

Bond Oversight Committee Purpose and Activities Report

Date: August 2, 2004

Reporting Period: Jan. 2004 – June, 2004

Committee Members: Pat Danielson, Ken Ballard, Dan Chang, Jim Laub, Christopher Gray, Frank Haas, Kathie Yang, James Griffin, Leo Hinkel, George Mathiesen, Kathy Vennemeyer

Purpose, Activities	Current Status
<p>I. Active review and report on the proper expenditure of taxpayers' money for school construction;</p> <p>The Committee is authorized to engage in any of the following activities in furtherance of its purpose:</p> <ol style="list-style-type: none"> 1. Receive and review copies of the annual independent performance audit required by Article XIII A, Section 1 (b)(3)(C) of the California Constitution; 2. Receive and review copies of the annual independent financial audit required by Article XIII A, Section 1 (b)(3)(C) of the California Constitution; 3. Inspect school facilities and grounds to ensure bond revenues are expended in compliance with Article XIII A, Section 1(b)(3) of the 	<p>I.a. The Committee reviewed the budget summary report for the period ending Dec., 2003, prepared by Don Eichelberger at the <u>February 2, 2004</u> meeting.</p> <p>I.b. At the <u>February 2, 2004</u> meeting, the Committee reviewed and approved the Committee's Quarterly Report for September through December, 2003.</p> <p>I.c. The Committee received an audit performance report from the Gilbert Accountancy Agency for the year ended 6/30/03 at the <u>April 5, 2004</u> meeting. Criteria for this audit was discussed for future reporting.</p> <p>I.d. At the <u>April 5, 2004</u> meeting of the Oversight Committee, Don Eichelberger presented an expenditure report for the quarter ending March 30, 2004. He also mentioned the rising cost of steel, which could impact future construction costs.</p> <p>I.2. Joanne Schultz presented a review of the 2002-2003 Financial Audit to the Committee at the <u>June 7, 2004</u> meeting.</p>

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<p>California Constitution;</p> <p>4. Receive and review copies of any deferred maintenance proposals or plans developed by the district; and</p>		
<p>II. Provide oversight for:</p> <p>1. Ensuring that bond revenues are expended only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities;</p> <p>(as stated in the full text of the Measure A Bond Measure - “to oversee the implementation of the General Obligation Bond Report, perform annual audits and assure that bond moneys are only spent on projects identified in the General Obligation Bond Report.”)</p> <p>2. Ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses. [Education Code 15278(b)]</p>		<p>II.1.a. At the <u>Feb. 2, 2004</u> meeting, Don Eichelberger reviewed the Newark Center Revised Master Plan approved by the Board of Trustees in December, 2003.</p> <p>II.1.b. The Committee received information on the Fremont Campus Master Planning process at their <u>Feb. 2, 2004</u> meeting. They learned that space usage was being analyzed, with the help of consultants, for better planning.</p> <p>II.1.c. At the <u>April 5, 2004</u> meeting, the Committee received handouts of notes from User Group meetings. Partnerships with Washington Hospital and Kidango were discussed.</p> <p>II.1.d. The Schematic Design of the Newark Center was presented at the <u>June 7, 2004</u> meeting.</p> <p>II.1.e. At the <u>June 7, 2004</u> meeting, the Committee received an update on the Fremont Upper Campus planning.</p> <p>II.1.f. At the <u>June 7, 2004</u> meeting, the Committee was also updated on the architect selection process for the Fremont Campus.</p>

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<p>III. Review efforts by the district to maximize bond revenues by implementing cost saving measures, including, but not limited to:</p> <ul style="list-style-type: none"> ◦ Mechanisms designed to reduce the cost of professional fees; ◦ Mechanisms designed to reduce the cost of site preparation; ◦ Recommendations regarding the joint use of core facilities; ◦ Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and ◦ Recommendations regarding the use of cost-effective and efficient reusable plans. [Education Code 15278(c)] 		<p>III.a. The Committee reviewed the Newark Center revised budget at their meeting on <u>Feb. 2, 2004</u>. Budget items included in the discussion were supplies, insurance coverages, clean up of hazardous materials. Staff informed the Committee that they applied for a Brownfields grant.</p> <p>III.b. At the <u>Feb. 2, 2004</u> meeting, Don presented a draft schedule for the Newark Center Project. The Committee discussed permits that would be needed, and actual starting time for construction.</p> <p>III.c. Dr. Treadway and Don Eichelberger discussed “right-sizing” at the <u>April 5, 2004</u> meeting, with emphasis on a user-friendly environment and easy accessibility for the Fremont Campus Main Street concept. Also discussed was the creation of parking decks. Landscaping, partnering with other educational facilities, use of solar energy, and bookstore and library location were also reviewed.</p>
<p>IV. The Committee shall at least annually issue regular reports of the results of its activities. [Education Code 15280 (b)]</p>		<p>IV. 1. At the <u>April 5, 2004</u> meeting, the Committee discussed producing an Oversight Committee Newsletter. Patrice Birkedahl presented a draft pamphlet, and Committee members suggested information that could be provided.</p>