, asks questions, and offers help if needed
 4. Course will always be approved, but with recommendations if appropriate

March:

1. Approved three courses with first instructor joining us online – good discussion and recommendations given
2. We wanted to meet with Deans to express our desire to have departments discuss criteria for teaching online. It was decided to first come up with our own guidelines to help departments. This discussion is left for the last meeting.
3. We started going over definitions for fully online, hybrid, and web-enhanced.
4. Decided on important topics to cover for the rest of the semester:
 1. Minimum qualifications
 2. Create list of recommended classes for online education
 3. Hearing from fellow colleagues about their online expertise.

Distance Learning Courses approved:

March: CS 133; CS 143; ENGL 109

April:

1. Approved 3 more classes with 2 instructors on the cccconfer system
2. First talks about changing TBA to Hybrid
3. Completed our rewordings of fully online, hybrid, web-enhanced.
4. First colleague report - @one course on online education

Distance Learning Courses approved:

April: KIN 240; SPCH 130

Distance Learning Courses approved:

May: FREN 101A; KIN 243; KIN 244; KIN 251

• GE Committee Chair's Report – Brenda Ahnholz

Members: Sara Cooper – Social Science, Chris Warden – PE, Rachel Sherman – English and Curriculum Chair, K.G. Greenstein – Library and Information Competency, Shelley Lawrence – Interpreters Education, Deaf Studies & Cultural Diversity, Kenn Waters - Counseling, Jon Degallier – Computer Science and Distance Education, and Luc Desmedt – Physics

Missing Member(s): a faculty member from Fine Arts & Humanities and after many years Luc Desmedt is resigning from GE so we have a Natural Science opening on GE

Chair: Brenda Ahnholz

Non-voting Members: Michael Bowman, Heidi Barkow, Bob Ortt, and Janet Baldini

Meetings last semester: February 9, March 9, and April 13, 2009

Courses approved: ENVS 103 for (Area II and VI), ENVS 105 for (Area II and VI), SPCH 104 for (Area IVB), SPCH 130 for (Area IIIB), SPCH 108 for (Area II and VI), COMM 100 for (Area II), HLTH 125 for (Area VB), and KIN 240 for (Area VB).

Tabled courses: ANTH 101 and 102, DEAF 330, HLTH 130, and ART 104A.

Issues/Motions Approved: (1) The GE Subcommittee approves two minor revisions to the AP Test/GE acceptance chart per an email vote of April 27, 2009. The two issues are a) add the US HIST AP test for our GE Plan A Hum or Soc Sci area, and b) add the word OR (replace word and) to the Engl Lit test for Hum or Engl Comp.

Goals for Spring Semester 2009: (1) Research other college's GE Philosophies and revise ours including a statement about civic responsibility, (2) Add Information Competency prompts in AA area in CurricUNET, (3) Approve new and review existing courses for GE approval during the Course Review Process, (4) Continue to dialog about meaningful assessment of the GE Committee, and (5) Add prompts and examples for other areas of GE in CurricUNET as per Luc's recommendations in Feb. 09 minutes.

- SLOA Committee Chair's Report – Carrie Dameron
Members: Carrie Dameron (coordinator), Chris Warden, Deb Parziale, Jon Degallier, Poonam Khare, Rachel Sherman, Steve Bitzer, Susan Myers, Mike Bowman, Yvette Niccolls

Activities:

- ◆ Update SLOA webpage (a few items)
 - “Student Learning Outcomes for Dummies” video
 - Glossary of Planning Terminology
 - Collection of Teaching and Learning Resources
 - Student Learning Outcomes by Discipline
- ◆ WASC Report
 - Assessment and tracking of SLO by course (email questions)
- ◆ Collaborate on CurricUNET Program Review (ongoing)

Additional Information:

- Course SLO Assessment two-question survey out to faculty for WASC report.
- August flex activities on assessment, relating to the new CurricUNET Program Review module and implementation of course SLO assessment as part of program review.

