• Open the program (double-click on icon).
• Select the document that you want to open by choosing the Open icon on the tool bar (see below).

Once the document is open, click on the Read button and it will read the text aloud.
• After it’s clicked on, the Read button turns into a Pause button which can be clicked on to pause the reading.
• To mute sound, select Audible. Press Audible again to turn sound back on.
• To change the speed (how fast it is reading) go to the WPM box below the Audible icon and use the arrows to either raise or lower the number (default is 200) or type in a new number.

Other features include:
  o highlight text
  o look up the definition of a word
  o change reading voice
  o add a “sticky” or “text” notes
  o advanced features and tool sets
  o Use the Reading, Writing and Study Skills toolbars.

For more information, see:
http://www.kurzweiledu.com/kurz3000.aspx or
http://www.indiana.edu/~iuadapts/technology/software/k3000/index.html

Remember to use the Help button, on the far right for detailed help information.