



Ohlone College Foundation

Full Board Meeting
Student Services Center, Room 7101
Wednesday, September 30, 2009
7:30 am – 9:00 am

MINUTES

Present:

Chair: Robert Douglass
Vice Chair: Melrose Forde
Secretary: Jan Vincent
Treasurer: Anita Pirrone
President/ Superintendent: Gari Browning
Salwa Aboumrad
Nancie Allen
David Benoun
Bob Bradshaw
Steve Cho
Pat Danielson
Al Huezo
Jim Klent
Jean Louie
Rakesh Sharma
David Sheen

Elizabeth Silva
Shirley Sisk
Jennifer Toy Harrison
Winnie Valles-Redfearn
Gloria Villasana Fuerniss
John Weed
Lou Willet
Ex-officio:
Jennifer Gates
Jim Wright

Staff:

Executive Director: Dave Smith
Joanne Schultz
Thomas Hsu
Ana Lopez
Donna Payne

- A. **CALL TO ORDER**
- B. **INTRODUCTIONS/ROLL CALL**
- C. **MINUTES**

C.1 Approval of minutes of Foundation Annual Board Retreat of Wednesday, June 17, 2009.

The board reviewed the previous Full Board minutes. **Shirley Sisk moved, Anita Pirrone seconded, to approve the Full Board minutes of Wednesday, June 17, 2009. The motion passed, 22 AYES, 0 NAYES.**

C.2 Review of minutes of Foundation Executive Board Meeting of Wednesday, September 9, 2009.

The board reviewed the previous Executive Board minutes. A motion to approve the minutes will be held at the next Executive Board meeting, November 18.

D. COLLEGE PRESIDENT'S REPORT

D.1 Budget Situation

The State, and subsequently the District, is facing budget shortfalls. Ohlone College is working to balance the budget, and approval of a new budget is scheduled for October 15th. The College must cut its budget by \$700,000 and is also expecting midyear cuts. The College will begin the Supplementary Retirement Employee Plan (SERP), which will reduce payroll through offering retirement incentives. The College will also consider furloughs and then layoffs. The State reduced the level of enrollment that they will reimburse the College for, reducing class sizes for Fall and Spring.

D.2 Accreditation

The Accreditation Committee responded very positively to Ohlone College's progress, and the College was the only one to move from warning to off-warning seamlessly, without further requirements.

E. FOUNDATION CHAIRPERSON'S REPORT

E.1 Nominating Committee Report

Nominating Committee Chair Shirley Sisk reported on behalf of the Nominating Committee, recommending the return of our all Foundation officers – Robert Douglass for Chair, Melrose Forde for Vice Chair, Jan Vincent for Secretary and Anita Pirrone for Treasurer. There were no further nominations from the floor. **Al Huevo moved, Jennifer Toy-Harrison seconded, to approve the Nominating Committee's recommendation to return all current Foundation officers. The motion passed, 21 AYES, 0 NAYES.**

E.2 Committee Sign-up Sheet

Foundation board members are expected to participate in at least one committee. Committee sign up forms were distributed.

E.3 Pledge Sheet for Board Members

Foundation board members are expected to contribute \$1,000 annually in donations or service to the organization. Pledge sheet forms were distributed.

E.4 Board Term Rotation Sheet

Board member terms are staggered so that a third of board member terms expire every year. Members then have the option of renewing their board contract.

F. EXECUTIVE DIRECTOR'S REPORT

F.1 Capital Campaign Update

The Capital Campaign was designed to assist in equipping the Ohlone College Newark Center. Over \$3.4 million was raised. All needs at the Newark Campus have now been fulfilled. \$565,000 was sent by the Wayne

and Gladys Valley Foundation to complete their matching gift pledge. This completes the Capital Campaign for Newark, and the Foundation is happy to report that we have achieved our goal.

Discussion ensued on how to show the Valley Foundation proper recognition for their vast contributions to Ohlone College.

F.2 Employee Giving Campaign Update

The Employee Giving Campaign is active and doing well. The rejuvenated campaign just concluded its sixth month and is generating in excess of \$20,000 per year. New funds are being added to the list of funds available for employees to enroll in.

F.3 2010 Citizen of the Year; Results of 2009 Event (Nancie Allen, Chair)

The Citizen of the Year Benefit Luncheon netted \$32,000. Nancie Allen chaired the Citizen of the Year Committee, and has pledged to do so again next year, along with event planner Sharon Yap. Next year's Benefit Luncheon will again be at the Ohlone College Newark Center and will take place June 5th. The Foundation will further integrate scholarship recipients into the program. Steve Cho, who was honored as the 2009 Citizen of the Year, is now joining the board.

F.4 25th Annual Fremont Bank & Ohlone College Golf Tournament (Gloria Villasana Fuerniss, Chair)

The 25th Annual Fremont Bank & Ohlone College Golf Tournament took place nine days ago. A complete picture of the earnings is not ready yet, as the online auction is still underway. This was the first time in 25 years that a golfer got a hole-in-one, winning him the Fremont Bank Certificate of Deposit for \$10,000.

