

AP 4240 Academic Renewal

Reference: *Title 5 Section 55046*

Students may petition to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

- A student must have completed at a regionally accredited college at least 12 degree-applicable semester units with a grade point average of 3.0, or at least 18 degree-applicable semester units with a grade point average of 2.5, or at least 24 degree-applicable semester units with grade point average 2.0. These units must be earned subsequent to any grade of “D” or “F” to be excluded.
AND
- At least two years must have elapsed since the last “D” or “F” grade to be excluded was recorded.
- A maximum of 24 units can be excluded from the academic record, and academic renewal will only be granted once.

Only courses for which substandard grades (D, F, or NP) were assigned are eligible for academic renewal. Academic renewal actions are irreversible. When academic renewal has been approved, previously recorded substandard coursework is to be disregarded in the computation of a student's grade point average; the student's permanent academic record will be annotated in such a way to ensure an accurate record of all coursework and a complete academic history.

Academic renewal procedures do not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

Only courses taken at Ohlone College qualify for academic renewal. The work to be removed does not include courses previously used to establish eligibility for transfer, graduation, certificates or honors at graduation. Once an Associate Degree has been awarded at Ohlone College, courses taken prior to the awarding of the degree cannot be excluded. Academic renewal is an internal procedure and is not binding on other institutions that may receive a student who has had work excluded through the academic renewal process.

Requests for academic renewal are initiated by petition to the Office of Admissions and Records.

Faculty Senate Approved: November 7, 2012

Faculty Senate Amended: October 4, 2017

Adopted: January 2013

Amended: November 14, 2017