

OHLONE COLLEGE

2 + 2 APPLICATION FOR CREDIT

PART I: TO BE COMPLETED BY STUDENT Date _____

Print Name _____

Last
First
MI
Social Security number or College I.D. #

Address _____ Phone _____

Number and Street
City
Zip

Gender _____ Email _____

Date of Birth ____/____/____

month
day
year

The student has been advised that:

1. Students must complete the articulated course requirements and the credit by exam component with an overall grade of “B” or better in order to be eligible for credit.
2. **Student must complete the online application for Ohlone College.**
3. Submit this completed application to Ohlone College Admissions & Records Office.
Do not submit this application until you have completed the Ohlone College online application.

Date _____ Student signature _____

PART II: TO BE COMPLETED BY HIGH SCHOOL/ROP INSTRUCTOR:
(A separate application must be submitted for coursework taken from each high school instructor)

High School/ROP Course	Term & year completed <i>Fall, Spring, Summer</i> ____	Final Grade	Ohlone Course Number & Title	Units

The above-named student has successfully completed the high school coursework with a grade of “A” or “B”, including all requirements and the “credit by exam” component as outlined in the Career Prep articulation agreement. Upon submission of this completed, signed application, the student is eligible for credit from Ohlone College for the course(s) indicated above.

Date _____ Instructor signature _____

Date _____ Principal/Administrator signature _____

PART III: FOR OHLONE COLLEGE USE ONLY

ADMISSIONS & RECORDS OFFICE: Posted by: _____ Date: _____

WHITE: Career Prep Office
 (routed to A & R after review)

CANARY: High School/ROP copy
 (Principal/Articulation Coordinator)

PINK: Student copy
 (show to Ohlone Counselor for advising)

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Responsibilities For Receiving 2 + 2 Credit

Step	When?	What needs to be done?	Who does this?
1.	Fall, Spring or Summer semester	Sign up for an articulated course	Student
2.	During the semester	Student must achieve a minimum grade of A or B	Student
3.	At end of semester	Complete the Ohlone College Online Application	Student
4.	At end of semester	A 2 + 2 Application for Credit form is completed by instructor and student (white copy forwarded to Ohlone: yellow copy kept by student)	Instructor and Student
5.	After 2 + 2 Application for Credit forms (white copies) received at Ohlone College	Student data on articulated courses forms entered into the Career Prep database and credit posted to student transcript.	Ohlone College Career Prep Coordinator