ISSUES TABLED:

- Proposal for New Department: Human Development Studies. Will actually be a new program, not a new department. Kenn Waters will work on putting program in CurricUNET and program will be brought to a future meeting. Chris Warden explained that student athletes are being asked by NCAA to complete more classes. It is challenging to get student athletes to complete all of their required courses in two years and transfer. This will come through in the Fall as an update. Hopefully we could offer in Spring 2010. This will be a new general degree. We need to get approval to agree to the concept. Math area needs to be clarified. Seeking approval of the concept of this degree. Need description of what Human development is. Table this until Fall. **IN-PROGRESS**

Application Date



California Community Colleges

APPLICATION FOR APPROVAL—NEW CREDIT PROGRAM

<p>Human Development Studies PROPOSED PROGRAM TITLE</p> <p>Ohlone College COLLEGE</p> <p>Ohlone College Community College District DISTRICT</p> <p>Spring 2009 PROJECTED PROGRAM START DATE</p> <p>GOAL(S) OF PROGRAM (CHECK ALL THAT APPLY):</p> <p><input type="checkbox"/> CAREER TECHNICAL EDUCATION (CTE) <input checked="" type="checkbox"/> TRANSFER <input type="checkbox"/> OTHER</p> <p>TYPE OF PROGRAM (CHECK ALL THAT APPLY):</p> <p><input checked="" type="checkbox"/> A.A. DEGREE A.S. DEGREE CERTIFICATE OF ACHIEVEMENT: <input type="radio"/> 18+ semester (or 27+ quarter) units <input type="radio"/> 12-18 semester (or 18-27 quarter) units</p>	<p>Chris Warden/Kenn Waters CONTACT PERSON</p> <p>Professor TITLE</p> <p>510-659-6120 PHONE NUMBER</p> <p>kwaters@ohlone.edu E-MAIL ADDRESS</p>
--	---

PLANNING SUMMARY

Recommended T.O.P. Code	0302.00	Estimated FTE Faculty Workload	<u>3.2 – 3.6</u>
Units for Degree Major or Area of Emphasis	18-20 AA	Number of New Faculty Positions	0
Total Units for Degree	60 AA	Est. Cost, New Equipment	\$0
Required Units-Certificate	na	Cost of New/Remodeled Facility	\$0
Projected Annual Completers	200	Est. Cost, Library Acquisitions	\$0
Projected Net Annual Labor Demand (CTE)	na	When will this program undergo review as part of college's Program Evaluation Plan?	Month/Semester_May/S p Year__2010__

DEVELOPMENT CRITERIA NARRATIVE & DOCUMENTATION

Attach a document that describes the development of the proposed program, addressing the five criteria as listed below. **Number** the sections of the narrative to match the lists below. If appropriate, you may note that a section is "not applicable" but **do not re-number** the sections. Provide documentation in the form of attachments as indicated.

Criteria A. Appropriateness to Mission

1. Statement of Program Goals and Objectives
2. Catalog Description
3. Program Requirements
4. Background and Rationale

Criteria B. Need

5. Enrollment and Completer Projections
 6. Place of Program in Curriculum/Similar Programs
 7. Similar Programs at Other Colleges in Service Area
 8. Labor Market Information & Analysis (CTE only)
 9. Employer Survey (CTE only)
 10. Explanation of Employer Relationship (CTE only)
 11. List of Members of Advisory Committee
 12. Recommendations of Advisory Committee
- Attachment:** Labor / Job Market Data (CTE only)
Attachment: Employer Survey (CTE only)
Attachment: Minutes of Key Meetings

Criteria C. Curriculum Standards

13. Display of Proposed Sequence
 14. Transfer Applicability (if applicable)
- Attachment:** Outlines of Record for Required Courses
Attachment: Transfer Documentation (if applicable)

Criteria D. Adequate Resources

15. Library and/or Learning Resources Plan
16. Facilities and Equipment Plan
17. Financial Support Plan
18. Faculty Qualifications and Availability

Criteria E. Compliance

19. Based on model curriculum (if applicable)
20. Licensing or Accreditation Standards
21. Student Selection and Fees

Criteria A. Appropriateness to Mission

Statement of Program Goals and Objectives:

The Associate of Arts Degree in Human Development prepares students for a baccalaureate major in Human Development, Sociology, Psychology or Anthropology. By fulfilling many of the lower division major requirements at the CSU and UC campuses, this program will enhance student awareness in ecological, historical, political, social, service/community learning issues as well as facilitate successful student transfer. The goal is also to excite, ignite, and inspire students to learn and serve their respective communities.

