

OHLONE COMMUNITY COLLEGE DISTRICT
Bond Oversight Committee
Purpose and Activities
Report

Date: October 6, 2003

Reporting Period: June 2003 – August 2003

Committee Members: Pat Danielson, Ken Ballard, Dan Chang, Jim Laub, Christopher Gray, Louis Willett, Jason Greenfield, James Griffin, Leo Hinkel, George Mathiesen, Emily Sawyer

Purpose, Activities	Current Status
<p>I. Active review and report on the proper expenditure of taxpayers' money for school construction;</p> <p>The Committee is authorized to engage in any of the following activities in furtherance of its purpose:</p> <ol style="list-style-type: none"> 1. Receive and review copies of the annual independent performance audit required by Article XIII A, Section 1 (b)(3)(C) of the California Constitution; 2. Receive and review copies of the annual independent financial audit required by Article XIII A, Section 1 (b)(3)(C) of the California Constitution; 	<p>I.a. The Committee reviewed the Third Quarter 2002-2003 Bond Financial Report at the meeting of <u>June 2, 2003</u>.</p> <p>I.b. The Committee (at their <u>June 2, 2003</u> meeting) reviewed the Measure A Executive Report and Update.</p> <p>1.a. The Committee reviewed relevant portions of the Proposition 39 Best Practices Handbook at their <u>June 2, 2003</u> meeting to best determine responsibilities of the Committee.</p>

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<p>3. Inspect school facilities and grounds to ensure bond revenues are expended in compliance with Article XIII A, Section 1(b)(3) of the California Constitution;</p> <p>4. Receive and review copies of any deferred maintenance proposals or plans developed by the district; and</p>		
<p>II. Provide oversight for:</p> <p>1. Ensuring that bond revenues are expended only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities;</p> <p>(as stated in the full text of the Measure A Bond Measure - “to oversee the implementation of the General Obligation Bond Report, perform annual audits and assure that bond moneys are only spent on projects identified in the General Obligation Bond Report.”)</p> <p>2. Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses. [Education Code 15278(b)]</p>		<p>1.a. At the <u>August 4, 2003</u> Committee meeting, Emily Sawyer reported on the Student Services Building Project User Group’s meeting of June 12, 2003. She stated that the group discussed the overall project and the suggestions and needs of the areas which will be housed in this building.</p> <p>1.b. Stevens Williams and Joel Karr, of MBT Architects, reviewed the highlights of the adopted Master Plan for the Newark site as well as the Fremont campus at the <u>August 4, 2003</u> meeting.</p> <p>1.c. Don Eichelberger, Bond Project Manager, reported on progress of the two major projects (Newark Site and Student Support Services Building) at the <u>August 4, 2003</u> meeting.</p>
<p>III. Review efforts by the district to maximize</p>		<p>III.a. At the <u>August 4, 2003</u> meeting, the</p>

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<p>bond revenues by implementing cost saving measures, including, but not limited to:</p> <ul style="list-style-type: none"> ◦ Mechanisms designed to reduce the cost of professional fees; ◦ Mechanisms designed to reduce the cost of site preparation; ◦ Recommendations regarding the joint use of core facilities; ◦ Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and ◦ Recommendations regarding the use of cost-effective and efficient reusable plans. [Education Code 15278(c)] 		<p>Committee received an update on the status of the CM at Risk Project Delivery Method, which will be sent to the Board of Trustees for approval at their August 13, 2003 meeting.</p>
<p>IV. The Committee shall at least annually issue regular reports of the results of its activities. [Education Code 15280 (b)]</p>		<p>IV.a. The Committee, at its <u>June 2, 2003</u> meeting, reviewed its website information and discussed future additions</p> <p>IV.b. At the <u>June 2, 2003</u> meeting, the Committee discussed the drafting of a website posting policy, regarding what information should be made available via this means. It was decided that a formal policy should be prepared.</p> <p>IV.c. The Committee reviewed and approved the 2nd Bond Oversight Committee Activities Report at the <u>June 2, 2003</u> meeting and the report was forwarded to the Board of Trustees for approval.</p> <p>IV.d. The Committee discussed further the Website Posting Policy for Committee reporting to the public at the <u>August 4, 2003</u> meeting.</p>