Framework for Course, Program and College-Level SLO Assessment
Including Program Review and Curriculum Processes
Updated Fall 2013

Overview

Program and Services Review, Course Development and Review, Program and Course Assessment of Student Learning Outcomes, and Assessment of Institutional Student Learning Outcomes are integrated to form a practical and sustainable system. Our focus is on review and assessment that provides pragmatic direction for continuous program and course improvement.

<table>
<thead>
<tr>
<th>Process</th>
<th>Cycle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Review</td>
<td>Three Years</td>
</tr>
<tr>
<td>Program (Degrees and Certificates) and Course Development</td>
<td>As Needed</td>
</tr>
<tr>
<td>Course Review</td>
<td>Six Years or As Needed</td>
</tr>
<tr>
<td>Course Student Learning Outcomes and Assessment</td>
<td>Four Years (ongoing)</td>
</tr>
<tr>
<td>Program Student Learning Outcomes and Assessment</td>
<td>Three Years (ongoing)</td>
</tr>
<tr>
<td>Institutional Student Achievement Measures</td>
<td>Three Years</td>
</tr>
<tr>
<td>Institutional (GE Plan A) Student Learning Outcomes and Assessment</td>
<td>Four Years (ongoing)</td>
</tr>
</tbody>
</table>
Program and Services Review

Process Cycle: Every Three Years

Comprehensive Program and Services Review is a college-wide, integrated process of evaluation and planning. Every three years, programs and services from across the college, including Academic Affairs, Student Services, Administrative Services and the President’s Office, engage in this process. Although the name Program and Services Review is used to accentuate that all areas of the college are reviewed, the name Program Review is used by many in referring to the overall process. The CurricUNET Program Review Module is used as the hub for all program and service areas for completing their Reviews. Program Improvement Objectives are then factored in to the budget development process each spring. Academic Program Reviews also document Program and Course Student Learning Outcomes Assessments. Some Student Services Reviews document assessment of Student Services Learning Outcomes and or Impacts, and some Administrative Services Reviews document assessment of Student Learning Impacts.

Program and Course Development and Review

Process Cycle: Program (Degrees and Certificates) and Course Development: As Needed
Process Cycle: Course Review: Every Six Years (Or As Needed)

The Faculty Senate, through its Curriculum Committee, and the Curriculum Committee’s General Education and Distance Education Committees, oversees all aspects of Program and Course Development and Review. As per Education Code and Title V regulations, the Board of Trustees “Relies Primarily” on the Faculty Senate for all Program and Course Development and Review recommendations. The CurricUNET Program and Course Approval Modules are used to facilitate and document these curricula processes.

All Official Course Outlines of Record identify Course Student Learning Outcomes (CSLOs) and all Degree and Certificate programs identify Program Student Learning Outcomes (PSLOs) in the module. The module has open public access and the PSLOs are published in the College Catalog. As stated above, assessment of PSLOs and CSLOs are documented in the CurricUNET Program Review Module and/or on the SLO Assessment website.

Course Student Learning Outcomes and Assessment

Process Cycle: Every Four Years

The Student Learning Outcomes and Assessment Committee (SLOAC) and the Faculty Senate have established a baseline inventory of regularly offered courses (primary and non-special topics) called the Master Course List for Assessment, which forms the context for assessment of CSLOs. This Master Course List provides a realistic list of courses, and course clusters, across disciplines to be assessed.

The Two-Year Action Plan established in the spring of 2011 provides a complete background and description of the development of the Master Course List for Assessment. The process of identifying courses and course clusters involves active participation by Deans and discipline faculty, along with ongoing review by the SLOAC and the Faculty Senate. We are working on a tracking system to assure all courses on the Master Course List are assessed every four years.

The Master Course List for Assessment is organized into the following six categories:

1. General Transfer
2. Basic Skills
3. Structured CTE Cohort Programs
4. Semi-Structured CTE Programs
5. Course-Based CTE
6. Languages
A four-year cycle of course assessment has been established to allow for the improvement loop to take place. Prior to each semester faculty and Deans identify courses to be assessed during that semester. Also, Academic Deans work with faculty to document the status of assessments conducted in the prior semester. Departments may decide to use a shorter cycle, if the nature of the improvement plans warrant. Course assessment results are posted on the SLO Assessment web page and integrated into the Program Review process. The SLOAC, working with faculty and the Academic Deans, tracks course assessments and ensures documentation is available for review.

**Program Student Learning Outcomes and Assessment**

Process Cycle: Every Three Years (or ongoing, as part of Program Review)

Assessments of PSLOs are documented as part of the three-year Program Review cycle. The strategies used may vary between programs/departments. For programs that have degrees and certificates of achievement approved by the Chancellor’s Office, this serves as an assessment of degree and certificate PSLOs. All degree programs have Student Learning Outcomes established and documented in the CurricUNET Course Approval Module and published in the College Catalog. Each academic Program Review documents an SLO Matrix, which shows the relationship between CSLOs and PSLOs and whether the SLOs are demonstrated at the Introductory, Practice or Mastery levels. Often CSLO Assessment can also serve as PSLO Assessment, especially when CSLOs are at the Master level of a PSLO(s), which is the case with many Capstone courses. The SLOAC, working with the faculty and the Academic Deans, tracks program assessments and ensures documentation is available for review.

**Institutional Student Learning Outcomes and Assessment**

Student learning at the college/institutional level is evaluated using two approaches: A. Analysis of Student Achievement Data; and B. Assessment of Student Learning Outcomes in the context of Ohlone’s General Education Plan A Pattern.

A. Student Achievement Measures

Process Cycle: Every Three Years, as part of Program Review

The 2010-15 College Strategic Plan Goal 1 sets a series of student achievement objectives, which are assessed annually. Student achievement measures, which are updated every summer, are also reported annually by program for use in Program Review. The college also pursues the achievement metrics of the Accountability Report of Community Colleges (ARCC), assesses the metrics each year, and reports the results to the College Council and the Board of Trustees.

B. General Education Plan A Student Learning Outcomes

Process Cycle: Every Four Years (or ongoing, as part of Course SLO Assessment)

Institutional Level SLOs at Ohlone are those covered under the college’s General Education (GE) Plan A Pattern. Plan A has seven Learning Areas, each with a defined scope and SLOs. An analysis of student enrollment patterns has led to the identification of “target courses” used by most students to meet Plan A requirements. The SLOs for these courses typically align with the GE SLOs for the areas, and assessments can be designed to measure how well GE SLOs are being achieved by students in those courses. Relevant GE Plan A courses should be assessed as part of the course assessment process, which is on a 4-year cycle; however, departments may determine their own best practices for GE assessment, as long as a regular timeline is established.
Process Assessment

The processes described above are assessed for improvement on a regular basis as follows:

Program Review is part of the annual college-wide planning system under the purview of the College Council. The President’s Process Assessment Committee assesses the planning system including program review.

Program (Degrees and Certificates) and Course Development and Course Review are under the purview of the Faculty Senate’s Curriculum Committee and assessment is ongoing as needed.

Course and Program Student Learning Outcomes and Assessment are under the purview of the Faculty Senate’s Student Learning Outcomes and Assessment Committee (SLOAC) and assessment is ongoing as needed.

Institutional (GE Plan A) Student Learning Outcomes and Assessment are under purview of the Faculty Senate’s General Education Committee and assessment is ongoing as needed.