



# CAMPUS EVENTS

## MARCH

**11 Monitor** -- By about 3 p.m. the Ohlone College Monitor will be updated and available for viewing at [www.monitor.ohlone.edu](http://www.monitor.ohlone.edu)!

**11 Deadline to Submit Application for Spring 2005 Graduation** -- The application for Spring 2005 Graduation (AA Degree, AS Degree, or Certificate of Achievement) is available from and should be submitted directly to the Office of Admissions and Records or may be submitted via the student's Web Advisor account. Applications received after the deadline will be processed for the next term.

**11 College Council Meeting** -- 10 a.m. to 12 p.m. in Library, Room 1-307 (Videoconference Room). All College Council meetings are open to everyone and public comment will be invited at every meeting. Requests for items to be placed on the agenda can be presented to Douglas Treadway or Dennis Keller (Co-Chairs) as well as brought before the Council directly at the public comment section of our meetings.

**11 Chemistry Demonstrations by Jim Klent** -- 1 to 2 p.m. in Room 3201. Refreshments will be served. Contact Yvette Niccolls for more information.

**12 Super Flea Market** -- 8 a.m. to 3 p.m. in Parking Lots E and H. Admission is free and visitor parking is \$2 per vehicle. Vendor spaces are \$30 or \$35 with same day registration. For more information contact Elaine Nagal at (510) 659-6285 or email [ENagal@ohlone.edu](mailto:ENagal@ohlone.edu).

**13 Ohlone Wind Orchestra** -- At 2 p.m. in the Jackson Theatre. For ticket information you may visit the Smith Center Box Office.

**14 APASA Fundraiser** -- 11 a.m.-1 p.m. the Asian Pacific American Student Association is having a desert sale in the quad.

**15 College Recruiting** -- California State University, East Bay, will be at Transfer and Career Services in Room 1405. To make an appointment, or for more information call 510-979-7555.

**15 Community Band**

-- At 8 p.m. in the Jackson Theatre. For more information you may call the box office at 510-659-6031.

**15 Louie-Meager Art Gallery** -- *Ming Ching Celebration* is available for viewing any time the Smith Center is open from March 15 until Sunday April 10. The exhibit is in celebration of a spring custom in China where they honor and remember ancestral relatives. Advanced Ohlone art students will have artifacts and photographs on display.

**19 Minneapolis Guitar Quartet** -- Their music style is borrowed from chamber music and string quartet traditions, and at 8 p.m. in the Smith Center you can here them play. Tickets are available at the Smith Center Box Office.

**21 Spring Break** -- No classes will be meeting from March 21 until March 27 due to spring break (weekend classes do not meet).

**30 Board Meeting** -- 7 p.m. in Child Development Center. The Ohlone College Board of Trustees meets twice a month (second and fourth Wednesdays) except June, July, August, November, and December. Minutes from meetings are published after they have been approved (which is usually at the following meeting).

**31 Book Discussion** - 2:30 to 3:30 p.m. in Library, Room 1-307 (Videoconference Room). Join us for a discussion of Ivan Turgenev's *Fathers and Sons*. For more information go to: <http://www.ohlone.edu/org/bookclub/>

## APRIL

The events of April will be mentioned in the next issue of the Ohlone College Monitor.

## ONGOING

**The Monitor invites your comments.** Letters to the editor should be 250 words or less and should include your name and relationship to Ohlone College. Letters become the property of the *Monitor*, and may be edited for spelling and length.

Ohlone College Super Flea Market -- Held the second Saturday of every month in Parking Lots E and H,

from 8 a.m. to 3 p.m. Next flea market will be Feb. 12. For more information contact Elaine Nagel at (510) 659-6285.

Free and Anonymous HIV Testing -- Tuesdays from 11 a.m. to 2 p.m. at the Student Health Center, Building 16. No appointment necessary. Results ready in two weeks. No needles; Orasure Method used. Call (510) 659-6258 for more information.

Smith Center Box Office -- Open Tuesday through Thursday from 1 to 7 p.m. and Friday and Saturday from 1 to 5 p.m. Tickets available for *Smith Center Presents!*, Ohlone Theatre and Dance Department and Ohlone Music Department performances. Call (510) 659-6031 or visit [www.smithcenterpresents.com](http://www.smithcenterpresents.com)

Library Display Cases - Display case two features Ohlone campus Book Club's first Spring '05 selection is *Fathers and Sons*, by Ivan Turgenev. Everyone's invited to participate in an informal discussion (March date to be announced soon), led by Dr. Paul Belasky, Ohlone Geology Dept. Book may be purchased in the library for the bargain price of \$6.50. For more information about the Book Club, go to <http://www.ohlone.edu/org/misc/bookclub/> or call Librarian KG Greenstein at 659-6000 x5272. Display case three features updates re. Measure A bond-related construction plans for Ohlone College Newark Center for Technology and Health Sciences as well as plans for the renovation of the Fremont campus.

