

**Student Learning Outcomes and Assessment Committee Minutes**  
**Thursday, August 25, 2011**  
**11:30 pm – 1:00 pm, Fremont Campus, Room 7101**

**Members Present:** Mikelyn Stacey, Rachel Sherman, Rakesh Swamy, Walt Birkedahl, Tim Roberts, Ron Quinta, Dave Topham, Yvette Niccolls, Chris Warden, Jeff Roberts, Genie Gertz, Nancy Pauliukonis, Gale Carli, Carrie Dameron, Sheryl Einfalt, Lesley Buehler, K.G. Greenstein, Eddie West, Jesse MacEwan, Susan Myers, Jim Wright, Jeff O’Connell, Leta Stagnaro, Deb Parziale, Tina Dodson, Kimberly Robbie, Mike Bowman, Jim Wright

**Guest:** Tina Mosley

1. **Introductions:** SLOA members introduced self by stating name, department, and role at the college. All were welcomed by Dr Wright. SLOA Committee membership has expanded this year to include faculty and dean representation from all Divisions, the faculty leaders on campus, and the Vice President of Academic Affairs.
  
2. **Two-Year Action Plan:** Dr Wright reviewed the Two-Year Action Plan and encouraged dialog. This document is available on the SLOAC Website:  
<http://www.ohlone.edu/org/sloacomm/>
  - a. Writing and assessing student learning outcomes at the course and program level is a faculty-driven activity at Ohlone College with support from the Deans/Directors, AVPs, VPs and College President. This process aligns with the
    - i. Accreditation Commission for Community and Junior Colleges (ACCJC)/Western Association of Schools and Colleges (WASC) accreditation standard II.A.1.c;
    - ii. Directives of AB 1725 (Faculty Senate 10 + 1 Responsibilities).
  - b. Ohlone’s approach to identifying and assessing student learning outcomes (SLO) calls for ongoing professional critical thinking about teaching and learning practices for the purpose of continuous improvement and builds upon evaluation and assessment processes that are already in place. The key is to develop a meaningful and sustainable process that is individualized to each department.
  - c. Currently all courses and programs have stated SLOs. A template and process for documenting assessments for both course and program SLOs is included in the CurricUNET Program Review module. The course SLO and assessment page was added to this module during summer 2011, and is ready for implementation. Additionally, a SLO matrix is included for faculty to assess how successful completion of course SLOs assists students in meeting the program SLOs. Faculty may also elect to attach assessment results at the end of the review module. The program review module will be fully implemented by the end of this academic year. Annual updates of assessment results and improvements implemented are expected. Dialog on course level assessment of SLOs is active and examples of good practice have been identified. Dialog on program level assessment has begun in many departments with documentation of results and planned improvements in the Program Review module. All program review reports are available on the CurricUNET website through the search feature.

- d. Action Plan strategies and accreditation time lines reviewed.
  - i. 2011-12: Continue on self-identified improvement agenda items
  - ii. 2012-13: FA 12 organize and begin self study; SP 12, engage in self study
  - iii. 2013-14: FA 13 completed self study; SP 14, site visit in March
3. **“Project” approach:** Course and program clusters for student learning outcomes assessment have been identified. (See Course Assessment Clusters, Working Document, on the SLOAC Website: <http://www.ohlone.edu/org/sloacomm/>)  
Assessment strategies for each type of course cluster will be identified, implemented and reassessed through the development of SLOA projects. The target is to implement 20-25 projects identified by program, course cluster, or course this academic year. Through dialogue, the initial SLOA projects will include:
  - a. English 101A
  - b. Basic Skills
  - c. Math 159
  - d. Algebra
  - e. Speech/Communication
  - f. PE/Wellness
  - g. Computer Science
  - h. General Education
  - i. Personal Development
  - j. One Stop Clients
  - k. Learning Resource CenterLink to some general guidelines for a project:  
<http://www.ohlone.edu/org/sloacomm/docs/sloassessmentprojectguidelines.pdf>
4. **ACCJC/WASC Assessment Retreat**, October 27-29, Berkeley: Reservations have been made for 16 people to attend this retreat. Contact Dr. Wright if you will be attending.
5. **SLOA Committee Meeting Dates** – During the past two years SLOAC met on the second Monday of each month from 11:45 am to 12:45 pm. This time will be considered again this year. Schedules of committee members will be reviewed to determine a time in which all or most members can attend.
6. **Survey Results Discussion**
  - a. Survey Results: Faculty Use of Assessment Strategies, May 2011  
<http://www.ohlone.edu/org/sloacomm/docs/20110500courselevelassessmentsurveysummary.pdf>
  - b. Survey results: ACCJC/WASC Rubric Self Assessment, August 2011  
[http://www.surveymonkey.com/sr.aspx?sm=z6dVu3MjdrbpdmAHiwnjn1\\_2bkzs6Z8yo5EMeNU1LQ5HQ\\_3d](http://www.surveymonkey.com/sr.aspx?sm=z6dVu3MjdrbpdmAHiwnjn1_2bkzs6Z8yo5EMeNU1LQ5HQ_3d)
  - c. Results were disseminated. Will fully discuss at a later meeting.

Respectfully Submitted,  
Deb Parziale, SLOAC Chair