

2014-15 Academic Year Final PIO Report 3.2.15

DEAN / DIRECTOR	TYPE	PROGRAMS/DEPARTMENT	PIO TEXT	RESOURCES
Birkedahl	Instructional Disciplines	Art and Art Gallery(10000,10001)	Expand time in the lab to provide students opportunities to achieve higher proficiency level in course work.	Resource: People Time Description: Faculty and staff time, including Community Ed.
Birkedahl	Instructional Disciplines	Art and Art Gallery(10000,10001)	Provide the appropriate amount of pay for the gallery director position in order to improve student learning by creating a space for students to present and defend work. The gallery is a necessity for art majors to have a real life scenario of what it means to create finished work and display it in a professional gallery space. It is also a space for students to see professional artists install their work and present their work. And finally, it is important for the gallery director to be able to create a schedule enough in advance that the faculty may incorporate it into their curriculum and be able to take full advantage of the shows and presentations that will benefit the students.	Resource: Staff/Administrative Position Position Title: Gallery Director FTE: Half time; pay to be determined. Part of the pay for the director is already in place through Professional Expert pay. Est. Cost: \$25,000.00
Birkedahl	Instructional Disciplines	Broadcasting - TV/Film (06001,06002)	Increase enrollment to levels before state budget cuts and new rules eliminating repeatability went into effect. Reach out to high school students who are unaware of the cutting-edge video classes we offer by producing a video about new broadcasting classes and new HD equipment, with a special emphasis on under-represented minority populations. Reach out to community groups to improve enrollment numbers of people 30 years old, based on enrollment data. Contact individual district high school counselors to schedule meetings to show video, and/or invite counselors to visit Broadcasting facility. Post video on Facebook, Vimeo, YouTube and other high-traffic sites.	Resource: People Time Description: Faculty member to make video (\$1,000). Staff time as part of job assignment. Est. Cost: \$0.00
Birkedahl	Instructional Disciplines	Broadcasting - TV/Film (06001,06002)	Improve student-learning experience in Theater Dept. classes using Studio B. Replace 20 year-old video cameras and processing equipment in Studio B and Control Room B.	Resource: Instructional Equipment Description: Tricaster and two cameras. Est. Cost: \$18,000.00

Birkedahl	Instructional Disciplines	Chicano Studies(22003)	Enhance student achievement in research and writing as well as critical thinking, increase student success and retention rates, and further the development of awareness of the Latino culture and its relationship to the non-Latino culture.	Resource: People Time Description: This should be within the scope of work planned for.
Birkedahl	Instructional Disciplines	Chicano Studies(22003)	Increase enrollment through existing resources such as Puente and through Student Success Act efforts.	Resource: Other Budget Related Resources Needed Description: Grants  Resource: People Time Description: For work as described in the PIO. Planning is already underway.
Birkedahl	Instructional Disciplines	Journalism & Legend Magazine(06003)	Increase enrollment.	Resource: People Time
Birkedahl	Instructional Disciplines	Philosophy(15004)	I want to improve student learning in Phil 100 (intro to philosophy). Improving student learning, will improve student success and retention, which in tern will hopefully increase student enrollment in other philosophy courses. In Spring 2014, I'll be teaching two sections of Intro. I plan on using one as a control class, and the other as an experiment, utilizing an embedded tutor, to see if this will increase student learning, retention and success.	Resource: People Time Description: Faculty time
Birkedahl	Instructional Disciplines	Philosophy(15004)	To increase enrollments and increase student success rates, I will be putting at least one, possibly two courses on-line. Often philosophy 101 and 102 (Ancient philosophy and Modern philosophy) are offered at night. I believe that this might be limiting enrollments to many students, but also making it available to a different set of students. Putting the courses on-line would make it available to a wider set of students. I also hope that putting the courses on line will increase student-instructor interaction, since a necessary component of putting a class on-line is documenting student-instructor contact.	Resource: People Time Description: Faculty time

