MINUTES

OHLONE COMMUNITY COLLEGE DISTRICT
FACILITIES COMMITTEE MEETING
SEPTEMBER 30, 2014
2:30 – 3:45PM

LOCATION:
FREMONT CAMPUS, ROOM 7101
43600 MISSION BOULEVARD
FREMONT, CA 94539
(510) 659-6000

FACILITIES COMMITTEE MEMBERS PRESENT
Walt Birkedahl
Dean of Arts and Social Sciences
Lesley Buehler
Dean of Learning Resources and Academic Technology
Dr. Mike Holtzclaw
Dean of Science, Engineering, and Mathematics
Alex Lebedeff
Director of Purchasing, Contracts and Auxiliary Services
Bert Manzo
Student
Thomas Moore
Director of Facilities and Modernization
Kathy Sparling
Faculty
Dr. Leta Stagnaro
Vice President of Academic Affairs
Chris Warden
Dean of Kinesiology, Athletics, and Newark Campus Division

MEMBERS ABSENT
Dr. Gari Browning
President/Superintendent
Bob Bradshaw
Faculty
Ann Burdett
Director of Disabled Students Programs and Services
Arti Damani
Staff
Ron Little
Vice President of Administrative Services
Carmen Madden
Faculty
Michael Martinez
Staff
Tim Roberts
Faculty
Farhad Sabit
Director of Business Services
Dr. Ron Travenick
Vice President of Student Services
David Wood
Staff
Shairon Zingsheim
Associate Vice President of Human Resources

GUESTS:
Heidi Birch
Gilbane
Patrice Birkedahl
Public Information Officer and Director of College Advancement
Diana Garza
Staff
Diana Griffin
Staff
Darline Gunsauls
Faculty
Joel Heyne
Gilbane
April Merritt
Staff
Jim Petromilli
Staff
Elaine Trujillo
Staff
CALL TO ORDER

The Facilities Committee meeting was called to order by Committee Co-Chair, Thomas Moore at 2:30 PM.

I. APPROVAL OF MINUTES

A motion was made by Committee Co-Chair Thomas Moore to approve the Minutes from the previous meeting on August 27, 2014 as presented. The motion was seconded by Committee member Lesley Buehler and unanimously carried by all Committee members present.

II. NORTH PARKING AT FREMONT CAMPUS

Heidi Birch of Gilbane presented an update of the North Parking progress. The data used for establishing the baseline needs of parking on campus was updated by hands-on work completed by Campus Safety during the first few weeks of the Fall Semester. Campus Safety counted the number of empty spaces on campus during the mid to late morning peak hours. Peak parking needs occur during the first few weeks of the semester. The number of empty spaces on campus averaged between 200 and 600 spaces. Enrollment projections were used at the basis for the estimated parking needs of future years.

Parking improvements on campus will provide a net gain of 400 spaces during peak hours by Fall 2015. Several North Parking options were discussed (see presentation). A final decision has not been made.

  Bert Manzo: Are green parking solutions being considered? Is this accounting for electric and hybrid charging stations?

  Thomas Moore: Yes. We have charging stations on campus now. Three additional stations will be restored at Building 19. An additional 10 spaces will be in the new South Parking Structure.

III. SWING SPACE UPDATE

Heidi Birch presented a Swing Space update to the Committee. Phase II modulars are on campus, with the exception of 2 labs. The final two modulars will be delivered on October 13. Phase II is proceeding as planned. The December 15 move date is on target.
Staff reported having extra dumpsters and possibly a shredder on campus to help with disposal and recycling during move process.

*Leta Stagnaro:* I have been asked the question about unpacking and setup. Will there be help for that?

*Heidi Birch:* That will be covered at next month’s Facility Committee meeting. A Move Coordinator will be on board to assist with the move. That person will be the main point of contact to answer all of your move questions.

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### IV. OHLONE PONY UPDATE

Thomas Moore presented an update on the Ohlone Pony. The Ohlone Pony should be up and running to assist students, faculty and staff by Spring Semester. The intent is to transport passengers from the lower campus to the Palm Bosque. After the South Parking Structure is opened, the Ohlone Pony will transport passengers from Swing Space to the Parking Structure. Campus access will be provided by the Parking Structure elevator system.

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### V. BUS ROUTE INFO

Thomas Moore presented an update of the AC Transit Bus Route to the Committee. An agreement is in place with AC Transit regarding the bus stops on campus. The current bus stop is located behind Building 7. The single stop accommodates both the 210 and 217 lines. The stop will be moved in Spring 2015 to the lower loop Key B on Witherly Lane. The bus stops on Mission Boulevard are not impacted by the changes.

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### VI. CONFIRMATION OF UPCOMING MEETINGS

The Fall meeting schedule for the Facilities Committee was confirmed. The committee will meet on Wednesday, October 29; Wednesday, November 19; and Wednesday, December 17.

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### VII. QUESTIONS

*Deborah Griffin:* I am here as a Veterans Affairs Officer. When the Building 5 use study was undertaken, a Veterans Affairs Center was considered to be on the first floor. Who should I contact for a tour of the space?

*Thomas Moore:* I can show you the space anytime. Everyone is welcome to look at the space. The space has not been assigned to anyone at this time.
Bert Manzo: Students have expressed concerns about the amount of paper towels being used in the bathrooms at the Newark Campus. Could we install Dyson Hand Dryers?

Thomas Moore: While we have other electric hand dryers installed at the Newark Campus, we can explore the cost of installing the Dyson brand on campus.

ADJOURNMENT

The Facilities Committee Meeting was adjourned at 3:28 pm by Committee Co-Chair Thomas Moore