



## Ohlone College Foundation

Full Board Meeting  
Newark Campus, NC-1100  
Wednesday, December 2, 2009  
7:30 am – 9:00 am

# MINUTES

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### **Present:**

*Chairperson:* Robert Douglass

*Treasurer:* Anita Pirrone

*Secretary:* Jan Vincent

*Legal Counsel:* Lou Willett

Dr. Gari Browning

David Benoun

Bob Bradshaw

Steve Cho

Pat Danielson

Al Huezio

Sylvia Jimenez

Jim Klent

Robin Kurotori

Jean Louie

Elizabeth Silva

Shirley Sisk

Jennifer Toy-Harrison

Gloria Villasana Fuerniss

### **Ex-officio:**

Christine Bolt

Nicholas Yang

### **Guest Speakers:**

Jessica Reynolds

Jennifer Root

### **Staff:**

*Executive Director:* David Smith

Thomas Hsu

Ana Lopez

Donna Payne

Joanne Schultz

## **A. CALL TO ORDER**

Chairperson Robert Douglass called the meeting to order at 7:37 am.

## **B. INTRODUCTIONS/ROLL CALL**

Chairperson Douglass and Executive Director Dave Smith introduced new ex-officio board member, ASOC Representative Nicholas Yang.

## **C. MINUTES**

### **C.1 Approval of minutes of Foundation Full Board Meeting of Friday, October 23<sup>rd</sup>, 2009.**

The Foundation Board reviewed the minutes of the previous Full Board Meeting. **Shirley Sisk moved, Elizabeth Silva seconded, to approve the Full Board minutes of October, 23<sup>rd</sup>, 2009. The motion passed, 18 AYES, 0 NAYES.**

**C.1 Review of minutes of Foundation Executive Board Meeting of Wednesday, November 18, 2009.**

The Foundation Board reviewed the Executive Board minutes of November 18, 2009. These minutes will be approved at the next Executive Board meeting.

**D. COLLEGE PRESIDENT'S REPORT**

**D.1 Budget Situation**

All of the campus groups have taken reductions in order to meet budget cuts. Ohlone College is expecting further mid-year budget cuts from the state.

**D.2 Potential November 2010 Bond Measure**

The Lew Edwards Group has been hired to measure potential community support for a bond measure that would fund updates for deteriorating facilities at Ohlone College. If such a bond measure is found to be viable, it will be brought to voters in November 2010. Jessica Reynolds and Jennifer Root of the Lew Edwards Group gave a presentation of their findings.

Studies show that there is a favorable view of Ohlone College in the community. Though those surveyed showed an interest in investing in the local community, people were also very cost sensitive. Discussion ensued on how the measure may be received by the public. Board members were asked to volunteer on the Bond Advisory Committee.

**E. FOUNDATION CHAIRPERSON'S REPORT**

**E.1 Committee Sign-up**

Chairperson Douglass reminded board members to submit their committee sign-up sheet.

**E.2 Pledge Sheet for Board Members**

Chairperson Douglass reminded board members to submit their pledge sheet.

**F. EXECUTIVE DIRECTOR'S REPORT**

**F.1 Ohlone General Operating Fund**

This fund would go directly towards to the needs of the College. The Employee Giving form was shared, which would let Ohlone College Employees donate directly to this fund via payroll deduction.

**F.2 Save Summerfest Fund**

This fund supports the annual Summerfest show, which may be cancelled due to the current budget concerns. The Employee Giving form was shared, which would let Ohlone College Employees donate directly to this fund via payroll deduction.

**F.3 2010 Citizen of the Year (Nancie Allen)**

This year's Citizen of the Year Benefit Luncheon will be held on June 5, 2010 at the Newark Campus. Fifteen board members have signed up to volunteer on this committee and will begin meeting in January. There will be a significant student presence, with a focus on scholarship.

The committee needs a dedicated Online Auction Subcommittee Chair. Last year's auction grossed almost \$10,000 and we hope to improve from there.

**F.4 25<sup>th</sup> Annual Fremont Bank & Ohlone College Golf Tournament Recap, Online Auction Recap (Gloria Fuerniss)**

The Golf Tournament netted about \$41,000, only slightly down from \$42,000 last year. The next Tournament will be held on September 20, 2010, at the Castlewood Country Club. The Committee will begin meeting again in February.

