1. **Approve Minutes from May 8, 2014.**

Where to find them? The SLOAC webpage. Approved as distributed with the following abstaining: *Robin Kurotori, Gale Carli, Tina Mosleh, Terry Taskey*

Review of the Members of the SLOAC committee who can vote. Technically chairs do not vote. Mini dialog….**Mike H:** Voters not making policies per se. Rachel to follow up with Susan Gutkind about attending.

A question came up about the appropriate number of faculty representatives for each division and whose job is it to get them? Traditionally one faculty per division.

**Gale C said:** For other committees, traditionally, if you have more than 15 FT faculty in your division, you need 2 representatives.

**Mike H:** What is the real requirement? Who does the recruitment? Jeff Roberts? Or Deans? Or? Leta?

**Rachel S:** For SLOAC, moving forward, let’s run it by Leta, traditionally Jim Wright had Deans find participants. At this point, it’s probably not so urgent (or realistic) to force faculty to change schedules to attend SLOAC meetings.

**Terry T.:** Maybe we should start with one Dean and one faculty.

**Mike H:** Concern with some divisions that are so diverse, with many different departments, and large, what are we gaining if we have only one type of faculty representing everyone in that division (like with the Science, Math, and Tech division). Can a Physics person understand from all perspectives and represent other departments? The other thought is change the meeting days to accommodate other schedules in order to get additional faculty members on the committee.

**Gale C:** My small group of FT faculty are already on other committees. You won’t be able to move them from those to come to SLOAC. Or they have conflicts with their teaching schedules.

**Rachel S:** It’s important to have a range of faculty; also, we don’t want just deans representing the group.

We should consider what’s our purpose? A question even came up last year as whether Deans should even come (because it was mostly deans at the meetings each time). I think it’s important for deans to still be part of SLOAC; it makes it a more robust committee and they are vital to the process.

**Terry T:** Deans should be there; it really helped with GIDD day.

**Tina M:** As a faculty it’s important to have faculty present. They are the ones doing assessment and are the ones who benefit from seeing the presentations.

**Mike H:** How is Faculty Senate attendance?

**Terry T:** Faculty Senate is well attended by members. Others show up when items on the agenda relate to them.

**Mike H:** Maybe we can rotate on Wed afternoons with Faculty senate meetings?
2. SLOAC On the Go! And SLOAC Meeting Dates. Plans for Fall 2014.

Rachel S: This relates to the SLOAC Mobile on the go! Idea for this year that we committed to at the May meeting. We need to figure out how that will work.

Lesley B: Discussion of maybe a SLOAC Genius Bar with regular monthly meetings at various times and days, with deans rotating, and also faculty from the committee.

Gale C: What about Part Timers?
Mike H: We should have different schedules to accommodate part timers.
Lesley B: What about remote capture? So adjuncts don’t have to travel.

Gale C: For folks needing help, let’s “invite” them, rather than “target” them. More intimate. Discussion about how some faculty might not feel comfortable working with deans that are not from their own division because they might think that they might not be able to give them the help they need because they would not be familiar with their discipline/classes.

Rachel S: I will send out some feelers for when folks are available, deans and faculty, and will come up with a tentative schedule. Once we approve the schedule, we’ll announce it. We can also connect with folks who may need help getting assessments done and invite them. Plus, we should get folks to make appointments so the time is not wasted.

Darline S: At ARC I was involved in SLOAC. Deans were not involved in assessment there. What is their role here? Do our faculty support other faculty like at ARC? SLO chair at ARC, and three faculty who get release time. They are active and there for all faculty.
Rachel S: Yes, that is a model many colleges use. We do not have faculty leaders as point people to help with assessment at this time. We are a bit spread thin; not enough in the departments. There are also compensation issues. The dean role here is to guide faculty and help keep folks on track with their assessments and with deadlines.
Gale C: Deans help the faculty stay on track, guide them, and also are there to approve faculty plans for assessment projects that some faculty may be thinking are a bit different or outside the box. (Gave some examples, i.e. where faculty member has students assess each other or themselves on assignments in class or with achievement of SLOs, etc.)

Rachel S: Plan for Fall is to schedule Genius Bars at various times with rotating committee members, deans and faculty, and to keep our meeting dates on Thursday afternoons for faculty presentations and business.