Specific student program outcomes include:

1. Recognize the social, economic, and psychological impacts of human beings in their various environs.
2. Apply an understanding of social and cultural concepts and principles to modern life so students may critically analyze and understand information affecting human development.
3. Describe the effects of current, past, and future development of the human condition and compare and contrast possible solutions to environmental, cultural, and evolutionary developments.
4. Evaluate social and work policies, laws, and regulations, their value, implementation and effects to work and life in general.
5. Consider the inherent social and economic outcomes of living altruistically, selfishly, and environmentally sustainable in current and future generations.

Catalog Description:

The Associate Degree in Human Development Studies offered by Ohlone College is designed to prepare students for studying Anthropology, Environmental Studies, Psychology, Sociology and other related subjects at most colleges and universities. While the core courses required in the Associate Degree in Human Development Studies will fulfill the lower division major requirements at most universities, students are advised to meet with academic counselors to assess the course requirements for specific universities. For example, some schools will focus on Social Science or Social Studies as a concentration. This program will enable students to develop a strong foundation in life and social sciences while connected to other areas.

Program Requirements: Special note—It is highly anticipated that Service Learning course and units will be added as these courses are added to the current Ohlone College curriculum.

A up to 20 units Core Courses:

ANTH 102 Cultural Anthropology	3 units
BA 102A Principles of Economics (Microeconomics)	3 units
BA 102B Principles of Economics (Microeconomics)	3 units
BA 139 or Psychology 139 (Psychology in workplace)	3 units
BIOL. 142 Environmental Biology	4 units
BIOL 108 Human Ecology	3 units
ENVS. 102 Environmental Law and Regulations	3 units
ENVS 103 The Environment and Human Health	3 units
GEOG 101 Physical Geography	4 units
GEOG 102 Cultural Geography	3 units
GEOG 105 California Geography	3 units
GEOG 123 Special Projects	2 units
HLTH 101 and/or 150	3-6 units
HIST 112	3 units
HIST 114 A or B	3 units
HIST 115	3 units
KIN 251	3 units
Math Elementary Algebra or higher of Statistics	5-10 units
SOC 101	3 units (Required)
SOC 102	3 units
SOC 105	3 units
SOC 107	3 units
SOC 142	
SPCH	3-6 units
WEX 195A1 Occupational Work Experience	1-4 units

Minimum Total Units in Core Courses

18-20 units

General Education Requirements: (The following satisfies the GE Requirements for an Associate Degree from Ohlone College)

Area 1. Natural Science (3 units) - The core courses in this major satisfies this requirement

Area 2. Social Science (3-4 units) - The core courses in this major satisfies this requirement

Area 3. Fine Arts/Humanities (4-7 units) - Complete at least 3 units from approved Fine Arts and 1 to 4 units from Humanities.

Area 4. Analytical Thinking & Oral Communication

a. English Composition - Complete Engl. 101A (4 units)

b. Analytical Thinking and Oral Comm - Complete one of the approved courses (not to include Math 159)

c. Math Proficiency - The core courses in this major satisfies this requirement

Area 5. Physical Education/Wellness - Complete one approved option

Area 6. Cultural Diversity - The core courses in this major satisfies this requirement

Area 7. Information Competency - Successfully complete one of the approved courses.

Electives - To bring the total units for the Associate Degree to 60

Note: Students who plan to transfer to a CSU MUST complete English 101A, Oral Communication, Critical Thinking and Quantitative Reasoning with a "C" or better. It is recommended that all students who plan to transfer to a CSU follow the CSU Lower Division Certification pattern and request a G.E. Certification from Ohlone before transferring. It is imperative for students to make an appointment to see a counselor for use of the appropriate G.E. pattern for the CSU and UC system. Students should also meet with counselors to develop a specific program of studies (SEP)—since transfer requirements may vary depending upon major and or transfer institution.

