

**Professional Development  
Accomplishments of Goals 2007-08**

1. Support faculty, staff and management in acquiring knowledge and expertise to achieve district goals.
  - a. See report of campus-wide professional development activities: 2007-08.
2. Support departments and programs as they establish and develop strategies to assess student learning outcomes in the Program Review process.
  - a. Supported through Flex workshops, Curriculum Committee, and SLOAC Committee
3. Support Classified Staff Flex Program approved by CSEA.
  - a. Classified Flex Day is in development.
4. Support New Ways to Work Program
  - a. This programs is still in negotiation.
5. Work with Faculty Senate and other related campus committees to integrate appropriate Title III Grant outcomes.
  - a. Completed – See Title III Report.
  - b. Many faculty workshops focused on use of active, collaborative, and technology-assisted learning methodologies.
6. Facilitate an assessment for identifying training and educational needs for faculty, staff, and management.
  - a. Completed – Needs assessment survey was completed Fall 2007; results available.
7. Develop a new evaluation tool for Staff Development workshops.
  - a. Completed. Developed “One Minute Survey” for individual flex workshops and online assessment of Learning College week. Results are available.
8. Develop criteria for the Faculty and Classified Staff of the Year Award.
  - a. Completed. Criteria are included on Professional Development Web Site.
  - b. Faculty and Classified Staff of Year selections made based on new criteria.
  - c. Classified Staff of Year: Fred Alim, Theatre Arts Technician.
  - d. Faculty of the Year: Carrie Dameron, Assistant Professor, Nursing.
9. Continue to foster an understanding of what it means to be a “Learning College.”
  - a. Completed.
  - b. Learning College information added to Professional Development web site
  - c. Emails sent out about what it means to be a “Learning College”
  - d. Information included in Accreditation Report
  - e. Report of campus-wide professional development activities for 2007-08 demonstrated that Ohlone really is a “Learning College!”
10. Enhance active and collaborative and technology based teaching skills by supporting a variety of strategies including Instructional Skills Workshops and Faculty Learning Coaches.
  - a. Completed – see related reports
    - i. Learning College Week Schedule and Assessment.
    - ii. Title III Faculty Innovation Projects

- iii. Title III Learning Coaches
  - iv. New Faculty Mentor Program
- 11. Support *new* faculty, staff and administration orientation and mentoring plans.
  - a. Supported new faculty mentoring program; co-facilitated and participated in some of their workshop
  - b. Discussed plans to formalize the administrative and classified staff mentoring programs.
- 12. Coordinate scheduling and communication about all workshops to faculty, staff and administration through the Staff Development web site.
  - a. Completed. Need support staff to assist in this process.
- 13. Publicize and encourage colleagues to attend any faculty/staff/administration facilitated workshops as well as outside speakers' workshops.
  - a. Completed through email and Professional Development bulletin board outside the mailroom in Building One, Fremont Campus; Learning College brochures, flyers, Online Professional Development calendar.
- 14. Facilitate the following events:
  - a. Breakfast during Fall and Spring Fixed Flex - Completed
  - b. Lunch during Spring Fixed Flex - Completed
  - c. Ohlone College Pre-Graduation Dinner -Completed
- 15. Assist in the development of the Innovation and Technology Center as a hub of staff development.
  - a. Developed new program: Learning College Brown Bag seminars. These weekly seminars were conducted in the ITC
  - b. The faculty Technology Instructional Professor position is on hold due to budget constraint at the college.
  - c. The full-time Classified Staff member who is typically available moved his office to Hyman Hall this semester for medical reasons related to building the new Student Services Building.
  - d. One half-time student assistant was available to assist faculty with technical questions.
  - e. Need to have more staff support for the ITC
- 16. Complete Program Review.
  - a. The formal process is scheduled for 2008-09
  - b. Wrote report for Ohlone College Accreditation visit. This required review was the beginning of the formal program review process.
  - c. Discussion was held on how to develop SLOs for Professional Development.
- 17. Professional Data Base
  - a. Maintained and developed improvements to the faculty data base which tracks flex hours, workshops, and attendance at workshops that fit in with Title III Grant Goals.
  - b. Maintained records of Adjunct Faculty Flex attendance. Adjunct Faculty are paid for up to 3 hours of approved flex each semester.
  - c. Developed new reports for the new Classified Flex Program.

- d. Redesigned the data base to accept personnel updates directly from Datatel. The personnel list will be regularly updated at the beginning of each semester.

18. Other

- a. Reviewed applications for faculty, staff and administration to attend workshops. Funded 82 people.
- b. Reviewed and approved Faculty Individual Flex Projects – report on Professional Development website.
- c. Completed California State Flex Reports.