In attendance: Yvette Niccols, Jon Degallier, Deb Parziale, Michael Bowman, Chris Warden, Susan Myers.

1. Review Purpose and Scope of the Committee

There was a general discussion of the purpose of having an SLO-A committee. We touched on what other colleges are doing with their SLO-A committees. The committee will be charged with helping the college develop and conduct meaningful assessments of student learning outcomes. The committee will be a resource for faculty, especially those going through Program Review. Ongoing assessment of student learning outcomes at the course, program, and institutional level will ultimately lead to improvement of teaching and learning.

New Program Review Guidelines were adopted in 2004. During the first round of reviews, we adopted outcomes on the Program Level. During the second round, which will begin in 2008-2009, we will need to assess these outcomes and “close the loop”.

There was also discussion of tying this in to Title III grant. We could try to come up with a universal kind of assessment that faculty would need. Mike could build a “query” for Datatel to collect data. Deb discussed a possible stipend from Title III to help build queries and/or chair the committee.

2. Sample Committee Charter

Those present reviewed a sample committee charter.

3. SLOA Coordinator

Chris and Susan will co-chair for this spring. Need to identify person for 2008-2009. The person does not need to be an “expert”, as this will be a learning committee. Position will have 25% reassigned time. There was also discussion of committee membership. We should always have faculty on the committee who will be going through Program Review, are going through Program review, and have completed Program Review. This will create a cycle of membership. For now, we should invite faculty who will be going through Program Review next year.
4. Committee Goals

The committee will have three main goals:
- Educate themselves and Ohlone faculty about the assessment of student learning outcomes.
- Provide assistance to faculty in developing valid, reliable, and relevant student learning outcomes assessment procedures, especially during the Program Review process.
- Assist faculty in analyzing data for the purposes of course and program revision, improved teaching and learning, and institutional accountability.

5. Committee Resources

The work of the previous SLOPE committee will inform the work of the new committee, especially in regard to definitions of terms. The SLOPE committee spent a great deal of time developing definitions, which included input from faculty and deans. These definitions are now embedded in Curricunet. The SLO-A committee should consider adopting these as part of the charter.

The State Academic Senate also has resources available for the new committee. There is a new paper titled “Agents of Change: Examining the Role of Student Learning Outcomes Coordinators in California Community Colleges”. There are also trainings such as the SLOAC Regional Training (next regional training on Friday, April 11 at Skyline College), the annual Curriculum Institute and the annual Accreditation Institute.

6. Future Meeting Times

March 12, April 9, May 7, 1-2 p.m., room TBA

**Instructional Program Reviews for 2008-2009**

- Business Administration
- Business Supervision Management
- Real Estate
- History
- Math
- Philosophy
- Political Science
- Psychology
- Sociology
- Computer Applications and Office Technology
- CNET
- Computer Studies
  - NTSA
  - Computer Science

**Student Services Program Reviews**

- One Stop Center
- Articulation
- Curriculum and Scheduling
- Admissions and Records
- Financial Aid
- Information Center
- International Program and Services

**Administration Program Reviews**

- Accounts Payable
- Budget
- Purchasing and Receiving
- General Human Resources
- Staff Development
- Safety and Security