Background and Rationale:

Students pursuing a baccalaureate degree in Anthropology, Human Development, Environmental Studies, or Sociology must complete a general lower division curriculum. The Associate of Arts in Human Development Studies Degree includes a number the core courses towards the baccalaureate program at many California State Universities and some University of California and private schools as well. Therefore, students complete the core requirements for the Associate Degree will be satisfying also several lower division requirements at the four year level.

Criteria B. Need

Enrollment and Completer Projections:

Although quantitative data has not been collected for this area qualitative projections would suggest that a small, but significant population of students are will be responsive to the emerging needs of our society particularly to public and human service, and the greening of America.

(a) Number of sections of required core courses offered annually for both the:

ANTH. 102 Cultural Anthropology	3 units
BA 102A Principles of Economics (Microeconomics)	3 units
BA 102B Principles of Economics (Microeconomics)	3 units
BA 139 or Psychology 139 (Psychology in workplace)	3 units
BIOL 142 Environmental Biology	4 units
BIOL 108 Human Ecology	3 units
ENGLISH 101A	4 units
ENVS. 102 Environmental Law and Regulations	3 units
ENVS 103 The Environment and Human Health	3 units
GEOG 101 Physical Geography	4 units
GEOG 102 Cultural Geography	3 units
GEOG 105 California Geography	3 units
GEOG 123 Special Projects	2 units
HLTH 101 or 150	3 units
HIST 112	3 units
HIST 114 A or B	3 units
HIST 115	3 units
Math Intermediate Algebra or higher of Statistics	5-10 units
Personal Development	1-3 units
SOC 101	3 units (Required)

SOC 102	3 units
SOC 105	3 units
SOC 107	3 units
SOC 142	3 units
SPCH	3-6 units
WEX 195A1 Occupational Work Experience	1-4 units

- (b) Headcount student annual enrollment in the number of sections estimated above (total number is sufficient) 2500 students
- (c) Number of program completers at the end of the first year of program: 20 – as the program comes on line, number of program completers will likely increase.
- (d) Number of program completers at the end of the second year of program: 100

Place of Program in Curriculum/Similar Programs:

Existing Program: None

Similar Programs at Other Colleges in Service Area (refer to Appendix A):

The Associate degree in Human Development Studies can be a transfer program as its curriculum prepares the students in the Ohlone Community College District for the transfer major in Human Development in the CSU environment and most expressly at our most neighboring four year institution, Cal State University East Bay. Additionally, students choosing to remain in the more traditional majors such as Anthropology, Psychology, and Sociology should not be adversely affected and are more likely to be enhanced by the curriculum as even these tradition programs reach out to the natural sciences and service learning components. Many community colleges in the San Francisco Bay Area offer similar courses, but not necessarily a degree programs.

Labor Market Information and Analysis: (CTE Only) Non applicable

Employer Survey: (CTE Only) Non applicable

Explanation of employer relationship: (CTE Only) Non applicable

List of members of advisory: Non applicable

Recommendations of Advisory Committee: Non applicable

Criteria C. Curriculum Standards

13a. The following shows the core courses for the AA Degree in Human Development Studies. It is meant to be a guide not a restriction (the sequence may be varied so long as the appropriate prerequisites are satisfied):

<u>1st Semester</u>		<u>3rd Semester</u>	
GE Area I	(4 units)	Soc. 102	(3 units)
Soc. 101	(3 units)	GE Area IIIb	(3-5 units)
English 101A	(4 units)	Geog 102	(3 units)
Psych 139	(3 units)	GE/Elective	(3 units)
GE Area 4C	(3-5 units)	GE Area 4B	(3 units)
<u>2nd Semester</u>		<u>4th Semester</u>	
Math 159	(5 units)	GE Area VI	(3 units)
Geog 105	(3 units)	GE Area 5	(1-3 units)
Envs 101	(3 units)	Speech 101, 103, 106	(3 unit)
GE Area VII	(.5-1unit)	Anth 102	(3 units)
Fine Arts	(3 units)	GE/Elective	(3-6 units)
History	(3 units)	PD	(1-3 units)

Note: Outlines of Record for Required Courses: Per instructions for Course and Program Approval Handbook no course outlines are included for any courses representing general education or course previously submitted. The bulk of these course met General Education guidelines.