Next SLOAC meetings (3-4:30pm, 7101, Fremont, except for December, which is at Newark):

Thursday, October 16
Thursday, November 13
Thursday, December 4 (**Newark, NC-1102)


Committee approved the goals.
Completing the first 4-year cycle of Course Assessment – Status

Rachel S: Overview of Goals.
**Course Assessment:** Goal is to reach 100% of completed assessments by Spring 2015, the end of our first 4-year cycle. We are at 67%. Still waiting for some Spring 2014 reports. **Deadline:** September 30. Sent emails to deans to give you a status on your faculty. We only have a 3rd of the Spring assessments completed (30 out of 89 that were planned for Spring have already come in, some at the end of Spring semester, which was great).

Also, please get everyone’s Fall 2014 assessment plans by same deadline Sept. 30. Some departments are complete. Reminder that course only needs to be done minimum once for 4-year cycle. (OK if faculty not assessing every semester if their courses are done.)

At the next GIDD, we can start talking about the next cycle and having folks plan out a schedule for assessing all their courses and also get folks to shift to assessing the entire course (all SLOs), as we discussed in May. Not hard, many already doing this, use final projects/exams, etc. We can provide models/faculty presentations at GIDD to show how doable this is and then provide time to set schedules and plan assessments going forward.

**Gale C:** We need to let them know it’s ok to do this. They need to realize it’s what they are already doing and that they need to do this.

**Rachel S:** Goals, contd.

**Program Assessment: Program Review and PIO process revised** – Status. PSLO assessment is done through Program Review. Will continue with this. Leta to clarify when PR new module ready to go. Everything streamlined in revised module, including PIO section. PIO’s are due October.

**GE Assessment:** GE assessment is on going with Course Assessment. We have new GE chair, Janel McDonnell. At Curriculum Committee meeting, Janel was saying problems getting members this fall (only 2). They decided with Curriculum Comm. that this Fall, GE committee will be blended with Curriculum committee. SLOAC and GE committee to continue to re-examine how we do GE assessment.

**Tracking and Documentation:** News: Green light for Rachel S. to look into TracDat for tracking and documenting assessment. Used at many other colleges. Benefit: faculty can upload assessments themselves and we can pull reports. Would have to learn/teach how to use. Much more user-friendly than CurricUNET. More modern, much more efficient system than what we’re doing now (where several people are involved with sending assessments to get posted, lots of charting to keep track of, and no easy way to compile reports).

4. **GIDD feedback.**

**Mike H:** Divisions met separately and had varying perspectives on how the morning went. Science not happy – perception is not reality. (Took it as a reflection on their teaching.) Math happy, spent time working with the data provided.

**Presentations** - need to be less data and more what and how to manipulate it. Folks should not take the data personally.

**Rachel S:** The data focused on equity. This led to discussion in English and ECS about getting Umoja going again, like the Puente program we have that’s very successful.
Darline: Expressed concern about how accurate is the data? Does it really impact and reflect the departments appropriately and accurately?

Chris W: It’s what’s reported in MIS. Is the data set reliable? That’s a Mike Bowman question.

Mike H: The other question that came up was how were these classes selected, why those and not others. Mike said he selected classes with high capacity and many sections offered.

Rachel S: Mike can provide that (data from other classes not offered as often), but we have to ask for it.

What should we do at next GIDD? Assessment presentations?

Darline G: We can have more break-outs that have more HANDS ON.

Robin K: I agree with Darline

Chris W: Let’s do more break outs but focused. PR Genius Bar, Outline Genius Bar, etc.

Mike H: Divide and conquer. This helpful with so many departments. There is only one of me. Counselors were present this time. This was great.

Chris W: Some of my faculty this time expected a division meeting rather than break-outs. Would prefer to keep this as dedicated work time.

Nancy P: People wanted more work time. The presentation took up a lot of time.

Rachel S: Yes, many faculty expressed this. Let’s plan to schedule work time/break-outs with divisions and Genius Bars starting in morning. Also short faculty assessment presentations.

Tina: There should be guidelines for future presentations for SLOAC. Some are too short, off base and feature other colleges’ data, rather than Ohlone. (Give time limit, for example.)

Rachel S: Agreed. We’ll plan to keep two presentations at SLOAC meetings and will provide guidelines and set time limits.

Darline G: Wifi was also an issue this GIDD. We needed to have this to complete their work.

All agreed that this (and the PR module not being ready) made it harder to faculty to actually get work done this time. Should make sure WIFI, etc., not a problem in future.

Meeting ended at 4:30 p.m.