Birkedahl	Instructional Disciplines	Philosophy(15004)	I want to narrow the scope of phil 107 practical reasoning. Previously, I removed an SLO from Phil 104 (logic) and moved it to phil 107. The SLO covered venn diagrams and syllogistic reasoning. The purpose of the move was to have more time available in phil 104 to focus in on predicate logic. This change lined up with many of the CSU and UC courses in logic. However, the move into phil 107 has significantly reduced the amount of time that I can spend on teaching inductive reasoning and fallacies. Additionally, evaluating other courses here at Ohlone, and in the CSU and UC level, syllogistic reasoning and venn diagramming is not typically part of the curriculum in "critical thinking" courses, which this course qualifies as. I will be removing the SLO phil 107 about venn diagramming and syllogistic reasoning so that students will have more time to focus in on other material in the class that is more difficult. With this removal, more time can be devoted to other sections of the class, and hopefully student learning, retention, and success rates will all increase.	Resource: People Time Description: Facult time
Birkedahl	Instructional Disciplines	Photography(10003)	Add new classes. Photography and visual fluency are increasing in importance in our culture and economy. In my opinion our program offerings are too limited and do not reflect this trend. Our current classes provide a foundation in basic photographic skills. Our series? provide students the opportunity to improve their mastery of these foundational skills. We should also offer classes designed to expand the students? repertoire of skills into areas such as advanced lighting, alternative processes, and documentary skills, to name a few. By doing so we?ll better prepare our transfer students to succeed at schools that expect a high level of readiness. This is true for UC and CSU but it?s particularly the case for schools like the Art Academy of San Francisco and the San Francisco Art Institute ? two coveted destinations for our students. I'd like to see Ohlone College occupy a leading role in photographic education for the Bay Area.	Resource: People Time Description: Paul Mueller develops new classes, which are added to the class schedule as appropriate.
Birkedahl	Instructional Disciplines	Photography(10003)	Increase the Lab Manager position from one day per week to full time. In fall 2014 we were able to hire our first lab manager which was good news. The benefits have been clear; the work he does allows our instructors to concentrate on teaching. However, one day a week is not enough. All other programs in the Bay Area (and beyond) employ a full-time lab manager. Having this position filled is a key component for our growth. This PIO is related to the PIO concerning open lab hours.	Resource: Staff/Administrative Position Position Title: Photo Lab Manager FTE: Full-time (could get their incrementally over time) Est. Cost: \$40,500.00

Birkedahl	Instructional Disciplines	Photography(10003)	Offer generous open lab time outside of class time for enrolled students. This is a huge area in which we need to do better for our students and their success. We currently offer a meager three hours per week of open lab during only one semester each year. Compared to other schools this is an embarrassment. Students need time to practice their craft; it's a key component to success and one we're obligated to provide.	Resource: People Time Description: Workers for open lab. Increased lab manager hours can be a component.  Resource: Staff/Administrative Position Position Title: Hourly lab supervisors FTE: Less than full-time.
Birkedahl	Instructional Disciplines	Theatre & Dance(10004,10006)	1. Increase enrollment- We have been committed to outreach into the community and nearby high schools for years. However, we plan to enhance this by offering performance workshops to high school juniors and seniors that are enrolled in TD117 (HSTF) to give an example of what Ohlone's Theatre has to offer. We will implement another outreach strategy during the HSTF by designating an area set up with a booth designed to provide information about our programs from onsite faculty and students to answer any questions the incoming juniors and seniors might have.	Resource: Data from Research and Planning Office Description: We'd like to isolate the data from the HSTF during the spring semester.  Resource: People Time Description: Romeo Marquez Jr. who will present film and theatre workshops to feeder high school. He will be paid a \$1500.00 stipend and up to 4 students will assist and be paid \$125.00 each from ASOC grant. Est. Cost: \$0.00
Birkedahl	Instructional Disciplines	Theatre & Dance(10004,10006)	2. Increase resources to host the annual High School Theatre Festival (HSTF) at Ohlone College. The festival has grown to the extent that it's taken a toll on all faculty, staff, and students involved. In order to continue to host the festival, we will need enough money and human resources to allow us to complete our contracted duties as faculty and staff during the spring semester. As it is now, much of our faculty and staff are already working well above a 100% load. This event is enormous and requires more time than we have and the quality of our personal and professional lives suffer each spring semester. We need \$10,000 in additional funding to do this, as well as a paid staff, or independent contractor, to plan and run the event so that it is sustainable without negatively impacting faculty and staff work load, both personally and professionally.	Resource: Data from Research and Planning Office Description: We'd like to isolate the data from HSTF during the spring semester. We think this information will give us insight about student success during our most challenging time of the year. Est. Cost: \$0.00  Resource: Other Budget Related Resources Needed Description: We estimate a \$7,000.00 fee for the event planner. We also need a staff of 8-10 to work with the event planner at a cost of \$10,000.00 Est. Cost: \$17,000.00  Resource: People Time Description: A Staff, or independent contractor, to act as an event planner for the High School Theatre Festival. Est. Cost: \$0.00
Birkedahl	Instructional Disciplines	Theatre & Dance(10004,10006)	We would like to add classes back into our program that have previously been cut due to the state budget crisis and create new classes to supplement the negative impact of the repeatability issue. These classes will be designed to attract a wider range of theatre and dance enthusiasts. Additionally, there are classes not currently offered that are essential to completing the AA degree in Theatre Arts.	Resource: People Time Description: When we reactivate courses, we will need part-time instructors to teach them.

