CALL TO ORDER: 3:06pm

MEMBERS PRESENT: Robin Kurotori, Chair; Steve Bitzer, Larissa Favela, Debra Franklin, KG Greenstein, Laurie Issel-Tarver, Jo Rainie Rodgers, Tim Roberts

MEMBERS ABSENT: Mark Bauermeister; John Collan, Student; Richard Grotegut, Shane Kumar, Student; Jesse MacEwan, Maria Ramirez

NON-VOTING MEMBERS: Mike Bowman, Kimberly Robbie, Chris Warden

OTHERS PRESENT: Brenda Ahntholz, Rachel Sherman, Janel Tomblin-Brown

MINUTES TAKEN BY: Melissa Stewart, Curriculum and Schedule Assistant

AGENDA MODIFICATIONS (Informational): None

APPROVAL OF MINUTES: (Action)

- December 1, 2014 minutes

Debra Franklin made the motion to approve the December 1, 2014 minutes; seconded by KG Greenstein. Tim Roberts abstained. Motion carried.

CHAIR’S REPORT: (Informational)

- CCCCO requirement for all assignments – Robin Kurotori (I)

CCCO has requested that every course outline of record should have at least one example of a reading, writing, and projects assignment. Faculty should put at least one example of a reading, writing, and projects assignment for each assignment that applies to the course. Screening committee members will make sure that each course outline of record has an example of each assignment. “Assigned readings from textbook” is an acceptable example of a reading assignment.

- Update on six year course review status – Robin Kurotori (I)

Course Review Status Update chart is found on the Curriculum Committee website at http://www.ohlone.edu/org/curriculumcommpackets/20142015/20150202/2015_01_26_CourseReviewStatusUpdate.pdf. Faculty completed 62% of six year course review for 2013–2014. 43% of six year course review is completed for 2014–2015. Robin encouraged Curriculum Committee members to help faculty work towards 100% completion of six year course review for 2014-2015.

- Step-by-step worksheet for six year course review – Robin Kurotori (I)

Step-by-step six year course review worksheet is found on the Curriculum Committee website at http://www.ohlone.edu/org/curriculumcommpackets/20142015/20150202/COURSEREVIEWStepbyStep2.pdf. The worksheet is a step by step tutorial of how to do six year course review. Robin asked for the Curriculum Committee member’s feedback. Rachel Sherman suggested #19, Entry Knowledge, should have more specific explanation about what should be checked off on that page. It is a difficult page to navigate and needs directions. Curriculum Committee members agreed that #14, Outline and Content, was confusing and should have more directions. Laurie Issel-Tarver commented that #16, Methods of Evaluation, should require the faculty to list the student learning outcomes. Student learning outcome in parenthesis next to the Method of Evaluation is sufficient. It would be helpful to include an example of how the SLO links to the Method of Evaluation. KG Greenstein suggested #7, Cover, should have directions about how courses are approved or reaffirmed for General Education/Distance Education.
ARTICULATION UPDATES: 
None

SELECTED TOPICS: (Consent/Action) 
None

CONSORTIUM COURSES: (Consent/Action) 
None

MINOR REVISIONS: (Consent/Information) 
INT-106  Discourse Analysis: ASL – Shelley Lawrence  
Revise student learning outcomes; course assignments; methods of evaluation; textbooks.

MATH-167  Calculus for Business and Social Science – Bob Bradshaw  
Revise student learning outcomes; course content.

DEACTIVATIONS: (Consent/Action)  
Course changed department and course number: 
INT-101  Interpreting As a Career – Shelley Lawrence

Motion to approve Deactivation made by Tim Roberts; seconded by Jo Rainie Rodgers. Motion carried.

SUBCOMMITTEE APPROVALS/REPORTS: (Action)  
Distance Education Subcommittee:  None

General Education Subcommittee: (Action)  
Janel Tomblin-Brown suggested moving GE meetings to the second or fourth Monday of the month. GE Committee members will discuss making this change at the February 2015 GE meeting, and implement the change starting Fall 2015 if approved.

New Approvals:  None

Disapproved for New Approvals:  None

Reaffirmation of GE Approvals:  None

Disapproved for Reaffirmation:  None

Deleted from GE Plan A:  None

SLOAC – Rachel Sherman 
  • Course Assessment Status Report  
Get It Done Day went well. Rachel received good feedback about faculty presentations. GIDD was a half day and shortened so faculty could have time to unpack their offices.

Departments are almost all caught up on course assessment. Deans were emailed a tentative completion timeline. Deans should share timeline and plan with their faculty. Course assessment status is in good shape with 80% completion rate, and should be at 100% completion by the end of Spring 2015.

SLOAC meetings for Spring 2015 are at the Newark campus in NC100 and at Fremont in HH-113 on Thursdays once a month. A list of meeting dates can be found of the SLOAC website at http://www.ohlone.edu/org/sloacomm/meetings.html. Meetings will be video conferenced with GoToMeeting (http://www.gotomeeting.com/online/). This plan will be piloted at the February 12 meeting and will continue unless there are problems. GoToMeeting allows you to login anywhere. If there are problems, meetings in March and April will be held in Room 7101 at the Fremont campus and in May in Room NC1100 at the Newark campus. Gary Kauf and one of his students are presenting at the February 12 meeting.

COURSE REACTIVATION: (Consent/Action)
REQUISITES: (Action)
RT-132  Advanced Laboratory – Michael Blaisdell
Add prerequisite: RT-131A.

RT-134  Neonatal and Pediatric Respiratory Care – Michael Blaisdell
Add prerequisite: RT-105B.

Motion to approve Requisites made by Laurie Issel-Tarver; seconded by Tim Roberts. Motion carried.