**F.5 Scholarships; STARS; Osher Scholarships (Robert Douglass)**

Chairperson Douglass recently reviewed scholarships on STARS. About \$17,000 in scholarships will be distributed this semester. The Osher Foundation also contributed \$8,000 in scholarships last semester, based solely on financial need.

Chairperson Douglass reminded board members to refer people who would be interested in providing one-time named scholarships. Scholarships are for \$500 and would take care of most of a student's school expenses for a semester.

**F.6 Finance Committee Update (Jim Klent)**

The Finance Committee recently met with the investment managers from Green Oak (Bill Altavilla) and Fremont Bank (Ron Flaiani) to review Foundation investments and to review proposed Foundation Investment Policy changes. A draft of the revised Foundation Policy will be ratified for approval in section (H.2).

**F.7 Pathway to Progress Committee Update (Rakesh Sharma)**

Pathway to Progress Committee Members Pat Danielson and Elizabeth Silva shared recent progress in the Pathway to Progress Campaign. Marketing materials have been produced for the Campaign to help interested peoples in making their brick inscriptions. The Committee urged all Board members to purchase a brick.

**F.8 Board Motion Statuses**

The Board of Directors reviewed the status of past Board motions.

**F.9 Website Update**

Executive Director Smith encouraged board members to check the Foundation website often for updates. <http://foundation.ohlone.edu>.

**F.10 B-Charitable**

The Foundation has given Fremont Bank permission to publish its name. Checking accounts benefiting Ohlone College are now available.

## **G. FINANCE REPORT**

### **G.1 Financial Statements**

Dean of Business Services Joanne Schultz reviewed the Foundation Financial Statements for the period ending 9/30/09. Of note is the newly created Larry Weiner Endowment, funded by monies of which were previously restricted in the 88 accounts. Also of note is \$566,000 received from the Wayne and Gladys Valley Foundation to complete their pledge to the Capital Campaign. **Shirley Sisk moved, Anita Pirrone seconded, to approve the Financial Statements for the period ending 9/30/09. The motion passed, 18 AYES, 0 NAYES.**

## **H. ITEMS FOR BOARD ACTION**

### **H.1 In-Kind Donations**

**H.1.a Hitachi Data Systems – Hitachi 9520V Base Unit SAN and McData 1620 SAN Switch**

**H.1.b Symantec Corporation – 137 Laptop Computers, 29 Desktop Computers, 2 CRT monitors**

**H.1.c Trimble Navigation – 9 Dell Dual-Processor 2U Servers**

**H.1.d Peer 1 Network – Three Cisco 7200 routers, one Cisco 4000 router, and two Cisco 7513**

The Board of Directors reviewed the in-kind donations. **Pat Danielson moved, Shirley Sisk seconded, to approve the in-kind donations. The motion passed, 18 AYES, 0 NAYES.**

### **H.2 Approval of Finance Committee Recommendations**

The Board of Directors reviewed the Finance Committee's revised Investment Policy. **Jan Vincent moved, Pat Danielson seconded, to approve the revised Investment Policy. The motion passed, 18 AYES, 0 NAYES.**

### **H.3 Approval of New Board Member**

Executive Director Smith introduced new board member Sylvia Jimenez, representative from Kaiser Permanente who is replacing former Kaiser Representative Victoria O'Gorman. **Anita Pirrone moved, Shirley Sisk seconded, to approve the in-kind donations. The motion passed, 18 AYES, 0 NAYES.**

## **I. BOARD COMMENTS**

## **J. PUBLIC COMMENTS**

There were no comments from the public.

**K. NEXT MEETING**

Full Board Meeting  
Wednesday, March 31, 2010  
7:30 – 9:00  
Ohlone College (Fremont Campus)  
Student Services Center, Room 7101

**L. CLOSED SESSION**

There was no closed session.

**M. ADJOURN**

Chairperson Robert Douglass adjourned the meeting at 9:05 am.

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of the Foundation Board will be made available for public inspection at this meeting and at the Foundation's Office located at Bldg. 27, 43600 Mission Blvd., Fremont, CA 94539, during normal business hours. Materials prepared by Foundation staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

***All attached documents can be found online at:***  
**<http://www.ohlone.edu/org/foundation/2009/>**