



## Ohlone College Foundation

Full Board Meeting  
Fremont Chamber of Commerce  
Thursday, September 25, 2008  
7:30 – 9:00 AM

# MINUTES

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*Chair:* Robert Douglass  
*Vice Chair:* Melrose Forde  
*Secretary:* Jan Vincent  
*Treasurer:* Anita Pirrone  
Nancie Allen  
Don Amsbaugh  
Harry Avila  
Bob Bradshaw  
Dr. Gari Browning  
Cheryl Chambers  
Pat Danielson  
Gloria Villasana Fuerniss  
Jennifer Toy Harrison  
Al Huevo  
Robin Kurotori  
Bill McMillin  
Rakesh Sharma

Elizabeth Silva  
Shirley Sisk  
Winnie Valles-Redfearn  
Lou Willett  
Garrett Yee

*Ex-officio Members*  
Kevin Feliciano  
Christine Bolt  
Dr. Jim Wright

*Foundation Staff*  
David Smith  
Thomas Hsu  
Ana Lopez  
Donna Payne  
Joanne Schultz

### A. CALL TO ORDER

Vice Chairperson Gloria Villasana Fuerniss called the meeting to order at 7:35

### B. INTRODUCTIONS/ROLL CALL

(Note addition of ex-officio Board Members as provided in Bylaws –  
Dr. Jim Wright, Christine Bolt, Kevin Feliciano)

### C. MINUTES

#### C.1 Approval of Previous Full Board Minutes

The board reviewed the previous minutes. **Nancie Allen moved, Shirley Sisk seconded, to approve the Foundation Annual Board Retreat minutes of Thursday, June 12, 2008. The motion passed, 22 AYES, 0 NAYS.**

**C.2 Approval of previous Executive Board Minutes**

The board reviewed the previous minutes. **Treasurer Anita Pirrone moved, Legal Counsel Lou Willett seconded, to approve the Foundation Executive Board Meeting minutes of Thursday, June 12, 2008. The motion passed, 22 AYES.**

**D. COLLEGE PRESIDENT'S REPORT**

Ohlone College President/Superintendent Dr. Gari Browning informed the board that the Ohlone College Newark Center has recently been awarded LEED (Leadership in Energy and Environmental Design) Platinum status; also, that Ohlone has been working on the accreditation committee's two recommendations. A draft of the accreditation progress report was presented at the September 24, 2008 board of trustees meeting.

**E. FOUNDATION CHAIRPERSON'S REPORT**

**E.1 Nominating Committee Report**

Vice Chairperson Fuerniss thanked the nominating committee – Harry Avila, Bob Bradshaw, Rachelle Guillen, Shirley Sisk, Winnie Valles-Redfearn – for their work in selecting a new Chairperson and Vice Chairperson. The committee nominated Robert Douglass for Chairperson and Melrose Forde for Vice Chairperson, both of which accepted their nominations. Jan Vincent and Anita Pirrone also agreed to remain Secretary and Treasurer, respectively.

**F. EXECUTIVE DIRECTOR'S REPORT**

**F.1 Foundation Report to Board of Trustees – August 13, 2008**

The Executive Director David Smith gave a slideshow presentation on Foundation activities to the board of trustees.

**F.2 Capital Campaign Update**

Pledges have been received, including \$8,500 from Cargill; \$5,000 from Verizon; and \$45,000 from PG&E. Stopwaste.org's grant conditions have been fulfilled and the Foundation will be receiving the funds shortly. Stopwaste.org's "Bay Friendly Landscaping" signs have been installed at the Newark Center.

**F.3 Golf Tournament Update**

This year's tournament was a success due to the sponsor turnout. The estimated net is about \$40,000. Executive Director Smith and tournament committee co-chair Gloria Villasana Fuerniss thanked the golf tournament committee for their dedication. Smith thanked Fremont Bank for their generous Platinum sponsorship. The next tournament will take place at Castlewood Country Club on September 21, 2009.

**F.4 Employee Giving Campaign**

Executive Director Smith has been working with President/Superintendent Dr. Browning to reinstate the employee giving campaign. Dr. Browning will begin a new program, the “President’s Honor Roll,” which will honor donors that give over \$1,000 per year to any cause.

**F.5 Pathway to Progress/Committee Reactivation**

The Foundation has a new brick engraver. If all bricks are sold, the Foundation stands to net an additional \$500,000. Incoming Chairperson Robert Douglass will reactivate the brick committee.

**F.6 Board Term Rotation Setup**

A board term rotation sheet was distributed with the agenda packet, assigning board members two, three and four year term rotations. There are no term limits, but term renewals will be sent out to members at designated times.