Booras	Instructional Services	Smith Center Operations(68101)	In order for The Smith Center to continue to provide a safe, efficient and modern venue and to aid in Student, Staff and Community enrichment, storage is needed for the internal recycling of theatrical props, scenery and equipment. Student learning can be enhanced by providing Theatre Students a full inventory of supplies, scenery and tools. Currently we are out of space to store these expensive items. In the spirit of remaining green, we often recycle every element of a stage set or props. This not only saves money on materials, but on labor.	Resource: Facilities Improvement Description: Warehouse storage facility to replace current storage units
Bratton	Student Services Program Review	Student Health Center(64400)	Monitor travel for all students, staff and faculty coming into health center for travel and Ebola risk	Resource: People Time Description: EMR data analysis
Bratton	Student Services Program Review	Student Health Center(64400)	5 Get wording in new strategic plan to address a physically and mentally healthy campus	Resource: People Time Description: Participating in strategic planning process
Buehler	Instructional Disciplines	Business Administration(05005)	Improve Ohlone business administration students? ability to transfer to economically valuable bachelor degree programs.	Resource: Data from Research and Planning Office Description: Completion Data  Resource: People Time Description: Department faculty dialogue about student achievement and degree completion
Buehler	Instructional Disciplines	Computer Applications and Occupational Technology(05000)	Reinstate course offerings to provide opportunities for students to gain knowledge in current office automation technologies.	Resource: Data from Research and Planning Office  Resource: People Time Description: Dean working with part-time faculty to offer curriculum
Buehler	Instructional Disciplines	Computer Applications and Occupational Technology(05000)	Revise curriculum to incorporate advisory committee input reflecting current workforce skills.	Resource: People Time Description: Curriculum development

Buehler	Instructional Disciplines	Computer Networks Emerging Technologies(07081)	Offer additional Certificates of Accomplishment in Cybersecurity, Oracle Database Operations, and Virtualization and Storage Administration	Resource: People Time Description: Develop curriculum
Buehler	Instructional Disciplines	Computer Networks Emerging Technologies(07081)	Identify and hire tutors for various CNET technology courses.	Resource: Tutors - Students Description: Student Tutors for CNET program
Buehler	Instructional Disciplines	Computer Networks Emerging Technologies(07081)	Develop AS Degree in Information Technology that aligns to the C-ID Model Curriculum	Resource: People Time Description: Curriculum development - faculty meeting time Est. Cost: \$0.00
Burdett	Student Services Program Review	DSPS(64200)	DSPS continues to provide specialized services and educational accommodations to help students achieve their educational and vocational goals. DSPS will continue to help assist and encourage students to develop the skills necessary to become aware of their educational limitations and become responsible for the accommodations best suited for them to succeed in their classes. DSPS sees the need to establish a Learning Strategies Tutoring Program to help support the students who are struggling in Basic Skills courses. The Learning Strategies Tutors will not tutor the subject matter in the basic skills courses. The Learning Strategies Tutors will teach tips and tools to help students stay on track and on task in their course work. They will learn to manage their study time, organizational skills, use of assistive technology and other accommodations that will benefit them in and outside the classroom.	Resource: Computer Related Equipment Description: tablets and or ipads for the tutors Est. Cost: \$1,200.00  Resource: Facilities Improvement Description: space/room will be needed for the tutors to do their tutoring  Resource: People Time Description: DSPS staff collaborating with Basic Skills Committee and SSSP Committee  Resource: Tutors - Students Description: Learning Strategies Tutors FTE: 1.5 Est. Cost: \$4,320.00
Carli	Instructional Disciplines	Environmental Studies(03020)	Increase awareness of Environmental Study Associate degrees and certificates in order to increase program enrollment.	Resource: People Time Description: Website update
Carli	Instructional Disciplines	Nursing(12001)	Implement strategies to promote student success, reduce attrition and increase course completion.	Resource: People Time Description: Analysis of retention data, tracking early alert progress

