

Annual Board Retreat Minutes

June 12, 2008
9:00 am – 1:00 pm
Niles Bankers Building



Present:

President: Rick Geha
Vice President: Gloria Villasana Fuerniss
Secretary: Jan Vincent
Treasurer: Anita Pirrone
Nancie Allen
Don Amsbaugh
Harry Avila
Bob Bradshaw
Cheryl Chambers
Pat Danielson
Melrose Forde
Rachelle Guillen
Al Huevo
Robin Kurotori

Jean Louie
Bill McMillin
Rakesh Sharma
Shirley Sisk
Jennifer Toy Harrison
Doug Treadway
Winnie Valles-Redfearn
Foundation Staff:
Patrice Birkedahl
Thomas Hsu
Ana Lopez
Donna Payne
Joanne Schultz
Dave Smith

A. CALL TO ORDER

Board President Rick Geha called the meeting to order at 9:00 am.

B. INTRODUCTIONS/ROLL CALL

Self-introductions by Foundation board and prospective new board members.

C. MINUTES

C.1 Approval of Previous Minutes.

The board reviewed the minutes from the April 3, 2008 full board meeting. **Melrose Forde moved, Don Amsbaugh seconded, to approve the minutes. Shirley Sisk abstained from vote. The motion passed.**

D. COLLEGE PRESIDENT'S REPORT

Ohlone College President/Superintendent Dr. Treadway updated the board on Ohlone growth targets and rising enrollment caused in part by the opening of the Newark Campus; ways to reach out to underserved populations, such as Latino and Afghan students, whose proportion of enrollment do not reflect the proportion of the population served by Ohlone; international sister colleges and future Foundation involvement in supporting international

students, both of students studying abroad and international students studying at Ohlone; how the Foundation can support the new Student Services building; and the reduced energy costs of the Newark Center.

E. FOUNDATION CHAIRPERSON'S REPORT

E.1 Special Presentation

The board presented Dr. Treadway with a gift for his five years of service to Ohlone College.

E.2 Appointment of Nominating Committee

A nominating committee will be created for nomination of executive board positions, including chair, vice chair, secretary and treasurer. Five board members volunteered to be on the nominating committee: Harry Avila; Winnie Valles-Redfearn; Shirley Sisk; Bob Bradshaw; and Rachelle Guillen.

F. EXECUTIVE DIRECTOR'S REPORT

F.1 Brown Act Compliance

Executive Director David Smith reminded the board that the Foundation is under the strict guidance of the Brown Act. He reminded the board that they received an email document on the Brown Act and reviewed several key aspects of the Brown Act.

F.2 Capital Campaign Update

Executive Director Smith presented a slideshow with spreadsheets of Capital Campaign funds received and committed from all sources, including: corporations; foundations; individuals; Foundation fund raising projects; Ohlone College and in-kind donations.

F.3 Scholarships and Awards (Spring Semester Update)

Executive Director Smith reviewed the scholarship winners for the Fall 2008 awarding period. The Foundation awarded \$18,750 in scholarships chosen by the scholarship committee, and an additional \$12,750 in scholarships and awards chosen by outside committees.

F.4 Golf Tournament (9/8/08) Update

The 24th Annual Fremont Bank / Ohlone College Golf Tournament is taking place on September 8th, 2008 at Castlewood Country Club.

F.5 Pledge Sheet Handout

A draft pledge sheet of suggested board member commitments was distributed to the board. The board will respond to Executive Director Smith with comments and suggestions.

G. FINANCE REPORT

G.1 Balance Sheet, Activities & Fund balances, Net Activity by Functional Area

Dean of Business Services Joanna Schultz and Foundation Accountant Donna Payne presented the Foundation financials as of April 30, 2008. Financials up to this date were not reviewed prior by the Executive Committee, but the date was chosen because it included the recent \$1 million donation from the Wayne & Gladys Valley Foundation. **Shirley Sisk moved, Al Huezo seconded, to approve the financials. The motion passed.**

H. ITEMS FOR BOARD ACTION

H.1 Approval of New Board Members

Five new board members were submitted to the board for approval: Nancie Allen; Cheryl Chambers; Jennifer Toy Harrison; Robin Kurotori; and Rakesh Sharma. **Don Amsbaugh moved, Pat Danielson seconded, to approve the five new board members. The motion passed.**

H.2 Approval of Bylaw Revision

A copy of the revised bylaws with proposed changes highlighted was distributed in the attached documents packet. **Pat Danielson moved, Shirley Sisk seconded, to approve the revised bylaws. The motion passed.**

H.3 Approval of In-kind Contributions

Descriptions of various in-kind contributions previously approved by the executive board were included in the documents packet. **Gloria Villasana Fuerniss moved, Don Amsbaugh seconded, to approve the in-kind donations to the Foundation. The motion passed.**

I. BOARD COMMENTS

Planning Work Session

I.1 Capital Campaign – Brick Sales Strategy

I.2 Student Facilities Dialogue

I.3 Spring Event Strategy

I.4 Year-end Virtual Event

J. PUBLIC COMMENTS

K. NEXT MEETING – TBA in September

L. CLOSED SESSION

M. ADJOURN

Board Chair Rick Geha adjourned the meeting at 12:20 pm.

Next meeting:

TBA