Transfer Applicability: N/A

Note: Although the Human Development Studies major is comprised of a number of transferable classes and many of which do transfer directly to our closest local four year institution (CSU East Bay), students will have the option of transferring or simply electing to have an Associate of Arts.

Criteria D. Adequate Resources

15. Library and Learning Resources Plan

There will be no additional Learning Resources needs to support the Associate Degree in Human Development Studies.

16. Facilities and Equipment Plan

The present social science, math, and science facilities—lecture classrooms currently meet the required needs of program.

17. Financial Support Plan

No additional financial support is needed to implement the Associate Degree in Human Development Studies.

Faculty Qualifications and Availability

The resumes for all faculty teaching in this area on file in the Human Resources Department of Ohlone College. All meet the minimum qualifications to teach in their respective disciplines. These faculty will be overseen by the Dean of Counseling and the Deans for Mathematics, Natural Sciences, and Social and behavioral Sciences and assigned to teach courses in the Associate Degree curriculum:

Criteria E. Compliance

Based on model curriculum: NA

—The Associate Degree in Human Development Studies Program at Ohlone College is not based upon a model curriculum, but hopes to meet the projected and emerging needs of students desiring to make contributions to an evolving human social ecology and service learning component.

Licensing or Accreditation Standards:

NA—Licensing or additional Accreditation Standards do not apply to the Associate Degree in Human Development Studies at Ohlone College. The Associate Degree in Human Development Studies will come under the college's present Program, Discipline and Service Review process every four years.

Student Selection and Fees:

NA—The Associate Degree in Human Development Studies is not a selective program. Any student who meets the course prerequisites may enroll in classes and apply for the degree. There will be no additional fees for students who are working toward the Associate Degree in Human Development Studies.

REQUIRED SIGNATURES

Program Human Development Studies AA College Ohlone College

LIBRARY AND LEARNING RESOURCES

Library and learning resources needed to fulfill the objectives of the program are currently available or are adequately budgeted for.

DATE SIGNATURE, CHIEF LIBRARIAN/LEARNING RESOURCES MANAGER TYPED OR PRINTED NAME
Lesley Buehler

CAREER TECHNICAL EDUCATION ONLY:

Program fulfills the requirements of employers in the occupation, provides students with appropriate occupational competencies, and meets any relevant professional or licensing standards.

DATE SIGNATURE, ADMINISTRATOR OF CTE TYPED OR PRINTED NAME

DATE SIGNATURE, CHAIR, CTE ADVISORY COMMITTEE TYPED OR PRINTED NAME

Program was recommended for approval by Regional Occupational Consortium on _____ (date).

DATE SIGNATURE, CHAIR, REGIONAL CONSORTIUM TYPED OR PRINTED NAME

LOCAL CURRICULUM APPROVAL

Program and courses within the program have been approved by the curriculum committee and instructional administration, and satisfy all applicable requirements of Title 5 regulations.

DATE SIGNATURE, CHAIR, CURRICULUM COMMITTEE TYPED OR PRINTED NAME
Chris Warden

DATE SIGNATURE, ARTICULATION OFFICER TYPED OR PRINTED NAME
Michael Bowman

DATE SIGNATURE, CHIEF INSTRUCTIONAL OFFICER TYPED OR PRINTED NAME
Dr. Jim Wright

DATE SIGNATURE, PRESIDENT, ACADEMIC SENATE TYPED OR PRINTED NAME
Bob Bradsaw

COLLEGE PRESIDENT

All provisions of Title 5, Chapter 6 have been considered. The college is prepared to support establishment and maintenance of the proposed instructional program.