Carli	Instructional Disciplines	Physical Therapist Assistant(12002)	Improve student cohort retention to improve on time student program completion.	Resource: People Time Description: Analyze retention data and PTA club supervision  Resource: People Time
Carli	Instructional Disciplines	Physical Therapist Assistant(12002)	Provide PTA core faculty stipends to compile data and write the CAPTA accreditation self-evaluation report with a goal of re-accreditation of full compliance and no progress report.	Resource: Other Budget Related Resources Needed Description: Stipends for faculty to work on CAPTA accreditation self-evaluation for summer 2015-2016 Est. Cost: \$3,500.00
Gunsauls	Instructional Disciplines	American Sign Language(08009)	Objective 1: To develop an efficient system to evaluate transfer students to ensure smooth and appropriate ASL class placement; improving dissemination of information to current and potential ASL and Deaf Studies students to assist them with appropriate course selections and placements, certificate/degree requirements, and transfer goals to parallel with the implementation of the new Student Success Act of 2012.	Resource: People Time Description: Associate Dean of Deaf Studies and Dean of Counseling and Special Programs to discuss options related to this PIO  Resource: People Time Description: Planning and development of Assessment for American Sign Language Level skills to be placed in proper ASL level courses and its related to students success. Est. Cost: \$0.00
Gunsauls	Instructional Disciplines	American Sign Language(08009)	Objective 2: To improve Student Learning Environments with Deaf-friendly, visually accessible large classrooms by increasing the number of ASL / DEAF STUDIES designated classrooms and equipping these classrooms appropriately.	Resource: Computer Related Equipment Description: classroom Apple Desktop computer Est. Cost: \$2,500.00  Resource: Instructional Equipment Description: document camera Est. Cost: \$400.00  Resource: Instructional Equipment Description: Height adjustment and moveable computer table, chair Est. Cost: \$5,000.00  Resource: Instructional Equipment Description: smartboard Est. Cost: \$10,000.00

Gunsauls	Instructional Disciplines	American Sign Language(08009)	Objective 3: Enhance the ability to provide feedback to students on their ASL production, which will result in greater chance of success in their acquisition of the target language (ASL).	<p>Resource: Facilities Improvement Description: a room for video recording with backdrops</p> <p>Resource: Instructional Software Description: GoReact for ASL production video recording</p> <p>Resource: People Time Description: Faculty to take training to use GoReact for their instructional</p>
Gunsauls	Instructional Disciplines	American Sign Language(08009)	Objective 4: Optimize the Deaf Studies Lab experience for students by streamlining, purchasing and updating the systems associated with tutoring, time keeping, equipment, digital collection, technology and meeting students and faculty needs to reduce problems associated with tutoring, time keeping, and meeting student and faculty needs. (tracking system, student assistants and tutors, professional leading tutor)	<p>Resource: Computer Related Equipment Description: Replacement 40 new Apple Desktop computers built-in camerode Est. Cost: \$95,000.00</p> <p>Resource: Instructional Equipment Description: Large TV with mini HD in the lab Est. Cost: \$500.00</p> <p>Resource: Instructional Equipment Description: Students ID tracker barcode scanner Est. Cost: \$250.00</p> <p>Resource: Instructional Software Description: streaming videos Est. Cost: \$10,000.00</p> <p>Resource: Staff/Administrative Position Position Title: Full-time Lab/Tutor Coordinator for Deaf Studies division FTE: 1.0 Est. Cost: \$60,000.00</p> <p>Resource: Tutors - Students Description: maintain hiring and training DeafHH tutors Est. Cost: \$20,000.00</p>



