

2010– 2011 SLOAC Accomplishments

Deb Parziale, SLOA Coordinator

1. Supported college personal completing program review and assessments: SLOA Coordinator and members supported faculty, staff, and deans/directors in entering their first program reviews into CurricUNET. All 90 college program reviews need to be entered by May 2011. Support included assisting with ideas for data collection and assessment, developing an assessment plan, and writing the review sections within the CurricUNET module. Support was available for all. The following program personnel requested and received assistance this academic year:
 - a. Administrative Services: Purchasing & General Services
 - b. Instructional Programs:
 - i. Athletics and Exercise Science: Physical Education/Health
 - ii. All programs in Deaf Studies
 - iii. Fine Arts, Business, & Communication Studies: Art, Broadcasting, Journalism, Music, Speech & Communication
 - iv. Health & Environmental Studies: Environmental Science, Nursing
 - v. Humanities, Social Science, & Mathematics: AJ, English, Philosophy, Psychology
 - vi. Learning Resources & Academic Technology: Library Science
 - vii. All programs in Science, Technology, and Engineering
 - c. Instructional Services: Distance Learning
 - d. President: College Advancement, Human Resources
 - e. Student Services: All Deans/Directors, Campus Activities, Counseling – Mental Health, DSPS, Matriculation, Personal Development, Transfer Center, Work Experience Education
2. Revised the following documents to include more examples and updates made by Governet Programmers to the CurricUNET Program Review Module (as requested).
 - a. Program Review Guidelines for all areas
 - b. Instructional Program Review Guidelines and Program Review Manual
 - c. Student Services Program Review Guidelines and Program Review Manual
 - d. Administrative Services, Instructional Services, and President’s Office Program Review Guidelines and Program Review Manual.
3. Developing the CurricUNET Program Review Users Guide.
4. Assessed course SLO assessment process and designed a method for recording assessment of course SLOs.
 - a. SLOAC Coordinator met with the Curriculum Committee each month throughout the year to discuss course review and SLO assessment.
 - i. Initially the screening process was assessed. Curriculum Committee made two changes in this process (1) Require course faculty or their designate to come to the Screening meetings to discuss their courses with the Screener, and (2) Ask the screener who made the original recommendations for revisions to follow-up and check that revisions were completed.

- ii. At least one Program Student Learning Outcome (PSLO) and/or Student Impact (PSLI) must be assessed each year. Results (including data collection) with analysis must be entered into the CurricUNET Program Review module by February 1 each year. All PLSOs and/or Student Impacts must be assessed within a five year cycle. The five year cycle is used to coordinate with the College's five year Strategic Planning Cycle.
 - iii. PSLO assessments and Student Achievement Assessments are used as the basis for creating Program Improvement Objectives (PIOs). PIOs are written when additional funding is needed to make improvements on student learning.
- b. Degree and Certificate Programs
- i. Included within the Program Review module
 - ii. Program review may be comprehensive including all degrees, certificates, general education courses, and stand alone courses within one program review *OR* separate program reviews may be written as deemed necessary by department personnel. If the Program Review is comprehensive, then the following occurs:
 1. In the "Description and Scope" section: Briefly describe your program or discipline, including a brief description of the degrees, certificates and GE courses offered.
 2. In the "SLO and Assessment" section: Some departments may have *one* set of PSLOs for the entire program. Others write separate PSLOs for degrees and certificates. If the latter is the case, name the degree or certificate within the stem of the SLO.
 3. In the "SLO Matrix" section: Align the courses to the appropriate PSLO. Include the written analysis of this section within the "SLO and Assessment" section.
- c. GE Level
- i. If any program has courses on GE Plan A, the GE SLOs need to be added in the Program Review module as program outcomes.
 - ii. Faculty with courses in each GE Plan A area are encouraged to create an assessment plan that provides some consistency across all courses.
- d. Course Level
- i. Assessment of course SLOs is based on results of collective student work (assignments & evaluation).
 - ii. Assessment includes faculty/staff reflections on the data collected.
 - iii. Course SLOs may be assessed collectively or independently.
 - iv. Documentation of course SLO assessment will be done on a new page in the CurricUNET course module (should be available Fall 2011). Until then, add current documentation as an attachment.
 - v. Faculty determine assessment plan for courses.
 - vi. All courses must be assessed during the six year course review cycle.
 - vii. Collect assessment data for CSLOs for each course on a regular basis.

