

# Full Board Meeting Minutes

April 3, 2008  
7:30 am – 9:00 am  
Ohlone College Newark Center  
Room 1100



**Present:**

**President:** Rick Geha  
**Vice President:** Gloria Villasana Fuerniss  
**Secretary:** Jan Vincent  
**Treasurer:** Anita Pirrone  
Douglas Treadway  
Don Amsbaugh  
Harry Avila  
Bob Bradshaw  
Patricia Danielson

Robert Douglass  
Melrose Forde  
Al Huevo  
Robin Kurotori  
Bill McMillin  
**Foundation Staff:**  
Ana Lopez  
Donna Payne  
Joanne Schultz  
Dave Smith

## A. CALL TO ORDER

Board President Rick Geha called the meeting to order. Executive Director David Smith introduced Robin Kurotori, who will replace John Peterson as the Board's Athletics representative. Bill McMillin, Vice President of the Board of Trustees, replaces Nick Nardollilo on the board.

## B. MINUTES

### B.1. Approval of Previous Minutes.

**Harry Avila moved, Don Amsbaugh seconded, to approve the minutes. The motion passed.**

## C. PRESIDENT'S REPORT

President/Superintendent of Ohlone College Dr. Douglas Treadway reaffirmed the board of the Foundation's compliance to the Brown Act; Executive Director Smith's work in putting the Foundation in order; international students at Ohlone College; faculty hiring season; the accreditation report; the current budget crisis and the role of the Foundation; and the search for the new president. Board discussed ways that Ohlone College can help the community in a time of budget crisis.

## **D. EXECUTIVE DIRECTOR'S REPORT**

### **D.1. Recap of Foundation Events**

Executive Director Smith updated the board on the figures for the 2007 Annual Fremont Bank / Ohlone College Golf Tournament, the Green Tie Gala, the Buy a Brick campaign, and the grand opening of the Newark Campus. The board discussed ways to proceed with the marketing of the Buy a Brick campaign.

### **D.2. Update on the Capital Campaign**

\$1 million has been authorized by the Wayne & Valley Gladys Foundation to be distributed to Ohlone College out of their \$2.5 mil matching grant. Executive Director Smith reviewed the types of funds that the Valley Foundation will match. The Foundation needs to raise another \$800,000 by 2009 to claim the remaining matching funds.

### **D.3. Scholarships**

Over \$24,000 in scholarships offered this semester. Scholarships are posted online at [scholarships.ohlone.edu](http://scholarships.ohlone.edu).

### **D.4. Corporate Links from Foundation Website**

The board agreed to decide whether board members' companies will be linked from the Foundation website at the next full board meeting.

### **D.5. Spring event**

This year the Green Tie Gala replaced the Annual Citizen of the Year Benefit Luncheon. The board discussed when and what format the Foundation's spring event will take in the future.

### **D.6. Bylaws**

Executive Director Dave Smith reviewed the bylaws and its relation to the Brown Act, and the procedures and restrictions that must be followed.

### **D.7. Board Elections**

According to the bylaws, board elections are to be held in September 2008. Board suggestions were requested.

### **D.8. Accreditation Report**

Executive Director Smith said the overall report of Ohlone College was positive. The Foundation needs a purpose statement added in bylaws which matches Ohlone's strategic plan. The full report will be out in June 2008, and will be available online.

### **D.9. Annual Full Board Retreat**

The annual full board retreat will take place on June 12, from 9:00am – 12:00pm. Location TBA.

## **E. FINANCE REPORT**

### **E.1. Audit Report**

Dean of Business Services Joanne Schultz presented the 2006 – 2007 Foundation audit report prepared by Perry-Smith, LLP. The in-kind contributions to the district and the position of the Valley Foundation's matching grant were not reported. The auditor's adjustments to revenues and expenses related to the CCIE Conference were not recorded. **Pat Danielson moved, Don Amsbaugh seconded, to approve the audit report. The motion passed.**

### **E.2. Foundation Business Report**

Foundation Accountant Donna Payne reviewed the unaudited Foundation balance sheet and revenue & expenditure statement as of December 31, 2007. The Foundation's checking account has about \$1.3 mil in cash, but most is earmarked for the capital campaign. **Gloria Villasana Fuerniss moved, Harry Avila seconded, to approve the business report. The motion passed.**

## **F. ITEMS FOR BOARD APPROVAL**

### **F.1. In-kind Donations for Board Approval**

Executive Director Smith reviewed the in-kind contributions donated to the Foundation. **Al Huezo moved, Pat Danielson seconded, to accept the in-kind donations. The motion passed.**

## **G. PUBLIC COMMENTS**

Harry Avila announced Niles Rotary's "13<sup>th</sup> Annual Elimination Raffle" fundraiser on April 19, 2008. Trustee McMillin gave an update on the Ohlone College search for its new President/Superintendent. Secretary Jan Vincent announced LOV's "10<sup>th</sup> Annual Frank Sisk Classic 'Fore the Kids' Golf Tournament" on June 5, 2008.

## **H. AJOURNEMENT**

President Geha adjourned the meeting.

### **Next meeting:**

Full Board Ratreat  
June 12, 2008  
9:00 am – 1:00 pm  
Location TBA