**F.7 Pledge Sheet for Board Members**

A pledge sheet was distributed to board members. Foundation Accountant Donna Payne reminded board members to alert the Foundation staff when outside contributions are solicited so that the donations can be credited towards the board member’s contribution.

**F.8 Fund 88 and 89 Status**

The Foundation has been reviewing restricted funds (88) and endowed funds (89), to make recommendations on their disposition. These recommendations will be brought to the board for approval.

**F.9 Spring Event Survey**

A Survey Monkey survey was sent out earlier this month to collect board members’ preferences for the Spring Event. Each board member’s completed survey can be provided by the Foundation by request.

**F.10 Osher Scholarships**

Executive Director Smith reviewed the Osher Scholarship agenda attachment. More information will be given to the board as the Foundation learns more details.

**F.11 “Meet the President” Reception October 2<sup>nd</sup>**

The reception will take place at the Newark Center. The Foundation will have a table to sell bricks. Board members suggested the possibility of giving tours of the Center.

**G. FINANCE REPORT**

Dean of Business Services Joanne Schultz thanked Foundation staff Donna Payne and Thomas Hsu for preparation of report. This was a good year due to the success of the capital campaign.

**G.1 Unaudited Financial Statements**

The net loss shown of \$153,000 represents a distribution of capital campaign funds.

**G.2 Recapitulation of Accounts Payable Checks**

An agenda addendum was distributed detailing expenditures exceeding \$5,000.

**Don Amsbaugh moved, Al Huezo seconded, to approve the Unaudited Financial Statements and Recapitulation of Accounts Payable Checks. The motion passed, 22 AYES, 0 NAYS.**

**H. ITEMS FOR BOARD ACTION**

**H.1 Approval of New Board Members Elizabeth Silva and David Benoun**

Elizabeth Silva, a long-time Ohlone College and Newark librarian, introduced herself. Executive Director Smith sent apologies on behalf of David Benoun, who could not attend the meeting due to a court case. Benoun is a lawyer and Ohlone College alumnus. **Shirley Sisk moved, Pat Danielson seconded, to approve the new board members. The motion passed, 22 AYES, 0 NAYS.**

**H.2 Approval of In-kind Donations**

**H.2.a Visioneer “RoadWarrior” mobile scanner**

**H.2.b Various musical instruments**

**Jennifer Toy Harrison moved, Jan Vincent seconded, to approve the in-kind donations. The motion passed, 21 AYES, 0 NAYS.**

**H.3 Election of Officers for One Year Term**

The nominating committee presented their nominees; Robert Douglass for Chairperson, Melrose Forde for Vice Chairperson, Jan Vincent for Secretary and Anita Pirrone for Treasurer. **Shirley Sisk moved, Al Huezo seconded, to approve the officers for a one year term. The motion passed, 22 AYES, 0 NAYS.**

**H.4 Incoming Chairperson’s Comments**

Chairperson Robert Douglass gave an introduction. Chairperson Douglass thanked Gloria Fuerniss and Rick Geha for their service to the board. Chairperson Douglass expressed his intentions for the Foundation to focus on greater connection with students; to develop subcommittees (a subcommittee sign up sheet was distributed to board members); and to personally solicit local service clubs for scholarships. Chairperson Douglass then presented ideas on the upcoming Foundation Spring event.

**I. BOARD COMMENTS**

- Faculty representative Christine Bolt updated the board on the Ohlone Business Department's recently awarded grants and new Associate in Arts degrees. The Business Department is seeking members for the advisory committee who are involved in international business.
- Bob Bradshaw reminded the board that there will be an informational session on candidates who are running for the board of trustees on September 25<sup>th</sup> at 7:00pm in the Child Development Center.
- Rakesh Sharma suggested putting pictures of board members on the online board list.
- Garrett Yee thanked the new executive board for accepting their nominations.
- Harry Avila inquired on the status of the accreditation report. President/Superintendent Dr. Browning said that the report draft can be seen online.

**J. PUBLIC COMMENTS**

There were no public comments.

**K. NEXT MEETING TBA**

A Survey Monkey will be sent to board members to agree on a date for the next board meeting.

**L. CLOSED SESSION**

There were no topics for closed session.

**M. ADJOURN**

Robert Douglass called the meeting to adjournment at 9:07 am. **Al Huevo moved, Pat Danielson seconded, to adjourn the meeting. The motion passed, 22 AYES, 0 NAYS.**

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the Foundation Board will be made available for public inspection at this meeting and at the Foundation's Office located at Bldg. 27, 43600 Mission Blvd., Fremont, CA 94539, during normal business hours. Materials prepared by Foundation staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

***All attached documents can be found online at:  
<http://www.ohlone.edu/org/foundation/2008/>***