

# U.C./COMMUNITY COLLEGE CONCURRENT ENROLLMENT PROGRAM

## ENROLLMENT PETITION FOR Spring 2010

PLEASE PRINT!

NUMBER OF PREVIOUS TERMS IN PROGRAM \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_ SS# (last 4 digits) \_\_\_\_\_ Sex: M F  
month day year

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone # \_\_\_\_\_

### BERKELEY COURSE REQUESTED

Department (e.g. Math)	Course No.	Section No.	Units	Course Control #	Instructor (print name)	Instructor Approval for Enrollment (signature) (date)
Discussion						
Laboratory						

### INFORMATION FOR BERKELEY INSTRUCTORS

The above visiting student is regularly registered at \_\_\_\_\_ and is participating in a special program sponsored by the University and local community colleges. Students in this program may enroll in **one lower division** Berkeley course while in full-time attendance at their home campuses. The work completed by a student in this program is reported to the home campus for inclusion on the student's record there. Since students in this program are not registered on the Berkeley campus, it is not possible for them to enroll via the Tele-BEARS Enrollment system. Please consider this when determining if the enrollment of a student in a Berkeley course is to be approved. The name of any student who has been approved for enrollment in this program will not appear on the instructor's initial course list, but should appear on the final course report for grade.

**If this course requires access to bSpace, please assign the UC/CC student a guest password/ ID for temporary access to the course until their enrollment petition is processed through the Registrar's Office. Once the Registrar's Office has officially enrolled the student in the course (in some cases this could take up to the sixth week of semester), the student will receive a Cal Visitor ID which they will use to access bspace for the remainder of the semester.**

**(NOTE:** This program is distinct from the UC Extension Concurrent Enrollment Program and operates under different regulations.)

### INSTRUCTIONS TO COMMUNITY COLLEGE STUDENTS

Before attempting to enroll in this program you must consult your home campus counselor. You will need the General Catalog for the Berkeley campus and the Schedule of Classes (on-line only). The General Catalog contains a brief description of each course, indicating its prerequisites. Please remember that you are responsible for making sure that you have completed the prerequisites for any course you wish to take. If you want to find out more about a particular course, you may visit that department. The Schedule of Classes indicates the time and place that a course will be given. Once you have determined the course in which you wish to enroll, attend the first class meeting and approach the instructor with this enrollment form. There is no guarantee that space will be available in the course you wish to take. Please remember that only **lower division courses (numbered 1-96)** are permitted in this program. Enrollment is limited to a maximum of two semesters. A minimum grade of "C" is required to enroll for the second semester. **Courses cannot be taken on a P/NP basis. If your course requires access to bSpace, you MUST request a guest password/ ID from the course instructor. Once the Registrar's Office has officially enrolled you in the course, you will obtain a Cal Visitor ID which you may use to access bspace for the remainder of the semester.**

**THIS PETITION MUST BE RETURNED TO YOUR HOME CAMPUS COUNSELOR BY Friday, February 5, 2010**