Gunsauls	Instructional Disciplines	Deaf Preparation(08007)	Increase the efficiency and efficacy of the intake, assessment, and registration process for Deaf/HOH students by examining the Deaf Counseling Services' current procedures and devising a more streamlined process.	Resource: People Time Description: Associate Dean of Deaf Studies Program and Dean of Counseling and Special Programs to discuss options related to this PIO Est. Cost: \$0.00
Gunsauls	Instructional Disciplines	Deaf Preparation(08007)	Improve the retention, persistence, and success rates of Deaf/HOH students taking math courses in ASL by evaluating the effectiveness of the current program, assessing program needs, and by implementing a more active marketing effort.	Resource: Data from Research and Planning Office Description: to get the enrollment trends and students' success rates  Resource: People Time Description: need to work with the Associate dean and DEAF counselors Est. Cost: \$0.00
Gunsauls	Instructional Disciplines	Deaf Preparation(08007)	Increase the number of Deaf/HOH students earning certificates by expanding the number of Certificate of Accomplishment options for Deaf/HOH students within the Deaf Studies Division.	Resource: People Time Description: for meetings and to work on creating new certificates
Gunsauls	Instructional Disciplines	Deaf Preparation(08007)	Increase pathways to careers for Deaf/HOH students by continuing efforts to establish partnerships between the DPP and existing career/technical programs on campus and within the Deaf Preparatory Program.	Resource: People Time Description: for meetings and to work on creating new certificate option within the dept
Gunsauls	Instructional Disciplines	Deaf Preparation(08007)	Continue to promote student success among Deaf/HOH students by improving tutoring services for Deaf/HOH hearing students: hiring professional and student English tutors in the Deaf Studies Lab.	Resource: Other Budget Related Resources Needed Description: training for professional and student tutors Est. Cost: \$10,000.00  Resource: Staff/Administrative Position Position Title: professional tutors -English for DHH students (stipends) FTE: 1.0 Est. Cost: \$50,000.00  Resource: Tutors - Students Description: hire students tutoring for English FTE: 1.0 Est. Cost: \$20,000.00

Gunsauls	Instructional Disciplines	Deaf Preparation(08007)	promote student success by replacing outdated and poorly functioning computers in the Deaf Studies lab and in the Deaf Studies designated classrooms.	Resource: Instructional Equipment Description: purchase 43 Apple Desktop computers Est. Cost: \$95,000.00
Gunsauls	Instructional Disciplines	Interpreter Preparation(08007)	To create an effective classroom learning environment that is conducive for students who stay in one classroom/lab for 7-8 hours per day; to improve student success.	Resource: Instructional Equipment Description: 22 Chairs have been identified {Steelcase} 8 Tables have been identified (Steelcase) 15 Computer tables (BizChair) Est. Cost: \$35,000.00
Gunsauls	Instructional Disciplines	Interpreter Preparation(08007)	Enhance student success with language and discourse (in both English and ASL) and self-assessment. We are heavily dependent on computers, digital media and the use of the internet (for content preparation and access to stimulus materials). Purchase 21 computers: 20 for students; 1 for instructor. Replace wireless headphones (set of 20)	Resource: Computer Related Equipment Description: 21 Apple Desktop computers Est. Cost: \$50,000.00
Gutkind	Student Services Program Review	Student Success and Support Programs (SSSP)(63200)	Implement placement testing on the Newark Campus.	Resource: Other Non-Budget Related Resources Needed Description: Access to a room with proctoring sightlines and 35 computer stations  Resource: People Time Description: Testing assistant to spend some time at NC
Gutkind	Student Services Program Review	Student Success and Support Programs (SSSP)(63200)	Incorporate the new Math 192 into the Accuplacer math test branching profiles.	Resource: People Time Description: minimal time with math assessment committee
Gutkind	Student Services Program Review	Student Success and Support Programs (SSSP)(63200)	Increase students' usage of Testing Center's study guides to prepare for math and English placement tests.	Resource: People Time Description: assessment assistant and coordinator to meet and implement

Gutkind	Student Services Program Review	Counseling (Includes Mental Health)(63100)	Develop and implement a plan for accurately recording, analyzing and reporting Counseling and MIS data elements.	Resource: People Time Description: Counselors and IT staff need meeting time to discuss and implement
Gutkind	Student Services Program Review	Student Success and Support Programs (SSSP)(63200)	Implement Student Planner for electronic Student Educational Planning (SEP).	Resource: People Time Description: Implementing requires enormous commitment from IT, Degree Audit, Counseling, Evaluations, etc  Resource: Staff/Administrative Position Position Title: temporary Curriculum/Degree Audit support FTE: .33 Est. Cost: \$30,000.00
Gutkind	Student Services Program Review	Student Success and Support Programs (SSSP)(63200)	Explore Early Alert software/cloud-based programs that will better track at-risk students and allow easier communication between services campus-wide (ex tutoring, counseling, financial aid, DSPS).	Resource: People Time Description: Counseling staff to meet with IT, Basic Skills, etc to identify, discuss, and compare products
Gutkind	Student Services Program Review	Student Success and Support Programs (SSSP)(63200)	Ensure adequate full-time counseling staff to effectively meet the increased needs of new State mandates under the Student Success and Services Program.	Resource: Data from Research and Planning Office Description: Demographic and success information of students served

