

## Minutes

Ohlone College Faculty Senate  
October 15, 2008  
3:30 – 5:00 PM  
Room 1307  
(Video Conference Room)

### Members Present:

Bob Bradshaw, Sharon Briggs, Anu Ganguly, Kay Harrison, Alan Kirshner, Victoria Loukianoff, Jim McManus, Bob Mitchell, Susan Myers, Jeff Roberts, Terry Taskey, Barbara Tull, Wayne Yuen

Members Absent: Claire Ellis, Alyce Reynolds, JoRainie Rodgers

Others: Rob Smedfeld, Ron Travenick, Deb Parziale, Rachel Sherman, Mandy Kwok-Yip

**Start meeting: 3.30 pm**

## AGENDA

### 1. Announcements:

None.

### 2. Approval of minutes from October 1, 2008 (Action Item)

Minutes were unanimously approved.

### 3. Proposal to authorize a Senate vote finalizing endorsement of Board candidates. Vote to occur immediately after the candidates forum on Oct 16 if quorum present. If not, vote to occur via e-mail. (Action Item)

A motion was passed: Faculty senate members who are present at the Oct 16 Candidates forum will convene immediately after and decide which of the candidates they will endorse for the election. They will make recommendations by e-mail to the rest of the committee for a formal vote for the endorsement of the candidates.

This motion was unanimously approved.

### 4. Proposal to raise money to be used for support of endorsed board candidates. (Action Item)

a. A motion was passed: Faculty Senate members after endorsement of the candidates obtain contributions from members of the Faculty Senate Executive committee members and individual faculty to take out an advertisement in the *Argus* to support the candidates endorsement. The ad would in the region of approximately \$500.

This motion was unanimously approved.

b. Attention was made to an OpEd piece written by John Dutra, which strongly opposes Bob Brunton . A member proposed that one way to approach the above motion was to have as many senate members sign this letter showing our opposition for this candidate.

c. If the faculty senate endorses two seats then perhaps one ad could be written in support of both these candidates.

d. We can use Ohlone e-mail to communicate on this topic so long as it is tied in with this meeting.

#### **5. Proposal to limit Special Student Enrollment - Ron Travenick (Action Item)**

a. Two proposal for vote were:

(i) Beginning with Summer 2009, the enrollment of SP students will be limited to those who have completed the 9th grade. (only 10th, 11th and 12th grades will be allowed to enroll). Applications for students entering K-9 grades will no longer be available and these students will be blocked from future registrations.

(ii) Beginning with the summer 2009, students who are currently enrolled in grades 10-12 will be blocked from enrollment in any Basic Skills or pre-Basic Skills course offerings. This will affect only 10-12th grade student but may be overridden in special cases by petition.

The Senate voted to approve the above two proposals with one member abstaining.

b. Ron mentioned that the Chancellors office wanted an audit on every enrollment of students 9 years and under. 90 students were found to be 9 years or under that were enrolled over the whole year.

c. These students were enrolled primarily in Chinese (Weekend Mandarin), English and Math classes in order of enrollment numbers.

d. The Chinese classes will not be affected as a Basic Skill class but would be affected as a K-9 class. Perhaps we could offer the Chinese classes through Community Education and still meet the need for these classes.

e. The enrollments (K-9 etc.) are not tied to age but only the grade level. This includes Home Schooled students also. Based on assessment tests we can always argue the grade level of the students.

#### **6. Professional Development Outcomes - Deb Parziale (Action Item)**

a. The Professional Development Outcomes document was reworded by Deb to reflect the voluntary nature of the activities. Words such as "will" were taken out of the document, to reflect the non-compulsory nature of the involvement.

b. The Senate voted unanimously to approve the document

c. Deb pointed out that faculty were most welcome to do individual projects. They will need to fill out appropriate forms and the Deans have to sign them.

d. Deb also mentioned that conference attendance will get Flex points only when the Faculty are attending these conferences outside of their regular class schedule

e. Bob mentioned that it is a good practice to fill out the forms even though no funding is requested or anticipated for an event. This helps to keep track of faculty activities.

f. Currently, faculty put in on an average 47 hours per year on Professional Development activities.

#### **7. Changes to the AA degree - Rachel Sherman**

a. Five General AA degrees are in place. They are: Business (Walt Birkedahl), Liberal Arts (Mikelyn Stacey), Fine Arts (Walt Birkedahl), Natural Science (Ron Quinta) and Social Science (Mikelyn Stacy).

b. Currently there is no official oversight for these degrees.

c. The Curriculum Committee proposes the following:

- (i) The respective Deans manage the five degrees. The Deans be the point persons for the degrees and they oversee faculty involvement in proposed revisions to these programs.
  - (ii) The committee also proposes that these degrees be entered into CurricUNET and any changes requested via memo and sent to the Curriculum Department for approval.
  - (iii) Adding "Area of Emphasis" to student transcript and degree.
  - (iv) Adding "Area of Concentration" to student transcript and degree.
  - (v) Allowing students to apply for more than one General Focus AA degree.
- d. The Senate felt that before this proposal was approved it needed to be brought to the Dean's attention as they should be made aware of the extra responsibility assigned to them. It was recommended that Chris Warden bring this up at the next Dean's meeting.

### **8. Academic Calendars - Bob Bradshaw**

- a. Heidi Barkow has completed work on the next four years of calendars.
- b. The Senate felt that it could vote only two years at a time.
- c. Looking at the 2010-2011 calendar, the Senate had the following concerns:
  - (i) The calendar has the Spring term starting in the last week of January and ending by mid-May. This cuts short the winter intersession.
  - (ii) Nursing faculty said that they need blocks of 8 weeks before and after the Spring Break for their curriculum.
  - (iii) The shortened Winter intersession makes it difficult to teach courses planned during that time.
  - (iv) Flex week is listed in the Spring and not in the Fall. It should be listed in both
  - (v) There was a discussion about Veterans day to be placed on a Friday instead of Thursday to make it a long weekend. However, it is desirable that Veteran's Day be observed on the same day so that Veterans can attend functions held on that day. Also, it alleviates the proliferation of Monday/Friday holidays. Bradshaw will report back to the Senate at the next meeting.
  - (vi) If graduation will occur prior to the Memorial day weekend, graduation should be held on Friday night.
- (d) The calendars need to be run by the CSEA as point of courtesy.
- (e) This is an Action Item for the next Senate meeting.

### **9. Committees - Bob Bradshaw**

Bob mentioned that the committee list that he has prepared is not a formal document. This is not something that will be developed further. It is just meant to serve as an information piece that gives an idea of time commitments required for each committee which would be quite helpful to all, especially the new faculty.

### **10. Other**

- a. The President's Office has agreed to issue formal "Appointment/Thank You" notes to people serving on committees. It was also noted that the contract requires faculty who work at other jobs for more than 6 hours per week are required to obtain approval from the district. The Senate and UFO should educate the faculty but it is not their role to provide enforcement.

b. A committee was formed through that Faculty Senate two years ago to change our appeals on grades to meet the Ed Code. Dr. Wright in working with it felt that it need to smooth out some issues and asked the committee to reconvene. He provided some suggestions for changes based on his recent experience in working with three student appeals.

c. The Union will work with administration on Catastrophic leave. This pertains to donation of sick leave in case a faculty uses up his/or hers and is in need of more. This type of leave can be inclusive or exclusive.

d. The union is working on is the possibility of courses taught in summer to be banked for sabbatical and other purposes.

e. Coming soon- AP scores!

**Meeting Adjourned: 5.04 pm**