1. **Members Present:** Carrie Dameron, Yvette Niccolls, Deb Parziale, Rachel Sherman, Dave Topham

2. **Approval of Minutes:** March 14, 2011 – Motion to approve - D. Topham; Second – R. Sherman; Motion carried.

3. **Assessment Tracker** developed by Jon Degallier
   - Committee members appreciated the updates made by Jon and his current CS students.
   - Preferred to have data viewed in the ‘table’ format, however were wondering if faculty could make a choice in how the data is displayed.
   - Suggested revisions: Add in the SLO text and text to describe ‘Assessment1’ and ‘Assessment 2’.
   - Questions: Can this be linked to CurricUNET or can a document be downloaded from the Assessment Tracer and then uploaded to CurricUNET?
   - The tool is for recording and combining the data. Analysis of data should be documented in CurricUNET.

4. **SLO Assessment Flow Chart**
   - Revisions made

5. **Course and GE SLO Assessment Update**
   - GE Plan A: Area I Natural Science; Area II Social and Behavioral Science; Area V Physical Education/Wellness; and Area VII Information Competency: Definitions and SLOs have been updated by respective department faculty. Additionally faculty are discussing and/or in process of implementing assessments which promote consistency in expectations across the GE area.
   - Faculty concerned with workload issues. Meeting held with Dr. Browning, Jim Wright, Mike Bowman, KG Greenstein, Rachel Sherman, Wayne Yuen, and Deb Parziale. Decisions made: (1) Each course SLO does not need to be assessed individually. This allows for more “Authentic” assessment of course SLOs. (2) Jim proposed that we have an extended SLOA Committee including Deans and faculty that meets once each semester. The first meeting will be in May 2011.

6. **CurricUNET Program Review Update**
   - PIO page improvements and other updates completed by Governet Programmers.
   - Deb continues to meet with faculty and staff to assist them complete the program review
   - Chandra Vanajakshi is continuing work on the CurricUNET Program Review User Manual.
   - Program and Services Review Website updated with power point for faculty and revised Administrative Services/Instructional Services/President’s Office Program Review Manual.

7. **Student Services Update** – Staff continue work on their program reviews.

Respectfully Submitted, Deb Parziale