International Programs and Services

Student Request Form

Submit your form to the International Programs and Services office. Requests will be fulfilled within 5 working days.

Name ____________________________________________

Family/Last Given/First Middle (if any)

Ohlone Student ID# ___________________________ Phone # ___________________________

E-mail address ____________________________________________

Today’s Date ___________________________

Month Day Year

Please indicate what you need:

☐ Enrollment Verification Letter (proof of enrollment at Ohlone)

☐ Letter of Support to apply for a Social Security Number
  • Note: You MUST first obtain a written Job Offer letter from the place on the Ohlone campus that you are being offered a job. Please submit this letter with your Request Form

☐ Concurrent Enrollment Letter
  • This letter is for taking supplementary classes at another college. Please provide the following information:
    • College Name: ___________________________________________
    • Which term will you take the classes? (e.g. Spring 2009): _______________________

☐ Visa Recommendation Letter (for relatives applying for tourist visas)
  • First and Last Name on passport of relative: __________________________
  • Passport Number: __________________________
  • Date of Birth: __________________________
  • Relationship to you: __________________________

☐ Other: __________________________

Need an Ohlone Transcript? See http://www.ohlone.edu/org/admissions/transcripts.html. You can request transcripts in person at the Admissions window, by mail or by fax

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For Internal Use Only

Balance Paid______ Checklist Complete______ No Holds______ Enrolled (12 units)______