DATE SIGNATURE, PRESIDENT OF THE COLLEGE TYPED OR PRINTED NAME
Dr. Gari Browning

DISTRICT APPROVAL

On _____, the governing board of the _____ District approved the instructional program attached to this application.

DATE SIGNATURE, SUPERINTENDENT/CHANCELLOR OF DISTRICT TYPED OR PRINTED NAME
Dr. Gari Browning

TBA Courses

COURSE	COURSE NAME	CROSS-REFERENCED COURSES	CONVERT TO HYBRID or WEB	APPROVED FOR DE	PLANNED FOR 2009FA	PLANNED FOR 2010SP	REMAINING TBA	NOTES
FINE ARTS, BUSINESS, AND COMMUNICATION								
BRDC-134	Final Cut Pro Editing		Yes	No				
BRDC-135	Final Cut Pro-Adv Techniques		Yes	No				
JOUR-146	Photo Staff	ART-146	Yes	No				
JOUR-147	Photo Staff	ART-147	Yes	No				
JOUR-148	Photo Staff	ART-148	Yes	No				
JOUR-170	Newspaper Staff		Yes	No				
JOUR-171	Newspaper Staff		Yes	No				
JOUR-172	Newspaper Staff		Yes	No				
JOUR-174	Magazine Staff		Yes	No				
JOUR-175	Magazine Staff		Yes	No				
JOUR-176	Advertising Staff		Yes	No				
JOUR-177	Advertising Staff		Yes	No				
JOUR-178	Advertising Staff		Yes	No				
MUS-162A	Class Voice-Beginning		Yes	No				
MUS-162B	Class Voice-Beginning		Yes	No				
MUS-162C	Class Voice-Intermediate		Yes	No				
MUS-162D	Class Voice-Intermediate		Yes	No				
MUS-162E	Vocal Repertoire		Yes	No				
MUS-162F	Vocal Repertoire		Yes	No				

HUMANITIES, SOCIAL SCIENCES, AND MATHEMATICS								
ENGL-151A	Fundamentals of Composition		Yes	No		Yes	18 hrs	Lab will be hybrid. 18 hrs TBA and remaining hrs will be online (DE)
ENGL-151B	Fundamentals of Composition		Yes	No		Yes	18 hrs	Lab will be hybrid. 18 hrs TBA and remaining hrs will be online (DE)
ENGL-162	Developmental Reading		Yes	No	Yes		18 hrs	Lab will be hybrid. 18 hrs TBA and remaining hrs will be online.
ENGL-163	Techniques of College Reading		Yes	No	Yes		No	Class will be taught entirely online.
FREN-101A	Elementary French		Yes	No	Yes			
SPAN-102A	Intermediate Spanish		Yes	No	Yes			
SCIENCE, TECHNOLOGY, AND ENGINEERING								
BIOT-133	SAS Programming	CS-133	Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-150	Network Operating Systems		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-154	Network Technician Training		Yes	No				
CNET-155A	Network Fundamentals		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-155B	Routing Protocols		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.

CNET-156A	Routing and Switching		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-156B	WAN Design and Support		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-161A	Desktop Support I		Yes	No	Yes			2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-161B	Desktop Support II		Yes	No	Yes			2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-162A	Microsoft Server Operating Sys		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-162B	Windows Network Infra Admin		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-164A	Microsoft Directory Services		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-164B	Designing MSDS Infrastructure		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-165A	Design a Secure MSW Network		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.

CNET-167A	Network App Admin I - Email		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CNET-168A	Network App Admin II Database		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CS-104A	Visual Basic.NET Programming		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CS-118	Intro to Assembly Lang Prog		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CS-146	Introduction to UNIX/Linux	CNET-146	Yes	No				
CS-170	Java Programming		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CS-172	Servlets and JSP		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.
CS-173	J2EE and EJB		Yes	No				2009FA sections already converted to hybrid or Web in Datatel. Division Office needs to convert 2010SP sections.

Adjourned: 5:07 p.m.