



**OHLONE
COLLEGE**

A World of Cultures United in Learning

**Student Learning Outcomes and Assessment
Committee Meeting Minutes**

February 19, 2008

11:00-12:30 a.m.

Room 1407 (ITC)

In attendance: Yvette Niccols, Jon Degallier, Deb Parziale, Michael Bowman, Chris Warden, Susan Myers.

1. Review Purpose and Scope of the Committee

There was a general discussion of the purpose of having an SLO-A committee. We touched on what other colleges are doing with their SLO-A committees. The committee will be charged with helping the college develop and conduct meaningful assessments of student learning outcomes. The committee will be a resource for faculty, especially those going through Program Review. Ongoing assessment of student learning outcomes at the course, program, and institutional level will ultimately lead to improvement of teaching and learning.

New Program Review Guidelines were adopted in 2004. During the first round of reviews, we adopted outcomes on the Program Level. During the second round, which will begin in 2008-2009, we will need to assess these outcomes and “close the loop”.

There was also discussion of tying this in to Title III grant. We could try to come up with a universal kind of assessment that faculty would need. Mike could build a “query” for Datatel to collect data. Deb discussed a possible stipend from Title III to help build queries and/or chair the committee.

2. Sample Committee Charter

Those present reviewed a sample committee charter.

3. SLOA Coordinator

Chris and Susan will co-chair for this spring. Need to identify person for 2008-2009. The person does not need to be an “expert”, as this will be a learning committee. Position will have 25% reassigned time. There was also discussion of committee membership. We should always have faculty on the committee who will be going through Program Review, are going through Program review, and have completed Program Review. This will create a cycle of membership. For now, we should invite faculty who will be going through Program Review next year.

4. Committee Goals

The committee will have three main goals:

- Educate themselves and Ohlone faculty about the assessment of student learning outcomes.
- Provide assistance to faculty in developing valid, reliable, and relevant student learning outcomes assessment procedures, especially during the Program Review process
- Assist faculty in analyzing data for the purposes of course and program revision, improved teaching and learning, and institutional accountability.

5. Committee Resources

The work of the previous SLOPE committee will inform the work of the new committee, especially in regard to definitions of terms. The SLOPE committee spent a great deal of time developing definitions, which included input from faculty and deans. These definitions are now embedded in Curricunet. The SLO-A committee should consider adopting these as part of the charter.

The State Academic Senate also has resources available for the new committee.

There is a new paper titled “Agents of Change: Examining the Role of Student Learning Outcomes Coordinators in California Community Colleges”. There are also trainings such as the SLOAC Regional Training (next regional training on Friday, April 11 at Skyline College), the annual Curriculum Institute and the annual Accreditation Institute.

6. Future Meeting Times

March 12, April 9, May 7, 1-2 p.m., room TBA

Instructional Program Reviews for 2008-2009

Business Administration
Business Supervision Management
Real Estate
History
Math
Philosophy
Political Science
Psychology
Sociology
Computer Applications and Office
Technology
CNET
Computer Studies

- NTSA
- Computer Science

Student Services Program Reviews

One Stop Center
Articulation
Curriculum and Scheduling
Admissions and Records
Financial Aid
Information Center
International Program and Services

Administration Program Reviews

Accounts Payable
Budget
Purchasing and Receiving
General Human Resources
Staff Development
Safety and Security