**Gay/Straight Alliance meets every Thursday in room SC-116 in the Smith Center. Meet new friends and join in our activities and rap sessions. Open to all students.**

Friday, May 6 has been set as the deadline for submissions to the fourth annual Ohlone College Film, Video, and Multimedia Festival. Entries are sought in categories including Short Film, Animation, Advertisement and Music Videos. Entries must be original work no longer than 15 minutes. The festival is open to all independent filmmakers. Only DVD, DV and VHS formats will be accepted. First submission is free. Each additional entry is \$25 (make checks payable to Ohlone College Smith Center). Send submissions to: OFVMF/Ohlone College TV Center, 43600 Mission Blvd., Fremont, CA 94539.

Read the *Monitor* online:  
<http://monitor.ohlone.edu>

## JOBS AND INTERNSHIPS

For more information on Jobs & Internships visit Transfer & Career Services in Building 1, 4th Floor, Room 1405A. Hours: Monday - Thursday, 9 a.m. to noon and 1 to 3 p.m. Closed Friday.

### ACCOUNTING ASSOCIATE-

Full time, \$18-\$20/hour depending on experience, Monday through Friday from 8 a.m. to 5 p.m. in Fremont. Must have AA Degree or higher, two or more years experience in accounting, strong MS Excel skills, ability to analyze numerical data by identifying and solving problems, understand accounting terminology, ability to work overtime, and speed and accuracy with 10-key data entry. Duties include; establishing and processing bids and contract pricing for street accounts, verifying accuracy and profitability of contract pricing, reconciling balance sheet accounts, inputting journal entries, setting up accruals and perform monthly account reconciliations, assisting in financial reports and analysis, and supporting the Contract Compliance Department in processing requirements. #1392044

**CUSTOMER SERVICE-** Part time, \$12/hour, Monday through Friday from 7:30 a.m. to 11:30 a.m. or 8 a.m. to 12 p.m. in Fremont. Must be able to speak and understand English, have knowledge of the Internet and search engines, have ability to type 35 wpm, and have experience with general office practices and receptionist duties. We are looking for someone friendly, cheerful and confident on the phone. Duties include answering customer questions about products, Calling existing customers and offering specials, Creating quotes and then fax/emailing to customers, and learning to enter in orders and successfully navigate proprietary order manager program. #1391603

**RECEPTIONIST/SECRETARY/CLERK-** Full time, \$8-\$10/hour, from 8 a.m. to 12 p.m. or 1 p.m. to 5 p.m. in Fremont. Must have good speaking and writing skills, and be responsible and hardworking. Duties include answering the phone, filing, and general office duties. #1393298

### ADMINISTRATIVE

**ASSITANT-** Full time, \$9-\$13/hour, schedule to be arranged in Fremont. Must have MS Office experience including MS Publisher, attention to detail, good grammar and spelling, and the ability to multi-task. Duties include making copies, completing forms, creating fliers, updating the website, creating competitive market analysis' on real estate software (will train), and maintaining communication

with escrow companies (lenders, real estate agents, etc. also). #1394372

**CLERICAL/DATA ENTRY-** Full time, \$9-\$12.96/hour, schedule to be arranged in Fremont. Must be able to lift 50 pounds for clerical position. Must have ability to be mobile, be detail oriented, have strong verbal and organizational skills, ability to type 10-key for data entry position. Alphanumeric: 9000KSPH -- Standard DE, 6000 KSPH- analytical positions. Clerical Duties include receiving mail, reviewing envelope contents separating them by type and extract contents, reviewing payment transactions for correctness, and reviewing data entry output. Data Entry duties include entering and verify alphanumeric data from variety of sources into a database, processing transactions, and preparing checks and documents for the deposit process. #1394399

## Classifieds

For more information about classifieds E-mail: [monitorads@ohlone.edu](mailto:monitorads@ohlone.edu) or call: 510-659-6075

Do you love to scrapbook, or would you like to learn how? If so, call Christina at 510-364-6988 for scrapbooking sessions.

## The Ohlone College online edition is back

The *Monitor* will be updated and available by 3 p.m. on **March 11** for your viewing pleasure at [www.monitor.ohlone.edu](http://www.monitor.ohlone.edu)

## Give Us Your Pictures

The Ohlone College *Monitor* would like to know what you are doing this **spring break**. Please send us any **photos of your vacation** along with a bit of information about the picture(s).

For more information, or to send in your pictures

E-mail [monitorads@ohlone.edu](mailto:monitorads@ohlone.edu), or stop by the Monitor in Room 5310.

## Got A Message?

The Classifieds section is **now open** in the Monitor. So, if you have something to **announce**, whether it be a proposal, a book to sell, or a room for rent we can help. Call 510-659-6075 for rates and information.