



Ohlone College Foundation

Executive Board Meeting

Foundation Office

Thursday, November 13, 2008

8:00 – 9:30 AM

Minutes

Present:

Chair: Robert Douglass

Vice Chair: Melrose Forde

Secretary: Jan Vincent

Treasurer: Anita Pirrone

Legal Council: Lou Willett

Immediate Past-Chair: Rick Geha

President/ Superintendent of Ohlone College:

Dr. Gari Browning

Staff present:

Executive Director: David W. Smith

Thomas Hsu

Ana Lopez

Donna Payne

Joanne Schultz

A. CALL TO ORDER

Chairperson Bob Douglass called the meeting to order at 8:08 am.

B. INTRODUCTIONS/ROLL CALL

C. MINUTES

C.1 Review of minutes of Foundation Full Board Meeting of Thursday, September 25, 2008.

The minutes will be approved at the full board meeting.

D. COLLEGE PRESIDENT'S REPORT

D.1 Budget

A report from the governor last week showed reductions in the budget. Ohlone will face student fee increases and possible cuts in programs. Possible first lines of defense include golden handshakes and voluntary faculty unpaid time off. The current discussion at the state level lets individual campuses decide on areas to cut.

D.2 Accreditation

The first accreditation report on the Board of Trustees progress was submitted last month and Ohlone is awaiting response. Another report on program review, budget and Ohlone's comportment to its mission statement will be due in March. Dean of Institutional Research Mike Bowman is putting together data on how Ohlone is meeting community needs.

E. FOUNDATION CHAIRPERSON'S REPORT

E.1 ACTERRA Award

Ohlone College Newark Center will be nominated to receive the ACTERRA Business Environmental Award. Chairperson Douglass will work with Associate Vice President Leta Stagnaro.

E.2 Scholarship Committee

Chairperson Douglass has begun making calls on community organizations for book scholarships. The scholarship committee will be asked to do the same.

E.3 Other Committees

E.1.a Finance; Spring Event; Golf Tournament; Membership; Pathway to Progress; Employee Giving

Other committees will begin meeting shortly.

F. EXECUTIVE DIRECTOR'S REPORT

F.1 Capital Campaign Update

The Foundation has recently received \$160,000 in cash, and various in-kind donations listed in section (H.1). The cash portion includes \$105,000 from Stopwaste.org; \$45,000 from PG&E; \$5,000 from Verizon; and \$5,000 from Pepsi. The Foundation will receive more funds from Stopwaste.org once contractual conditions are fulfilled. Thus far, the Foundation has received a total of \$2.847 million, of which \$1.847 is matchable by the Wayne and Valley Gladys Foundation.

F.2 Golf Tournament Update

The 24th Annual Fremont Bank & Ohlone College Golf Tournament has netted \$41,000, an all-time record. The golf tournament committee will start back up in February.

F.3 Employee Giving Campaign

The employee giving campaign will begin again shortly. Payroll deductions will be encouraged. With the Fund 88 and 89 cleanup, the Foundation will be able to offer a broad range of scholarships and program support for employees to contribute to. Those who contribute more than \$1,000 yearly will be part of the "President's Honor Roll."

F.4 Pathway to Progress - Progress

There have been no new orders for bricks on the Pathway to Progress. All existing brick orders have been installed. The Foundation is working with a new brick engraver. A holiday campaign may stimulate brick sales. The Foundation will continue to target graduate's families. The brick committee will reconvene to further discuss marketing strategies.

F.5 Pledge Sheet Update

Some board members still need to submit their pledge sheet.

F.6 Osher Scholarships

The Osher Foundation has made a \$25 million gift to California community colleges. Ohlone College Foundation is likely to receive between five to nine scholarships. Osher Scholarships are all need based, which means they are judged independently from a student's academic standing.

If community colleges raise another \$50 million toward the fund, Osher will match another \$25 million. Ohlone's share of the match is \$350,000. The state has hired people to fundraise on behalf of community colleges. The Foundation must coordinate an effort with other community colleges to make sure there are no conflicts of interest.

F.7 Holiday Reception - December 10, 2008

The reception will take place from 5:00 – 7:00 pm at the Newark Center. The Founders of Ohlone College will be invited.

F.8 Online Auction

The cMarket.com online auction site is used by Foothill-DeAnza Community Colleges. The cost is \$600/year for unlimited online auctions, plus 9% of items sold. A committee would be created to solicit for items. Such a program appears not staff intensive. The Executive Committee recommends bring a motion to the full board for staff to do further research.

G. FINANCE REPORT

G.1 Finance reports will be distributed at November 19th, 2008 Full Board meeting

Dean of Business Services Joanne Schultz gave a preliminary summary of Foundation financials.

H. ITEMS FOR BOARD ACTION

H.1 Approval of In-kind Donations

H.1.a One Work Place – Various office equipment

H.1.b Don & Toni Williams – Wooden benches

H.1.c Allergen Inc. – Laboratory incubators

H.1.d Betty Feith – Office printer

Chairperson Douglass moved, Legal Counsel Lou Willett seconded, to approve the in-kind donations. The motion passed, 7 AYES, 0 NAYES.

H.2 Disposition of Certain Fund 88 (Restricted) and Fund 89 (Endowed) Accounts

Executive Director Smith presented 20 Foundation accounts that would be disbursed or transferred and then closed by board action. Another 6 were cleaned with administrative action. **Immediate Past-Chair Rick Geha moved, Secretary Jan Vincent seconded, to approve the disposition of certain Fund 88 and Fund 89 accounts. The motion passed, 7 AYES, 0 NAYES.**

I. BOARD COMMENTS

J. PUBLIC COMMENTS

K. NEXT MEETING TBA

L. CLOSED SESSION

M. ADJOURN

Immediate Past-Chair Geha moved, Vice Chair Melrose Forde seconded, to adjourn the meeting at 9:35 am. The motion passed, 7 AYES, 0 NAYES.

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the Foundation Board will be made available for public inspection at this meeting and at the Foundation's Office located at Bldg. 27, 43600 Mission Blvd., Fremont, CA 94539, during normal business hours. Materials prepared by Foundation staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

All attached documents can be found online at:
<http://www.ohlone.edu/org/foundation/2008/>