Gloria Villasana Fuerniss and Coach Donna Runyon co-chaired the Tournament. It garnered more than forty sponsors. New sponsorships include Dale Hardware, Kassabian Motors, Delicato Wine and new Gold Sponsor Fremont Orthopaedic & Rehabilitative Medicine (FORM). Special thanks were extended to Fremont Bank for their 25 years of sponsorships, totaling a quarter million in contributions towards the Golf Tournament alone.

The online auction being held in conjunction with the Tournament boasts 55 items. Board members are asked to please share the link with their friends. The online auction for the Citizen of the Year last year grossed about \$10,000.

F.5 Scholarships; STARS; Osher Scholarships (Robert Douglass, Chair)

The Foundation has a list of potential sponsors interested in providing one-time \$500 scholarships. This method of solicitation is proving more effect in the economic climate than to pursue large donations for scholarship endowments. Scholarship Committee Chair Bob Douglass encouraged board members to refer potential to him.

The Foundation would like to give out \$60,000 in scholarships this Spring semester, the largest the college has ever seen.

F.6 Finance Committee Update (Jim Klent, Chair)

The Finance Committee met to discuss managerial fees for the Foundation. The Committee will meet again to come to complete discussion and bring recommendations to the board.

F.7 Pathway to Progress Committee Update (Rakesh Sharma, Chair)

The Foundation will put together a marketing brochure. Sharma made some personal pitches, but need the materials to really sell. The committee may work with Stephen Allen to get some of the designs. Committee member Pat Danielson reminded the board that it is very important that the entire Foundation Board participates.

F.8 Board Motion Statuses

The status of board member motions made in section “H. Items for Board Action” of previous agendas was attached.

F.9 Website Update

Executive Director Dave Smith encouraged board members to bookmark the site, and check back often. The website is updated it with the events of the day. The Online Auction and scholarships are currently being featured. Board documents are online and financial documents are also online.

F.11 Online Auction Update

Over forty items are online at the moment. All purchases will benefit Ohlone College Athletics.

F.12 Fremont Bank B-Charitable

Brian Hughes of Fremont Bank gave a presentation on B-Charitable. Ohlone College has been selected as a pilot group for this program. Fremont Bank will make a contribution to the Foundation from a percentage of people's YTD checking account balances. The bank is doing the actual donation. Customers opening new checking accounts can select the non-profit they'd like to benefit. Current clients can switch over to a B-Charitable accounting without switching account numbers or checks. Fremont Bank needs board approval for the Foundation's name release. **Rakesh Sharma moved, Jennifer Toy-Harrison seconded, to approve the Ohlone College Foundation's name release for Fremont Bank B-Charitable program. The motion passed, 21 AYES, 0 NAYES.**

G. FINANCE REPORT

G.1 Financial Statements

The board reviewed the Foundation financial statements as of June 30, 2009. In-kind contributions include both equipment contributions to the College and fundraising events. The investments show an unrealized loss of \$193,000, which is much less severe compared to other community

organizations. **Shirley Sisk moved, Melrose Forde seconded, to approve the Foundation Financial Statements as of June 30, 2009. The motion passed, 21 AYES, 0 NAYES.**

G.2 Investment Portfolio Report

The board reviewed the performance of Foundation investments for the last period.

H. ITEMS FOR BOARD ACTION

H.1 In-Kind Donations

H.1.a Xantrax Technology – Solar Inverter

H.1.b Fronius – Non-Operational Solar Inverter

H.1.c Moveya – 200 Gryo Transport Mice

The Board reviewed the in-kind donations. **Melrose Forde moved, Pat Danielson seconded, to approve the in-kind donations. The motion passed, 22 AYES, 0 NAYES.**

H.2 Approval of New Board Members

Executive Director Smith introduced new board member Steve Cho, Ohlone College Foundation's Citizen of the Year for 2009.

Gloria Villasana Fuerniss moved, Jan Vincent seconded, to approve new board member Steve Cho. The motion passed, 21 AYES, 0 NAYES.

H.3 Approval of Dan Archer Endowment

Former Ohlone Trustee Dan Archer left a portion of his trust to Ohlone College. A new endowment agreement has been created. The fund is now in excess of \$100,000. Signage was created for the Dan and Marie Archer Art Gallery in Building 7 to honor their contributions. **Melrose Forde moved, Shirley Sisk seconded, to approve the Dan Archer Endowment agreement. The motion passed, 22 AYES, 0 NAYES.**

I. BOARD COMMENTS

J. PUBLIC COMMENTS

There were no comments from the public.

K. NEXT MEETING TBA

L. CLOSED SESSION

M. ADJOURN

Chairperson Bob Douglass adjourned the meeting at 9:20 am.

Next meeting:

Full Board meeting

December 2nd, 7:30 am

Location TBA

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the Foundation Board will be made available for public inspection at this meeting and at the Foundation's Office located at Bldg. 27, 43600 Mission Blvd., Fremont, CA 94539, during normal business hours. Materials prepared by Foundation staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

All attached documents can be found online at:

<http://www.ohlone.edu/org/foundation/2009/>