Dr. Browning reviewed the charter, expected outcomes and membership of the Task Force (attached).

The group reviewed the WASC Rubric for Evaluating Institutional Effectiveness (attached): Part I. Program Review and Part II. Planning

The group conducted a dialogue focused on assessing the level of implementation of the characteristics of institutional effectiveness related to Part II. Planning (assessment tool attached). There was consensus that the college had achieved the Awareness and Development Levels of Implementation.

As the group began to assess the Proficiency Level, a rich dialogue ensued regarding the elements of a “comprehensive plan” and the characteristics of an effective planning cycle.

As the meeting drew to a close, Dr. Browning asked the members of the Task Force to complete the Part II and then Part I of the Rubric and to read Accreditation Standard IB by the next meeting.

Dr. Wright summarized the general approach to implementing the CurricUNET Program Review Module and this process will be discussed in more detail at the next meeting.

Meetings will be planned for every other Friday morning, 9:00 to 11:30, for the remainder of the fall semester beginning on the next Friday, September 19 on the Fremont Campus. Dr. Browning will distribute a list of meeting dates.