

## Bond Oversight Committee Purpose and Activities Report

Date: June 2, 2003

Reporting Period: March – May, 2003

Committee Members: Pat Danielson, Ken Ballard, Dan Chang, Jim Laub, Christopher Gray, Louis Willett, Yelena Abubekerova, James Griffin, Leo Hinkel, George Mathiesen, Emily Sawyer

Purpose, Activities	Current Status
<p>I. Active review and report on the proper expenditure of taxpayers' money for school construction;</p> <p>The Committee is authorized to engage in any of the following activities in furtherance of its purpose:</p> <ol style="list-style-type: none"> <li>1. Receive and review copies of the annual independent performance audit required by Article XIII A, Section 1 (b)(3)(C) of the California Constitution;</li> <li>2. Receive and review copies of the annual independent financial audit required by Article XIII A, Section 1 (b)(3)(C) of the California Constitution;</li> <li>3. Inspect school facilities and grounds to ensure bond revenues are expended in compliance with Article XIII A, Section 1(b)(3) of the</li> </ol>	<p>I.a. At the <u>March 3, 2003</u> meeting, the Committee reviewed the Second Quarter Financial Bond Report.</p> <p>I.b. At the <u>April 7, 2003</u> meeting, the Bond Planning Manager presented and discussed the Second Quarter Executive Report and an update on planning.</p> <p>1,a At its <u>March 3, 2003</u> meeting, the Committee reviewed a draft proposal from Gilbert Accountancy to perform the bond performance audit required (June 1, 2002 through June 30, 2003).</p>

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<p>California Constitution;</p> <p>4. Receive and review copies of any deferred maintenance proposals or plans developed by the district; and</p>		<p>4.a At its <u>April 7, 2003</u> meeting, the Director of Facilities, Simon Barros, presented a Facilities Condition Analysis Report, which identified maintenance needs on the campus.</p>
<p>II. Provide oversight for:</p> <p>1. Ensuring that bond revenues are expended only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities;</p> <p>(as stated in the full text of the Measure A Bond Measure - “to oversee the implementation of the General Obligation Bond Report, perform annual audits and assure that bond moneys are only spent on projects identified in the General Obligation Bond Report.”)</p> <p>2. Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses. [Education Code 15278(b)]</p>		<p>II.a At the <u>April 7, 2003</u> meeting, Dan Chang, the Committee member who is serving on the Newark Center User Group Planning committee, prepared and distributed a report on the first meeting of the User Group, which was held March 4, 2003.</p>
<p>III. Review efforts by the district to maximize bond revenues by implementing cost saving measures, including, but not limited to:</p> <p>Mechanisms designed to reduce the cost of</p> <ul style="list-style-type: none"> <li>◦ professional fees;</li> <li>◦ Mechanisms designed to reduce the cost of site preparation;</li> <li>◦ Recommendations regarding the joint use of core facilities;</li> </ul>		<p>III.a. Don Eichelberger, at the <u>April 7, 2003</u> meeting, provided a handout of project delivery methods. He reviewed and compared the traditional approach (Design, Bid, Build) with the CM at Risk method. James Griffin shared concerns</p>

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<ul style="list-style-type: none"> <li>◦ Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and</li> <li>◦ Recommendations regarding the use of cost-effective and efficient reusable plans. [Education Code 15278(c)]</li> </ul>		<p>regarding the CM at Risk approach. The Committee recommended that James present his concerns to the Board of Trustees before they make their determination.</p> <p>III.b. At the <u>March 3, 2003</u> meeting, the Committee reviewed and discussed an appropriate share of bond resources to be used for a possible joint library facility.</p>
<p>IV. The Committee shall at least annually issue regular reports of the results of its activities. [Education Code 15280 (b)]</p>		<p>IV.a. At the <u>March 3, 2003</u> meeting, the Committee approved the Bond Oversight Committee Quarterly Activity Status Report for the period April 1, 2002 through February 28, 2003. The report will be presented to the Board of Trustees for their acceptance.</p>