

OHLONE COLLEGE

2 + 2 APPLICATION FOR CREDIT

PART I: TO BE COMPLETED BY STUDENT			Date _____
Print Name _____	_____	_____	_____
Last	First	MI	Social Security number or College I.D. #
Address _____	_____	_____	Phone _____
Number and Street	City	Zip	
Gender _____	Email _____		
Date of Birth _____/_____/_____	High School _____		
month	day	year	
The student has been advised that:			
<ol style="list-style-type: none"> 1. Students must complete the articulated course requirements and the credit by exam component with an overall grade of "B" or better in order to be eligible for credit. 2. Student must complete the online application for Ohlone College (www.ohlone.edu) 3. Submit this completed application to Ohlone College Admissions & Records Office. Do not submit this application until you have completed the Ohlone College online application. 			
Date _____	Student signature _____		

PART II: TO BE COMPLETED BY HIGH SCHOOL/ROP INSTRUCTOR				
<i>(A separate application must be submitted for coursework taken from each high school instructor)</i>				
High School/ROP Course	Term & year completed <i>Fall, Spring, Summer</i> ____	Final Grade	Ohlone Course Number & Title	Units
The above-named student has successfully completed the high school coursework with a grade of "A" or "B", including all requirements and the "credit by exam" component as outlined in the Career Prep articulation agreement. Upon submission of this completed, signed application, the student is eligible for credit from Ohlone College for the course(s) indicated above.				
Date _____	Instructor Print Name _____	Signature _____		
Date _____	Principal/Administrator Print Name _____	Signature _____		

PART III: FOR OHLONE COLLEGE USE ONLY
ADMISSIONS & RECORDS OFFICE: Posted by: _____ Date: _____

WHITE: Career Prep Office
(routed to A & R after review)

CANARY: High School/ROP copy
(Principal/Articulation Coordinator)

PINK: Student copy
(show to Ohlone Counselor for advising)

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Responsibilities For Receiving 2 + 2 Credit

Step	When?	What needs to be done?	Who does this?
1.	Fall, Spring or Summer Semester	Sign up for an articulated course	Student
2.	During the semester	Student must achieve a minimum grade of A or B	Student
3.	At end of semester	Complete the Ohlone College Online Application	Student
4.	At end of semester	A 2 + 2 Application for Credit form is completed by instructor and student (white copy forwarded to Ohlone; yellow copy kept by student)	Instructor and Student
5.	After 2 + 2 Application for Credit Forms (white copies) Received at Ohlone College	Student data on articulated courses forms entered into the Career Prep database and credit posted to student transcript.	Ohlone College Admissions & Records Office