



A World of Cultures United in Learning

Faculty Senate Meeting *Minutes*

May 14, 2008

3:30-5:00 pm

Room 1307

(Video Conference Room)

Present: Lottie Bain, Sharon Briggs, Barbara Tull, Bob Mitchell, Susan Myers, Terry Taskey, Victoria Loukianoff, Jim McManus, Yvette Niccolls, Alan Kirshner, Lily Xu.

1. Announcements

No announcements

2. Approval of Minutes

Approved

3. Auditing of Courses (A) Smedfjeld (15 minutes)

Constituent feedback ranged from OK to no response.

Motion: To accept the revised explanation describing the auditing of courses (Myers)
Second (Tull).

Motion passed.

Susan will forward this to Dr. Treadway as a new administrative procedure.

4. Program Review process (I) Warden, Parziale (15 minutes)

The Senate heard a proposal to amend the Program Review process to include more detailed information on funding needs for program improvement.

Discussion followed, including:

- Considering “program” vs “discipline.”
- The observation that the State Senate has become more active in this in the interest of maintaining control.
- Program level outcomes can be problematic when it comes to discipline, as opposed to vocational programs.
- Revisions to Program Review process include tighter connection to Ohlone College mission, values, and goals, suggestion to use tables or rubrics to map program outcomes, identification of assessment data, analysis of discrepancies between outcomes and performance levels, and inclusion of a resources needed to improve student success in reaching program level outcomes.

Motion: Put this on the agenda as an emergency action item (Myers).

Second: (Tull)

Discussion: The programs that will be undergoing program review in 2008-2009 will need to start working on this. It would be better for them if we pass the new guidelines now rather than wait until fall.

Motion passed.

Motion: Adopt the new Program Review guidelines as presented (Myers).

Second: (Tull).

Motion passed.

The new program review guidelines were adopted with suggested changes to cover page. Suggestion was to remove the space for the Executive Assistant's signature and just have a date stamp.

5. International Programs Strategic Plan, 2008-2010 (I) Eddie West (15 minutes)

The Senate heard:

- a An update on International Programs and
 - Centralized office has led to a dramatic growth in international students
 - Corresponding tuition rates have gone up in proportion, money which comes directly to Ohlone (not to State). Future projections are very positive
 - English Language Institute: "a fast-track, immersive, get-up-to-speed-quickly program"; great retention rates; new curriculum for Fall 08 to use Second Life
 - A new international Student Club; international students are in many on-campus jobs
 - Business and International Education Grant; develop and expand International Business Curriculum
 - Internationalizing the Curriculum: infusion and/or introduction of international perspectives and themes into existing and new classes
- b 2008-2010 Strategic Plan: distributed for feedback.

6. Faculty Hiring Prioritization Process (A) Kirshner, Taskey (15 minutes)

The Senate had a second reading of the revised guidelines for Deans and Senators in the prioritization of new faculty positions.

Motion: To accept the revised guidelines (Briggs).

Second: (Bain).

Motion passed.

Susan will forward the process to the deans.

7. Treasurer's report -(I) Loukianoff (10 minutes)

We currently have \$4,000.00 in our checking account, but we will need much of this to pay for the faculty retirement party. In 2007-2008, 63 faculty paid dues. Some faculty paid twice, so they are marked as "paid" for 2008-2009. The dues are now \$20.00. Perhaps if we raise this to \$24.00 we could get HR to let us do this as a payroll deduction. We tried this before but they want us to submit a list of faculty that will get payroll deductions every year. A suggestion was made to ask for dues at Flex Day.

8. President's Report - (I) Myers (10 minutes)

No report.

9. All Other Business

The Senate thanked Susan for her service as President.

Motion: The Senate will get Susan a gavel (Kirshner).

Second: (Loukianoff)

Motion passed.

Meeting adjourned at 5:00.