MAJOR COURSE REVISIONS (Consent/Action)
ASL-159  Interpreting As A Career – Shelley Lawrence
Change department and course number from INT-101. Change catalog description: This course will give students general information about the field of interpreting. Topics will include history, definitions of interpreting, modes and methods, the need for interpreting, code of ethics, interpreting settings, and evaluation and certification of interpreters. (Formerly INT-101). Change class schedule description: Basic overview of Interpreting as a career. (Formerly INT-101). Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

COMM-112  Small Group Communication/Critical Thinking – Brenda Ahntholz
Change department and course from SPCH-102. Change Field Trips to May be Required. Change catalog description: In this course students will learn how to enhance small group communication and team building through the study of theories, concepts, and practices of effective group decision making and problem solving. The emphasis will be on logical reasoning and the evaluation of evidence. (Formerly SPCH-102) Change class schedule description: Study of small group communication theory with an emphasis on logical reasoning and the evaluation of evidence. (Formerly SPCH-102)

COMM-114  Critical Thinking/Persuasion – Brenda Ahntholz
Change department and course number from SPCH-104. Change catalog description: In this course students will examine historical and contemporary approaches to persuasive messages throughout time. Persuasive theories and concepts will be analyzed, presented, and critiqued. Emphasis on logical reasoning, evaluation of evidence, and the development of a persuasive message will be covered. (Formerly SPCH-104) Change class schedule description: Study of critical thinking/persuasion. Emphasis on reasoning and evaluation of evidence in persuasion. (Formerly SPCH-104)

CS-175  From JavaScript to jQuery – Jon Degallier
Change title from From JavaScript to AJAX. Change catalog description: This hands-on JavaScript programming course provides the knowledge necessary to design and develop dynamic Web pages using JavaScript and jQuery. The lessons familiarize the student with the basics of JavaScript, then move on to jQuery, the most popular JavaScript library, taking web programming to the next level of interactivity and ease of use. Change class schedule description: Learn to use JavaScript and jQuery, the glue between Web interactivity tools today. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

DEAF-191  Human Potential Seminar – Thomas Holcomb
Remove prerequisite: Limited to Deaf students only. Change catalog description: This course is specifically designed to help support the personal growth needs of Deaf and Hard-of-Hearing students finding their place as Deaf adults in a predominately hearing society. Emphasis will be on issues encountered in everyday life. Group and individual activities promote self-exploration and awareness, values clarification, conscious choice, decision making and interpersonal communication. Taught in ASL. Not applicable to associate degree. Revise counselor information; student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; supplies.

DEAF-331  Counseling the Deaf – Thomas Holcomb
Remove advisory: Eligible for ENGL-151B, ENGL-163. Add advisory: ENGL-151B and ENGL-163. Change catalog description: This course is designed to provide students with skills that are needed to
work with Deaf and Hard-of-Hearing students in a school setting. Taught in ASL. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**KIN-201 Special Projects – Jeff Roberts**  
Revise student learning outcomes; methods of evaluation.

**KIN-202 Special Projects – Jeff Roberts**  
Revise student learning outcomes; methods of evaluation.

**RT-132  Advanced Laboratory – Michael Blaisdell**  
Remove prerequisites: RT-104A and RT-104B. Add prerequisite: RT-131A. Remove corequisite: RT-130A. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**RT-133  Mechanical Ventilation Laboratory – Michael Blaisdell**  
Change Field Trips to Not Required. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

**RT-134  Neonatal and Pediatric Respiratory Care – Michael Blaisdell**  
Remove prerequisite: Admission to the RT Program; completion of first two semesters of RT Program; BIOL-103B, BIOL-106, and PHYS-108. Add prerequisite: RT-105B. Revise student learning outcomes; course content; course assignments; methods of evaluation; methods of instruction; textbooks.

Laurie Issel-Tarver shared that it is important for Curriculum Committee members who are screening courses to make sure there are examples of reading, writing, and project assignments in the course outline before the course is approved at the Curriculum Committee screening step in CurricUNET.

Motion made by KG Greenstein to approve the Major Revisions; seconded by Tim Roberts. Motion carried.

**NEW COURSES: (Action)**  
None

**DEGREES/CERTIFICATES: (Action)**  
Deactivated Degrees and Certificates: None  
Revised Degrees and Certificates: None  
New Degrees and Certificates: None

**ISSUES: (Action/Information)**  
- C-ID/ADT issue update – Kimberly Robbie  
Dr. Pam Walker, Vice Chancellor of Academic Affairs at the CCCCO, sent a memo on January 28, 2015 stating that the CCCCO will not be deactivating by June 30, 2015 previously approved ADT’s that include courses without a C-ID status of “Approved”. This deadline has been temporally alleviated, but that could mean there is still an upcoming deadline. California Community Colleges may continue to submit ADT proposals to the CCCCO with courses with C-ID statuses of Approved, Conditional Approval, Submitted, In-Progress, or Resubmitted.

After each Curriculum Committee meeting Kimberly updates the spreadsheet of ADT courses needing C-ID approval, and emails it to the deans. At last count Ohlone has about half a dozen courses on ADT’s that were denied or conditionally approved. There are 30 to 40 courses on programs that are in the queue waiting to be reviewed for C-ID. That is no fault of our own and there is nothing to do but just wait. Ohlone has done its part with those courses, but should continue to push forward to complete having every course on an ADT approved for C-ID.

**ANNOUNCEMENTS:**  
- Screening: Monday, February 23, 2015  
- Next Issues Meeting: Monday, March 2, 2015 3:00pm-5:00pm, Fremont campus 7104 and Newark campus NC1317
ADJOURN: 3:45pm