**COURSE ASSESSMENT IN A BOX**

REPORTING FORM FOR COURSE SLO ASSESSMENT PROJECTS  
*Please submit this document to your Dean when completed.*  
Revised February 2014

**Assessment Date:** Feb. 21, 2014

**Faculty Name(s):** Rob Dennis

1. **Course Name and Number:**  
   JOUR-172-01 – Newspaper Staff

2. **All Course SLOs from the Course Outline of Record:**
   - 1. Demonstrate ability to take a list of at least five facts and write a news lead.
   - 2. Construct a news story, starting with an idea, using interviews and research, and follow it through the editing and publishing stages.
   - 3. Prepare for a career in a collaborative work environment by developing ideas and projects both as an individual and as a member of a team.
   - 4. Demonstrate ability to finish assignments on deadline, a requirement for any job in the mass media.
   - 5. Designate staff responsibilities by editorial position and according to personal interests and abilities.
   - 6. Establish regular staff meeting procedures under the direction of the editor.
   - 7. Assign "beats" and other special duties; complete those duties.
   - 8. Select editorial topics and viewpoints.
   - 9. Brainstorm for news, feature, sports and special interest articles, layout designs, and other ideas for each edition.
   - 10. Budget the size of the newspaper with consideration to the number and size of ads and available funds.
   - 11. Plan the total content and assigning articles, photographs and art to appropriate staff members.
   - 12. Proofread material before and during page layout.
   - 14. Follow the guidelines of the "Student Newspaper Policy."

3. **Specific Course SLO(s) assessed as part of this project:**
   - 2. Construct a news story, starting with an idea, using interviews and research, and follow it through the editing and publishing stages.

4. **Will this SLO assessment count toward GE Plan A?**  
   - Yes  
   - No

If Yes, identify what area:  
   - Area I Natural Sciences  
   - Area II Social and Behavioral Sciences  
   - Area III Fine Arts/Humanities  
   - Area IV Language and Rationality  
   - Area V Physical Education/Wellness  
   - Area VI Intercultural/International Studies
Identify GE SLO(s) assessed as part of this project (see Catalog pages 49-51):

5. **Assessment strategy or tool used in the assessment.** (Describe below, and if applicable copy/paste any additional related documents at end of this form (i.e. Rubric, score sheet, test questions, essay assignment, etc.)

Monitor staff members took part in news meetings to brainstorm story, photo and graphic ideas, and to discuss possible ways in which photos or graphics could be used to complement stories. Each staff member was assigned at least one story, photo or graphic per issue (10 per semester).

**NOTE:** This will usually consist of things you are already using to evaluate student work, i.e. Final Exam questions, Final Essay, Final Presentation or Culminating Project, other Assignments, Portfolio Evaluation, Performance Assessment, Department Testing, Pre and Post Tests, Vendor or Industry Certification Examinations, Indirect Assessments (Student Surveys, Focus Group Discussions, Interviews), etc.

6. **Specific aspects of the assessment tool which link up to specific Course SLOs being assessed** (i.e. Which specific test questions measured which Course SLOs? Note: May describe with #5 above):

See No. 5

7. **Results and analysis of the data.** (Explain below and if applicably copy/paste any related documents, i.e. spreadsheets with data, at the end of this document.)

All three students who signed up for JOUR-172 completed at least one assignment per issue, or 10 for the semester. In addition, some weeks they completed multiple assignments per issue and additional stories, photos or graphics for the Monitor website. In all, 14 of the 16 staff members (87.5 percent) completed at least one assignment per issue.

8. **Describe any faculty dialogue that occurred as part of the assessment process** (i.e. Were results shared at a department meeting? Was there discussion about changing any SLOs? Etc.):

None.

9. **Next steps** (i.e. any planned revisions to curriculum or teaching strategies to promote student success, future assessment plans, etc.):

None.
10. Results of implemented changes, if available at this time:

N/A

Please save your finished document in the following format. (Date should be for the semester in which data was collected; same date should be listed at top of this form.)

yyyysemester-sloa-courseid.doc
example: 2013fall-sloa-engl101c.doc