- viii. Curriculum Committee will check for completion as a part of the 6 year course review cycle.
 - ix. Summarize & use appropriate assessment data from courses to document assessments for each PSLO
7. Developed the following documents to clarify the assessment process at the course, GE, and program levels:
- a. Services Areas – Assessment Flow Plan
 - b. Instructional/Disciplines – Assessment Flow Plan
 - c. SLO Assessment Project Guide – one sample approach
 - d. Document including a working definition of “Authentic Assessment” with some Ohlone examples
8. Assessment Concerns to Continue Working On
- a. Faculty workload issues: Created the SLO Assessment Project Guide to help deal with this issue. The key is to make assessment meaningful.
 - b. Involvement of Adjunct Faculty: Discussion included having faculty reflections on SLO assessment regularly scheduled on Fixed Flex Days. Invite adjunct faculty to join these sessions. Adjunct faculty can be paid for 3 hours of flex activity each semester. Full-time faculty can receive flex for SLO assessment during Learning College Week ONLY. Adjunct faculty can receive flex for SLO assessment throughout the semester.
 - c. Who will be reading the assessment results and how will we share assessment information?
 - d. What is the new annual timeline for completion?
9. Next Steps: The Vice President of Academic Affairs, Dr. Wright, has proposed that we have an extended SLOAC Committee consisting of faculty and deans. The first meeting will be held May 11, 2011 with an agenda that includes course assessment issues, program review, and adjunct faculty. Dr. Wright additionally has proposed that he and the SLOAC Coordinator meet with departments and divisions during Fall 2011 to discuss course and program assessments and related improvement plans. Faculty Senate and the Curriculum Committee will continue / increase their leadership role in promoting assessment of SLOs.
10. Faculty survey on assessment of course level SLOs developed, piloted at the Faculty Senate meeting on May 4, 2011, and sent out to all full-time faculty.
11. Updated the Program Review and SLOA websites
12. Continued refinements made to the CurricUNET Program Review module.
13. SLOA Coordinator and Dean Learning Resources and Academic Technology worked together to identify and record the programs related to CTE on the list of 90 programs required to complete a review at Ohlone College.

14. "Assessment Tracker", a web-based program to help record assessment, continues to be refined.
 - a. Committee members appreciated the updates made by Jon Degallier and his current CS students.
 - b. Preferred to have data viewed in the 'table' format, however were wondering if faculty could make a choice in how the data is displayed.
 - c. Suggested revisions: Add in the SLO text and text to describe 'Assessment 1' and 'Assessment 2'.
 - d. Questions: Can this be linked to CurricUNET or can a document be downloaded from the Assessment Tracker and then uploaded to CurricUNET?
 - e. This tool is for recording and combining the data. Analysis of data should be documented in CurricUNET.
 - f. http://perl.cs.ohlone.edu/~gen89/assessment_part_D/non_instructional.cgi?ACTION=login&email=anything

15. Presentations and visits:
 - a. Learning College Week, August 2010
 - i. CurricUNET Program Review – Hands-On. This workshop will provide "hands-on" experience with the new CurricUNET Program Review Module. Bring your "Word" review, questions, and enthusiasm. The plan is for all Program Reviews to be entered into CurricUNET by May 2011. Facilitated by Deb Parziale, Program Review Coordinator, & Rachel Sherman, Curriculum Chair
 - ii. Assessment Tracker - Hands On. Do you have an assessment result from Spring semester or planning on having one this fall? If so, come and test the 'assessment tracker' system, which is pretty much ready for prime time (beta version). It's very easy and will also solidify the concept of 'assessment', 'rubric', etc., and what to do with it. Right now, the system is ready for Instructional programs, non- instructional programs, and courses. Come with your data (SLO, assessment, results, etc.) or just make it up and see how it works, cheers, jon :) Facilitated by Jon Degallier, CS Faculty
 - b. Fall 2010: Presentations, including examples of the student learning outcomes assessment process made at Faculty Senate, the Curriculum Committee, and the Deans meeting, facilitated by Deb Parziale.
 - c. WASC Assessment Leader Academy Visits made by Deb Parziale to share SLO assessment strategies:
 - i. October 5, 2010: visit to Chabot
 - ii. November 20, 2010: Visit to Berkley City College
 - d. October 12, 2010 9 am – 1 pm
 - i. Deb Parziale facilitated a workshop giving an overview of the course, GE, and program review assessment process at Ohlone College. Visitors included the SLOAC Coordinators, the VP Instruction, and the Researcher from Berkeley City College and the SLOAC Coordinator from Chabot

College. Mike Bowman discussed the relationship of program review to college planning and budget. The last hour was spent with the SLOAC Committee.

- e. January 2010: Deb Parziale made a presentation to the WASC Assessment Leadership Academy on the Student Services SLO Assessment project worked on during Fall, 2010.
- f. January 2010: Learning College Week:
 - i. Program Review: Using the New CurricUNET Module: This is a drop-in “hands-on” workshop. Bring your Program Review documents. Work on program outcomes and assessments and enter your program review within CurricUNET. Facilitated by Deb Parziale, Coordinator, Professional Development, Program Review, & SLOAC
 - ii. Faculty Reflections in Teaching/Learning: Creating a syllabus with assignments that engage the student and assessments that focus on the student learning outcomes. Enjoy the process of creating a clear and engaging syllabus! Share your techniques with other faculty! Facilitated by Deb Parziale, Coordinator Professional Development, Program Review, & SLOAC
- g. February 25, 2011: Eight people, including Director of Research, Planning, and Institutional Effectiveness and members of the SLOA Committee, from Mission College, came to Ohlone College for a workshops focused primarily on Program Review with attention to SLO assessment and how program review relates to college and department planning and budget. Facilitated by Deb Parziale. Jim Wright and Mike Bowman attended and shared their perspectives.
- h. March 18 and 19, 2011: Deb Parziale gave two presentations at the CA Academic Senate’s Accreditation Institute , Napa, CA:
 - i. Proficiency and Beyond! The ACCJC Rubric for Institutional Effectiveness in Student Learning Outcome
 - ii. It’s all about Student Learning: Using SLO Assessment in Institutional Planning and Resource Allocation

16. Deb Parziale completed the 10 month WASC Assessment Leadership Academy in March 2011.

Respectfully Submitted, Deb Parziale