Gutkind	Student Services Program Review	Counseling (Includes Mental Health)(63100)	PIO #1: Finalize and disseminate an Ohlone College Crisis Response Protocol Handbook. 1.By May 31, 2015, finalize and disseminate an Ohlone College Crisis Response Protocol Handbook.	Resource: Other Budget Related Resources Needed Description: possibly printing costs for hardcopies--SAMHSA grant? Est. Cost: \$200.00  Resource: People Time Description: counselors meeting time to discuss and create the document
Gutkind	Student Services Program Review	Counseling (Includes Mental Health)(63100)	PIO #2: By May 31, 2015, establish the availability of mental health services at the Newark Ohlone Campus (NOC), via telemedicine, for up to four client slots per week.	Resource: Computer Related Equipment Description: skype (or similar) enabled computer in private room  Resource: People Time Description: mental health counselor to determine best practices, ethics, and viability of teleservices
Gutkind	Student Services Program Review	Transfer Center(63300)	The Transfer Center will explore ways to increase the number of African American students that use our services.	Resource: People Time Description: Transfer Center staff to meet, discuss, and outreach on campus.
Gutkind	Student Services Program Review	Transfer Center(63300)	We will identify the best way to collect information on student contacts with the Transfer Center.	Resource: People Time Description: Transfer Center staff to meet with Counseling staff and IT to discuss and implement
Gutkind	Student Services Program Review	Transfer Center(63300)	Increase understanding and completion of the CSU, UC, and Private school application process.	Resource: People Time Description: Re-assignment of counselor from general appointments/drop-in to Transfer Center

Gutkind	Student Services Program Review	Transfer Center(63300)	Update the student resource of the Transfer Workbook. The original copy was completed and printed in 2010. Some of the information and website links need to be updated. This tool is key to our outreach with students because it explains the transfer process as well as establishes a foundation as to how a student would start to investigate their transfer to a 4-year institution. There are planning tools and popular resources many students find useful. It will also be made into a PDF copy and put on our website.	Resource: Other Budget Related Resources Needed Description: Printing of new workbooks Est. Cost: \$1,000.00
Holtzclaw	Instructional Disciplines	Anthropology(22002)	Improve retention and success rates for students taking introductory anthropology courses. Retention and success rates are particularly low for Native American, African American, Hispanic and deaf students, although the department would like to see greater success rate than 73% for all students. The department would like to see a decline in the withdrawal and non-success rates and an increase in the success rate to at least 76% in the next two years. This PIO is especially critical, given the department's move to the Newark campus, which could lead to a decrease in enrollment in the natural science courses offered by the department.	Resource: People Time Description: To monitor the data and respond
Holtzclaw	Instructional Disciplines	Anthropology(22002)	Mentor and support anthropology majors taking their core courses at Ohlone College and student completing certificates in cultural anthropology, physical anthropology or archaeology. Faculty have met many students who are transferring as anthropology majors. These students can now declare their major before they transfer and the department will work with these students to ensure that they complete the courses required for the ADT degree or one of the certificate programs in anthropology.	Resource: People Time Description: People time needed to monitor and respond to the data.
Holtzclaw	Instructional Disciplines	Anthropology(22002)	Improve retention and success rates for students through the creation of a tutoring program. Students find that anthropology is a difficult subject to master. Few students taking physical or forensic anthropology have a background in biology, genetics, anatomy or osteology. Students studying cultural anthropology struggle to understand the basic concept of culture vs. concepts of popular culture taught in other social science courses.	Resource: Tutors - Students Description: Need student tutors to support student success in Anthropology courses. FTE: n/a Est. Cost: \$500.00

Holtzclaw	Instructional Disciplines	Anthropology(22002)	<p>Improve the quality of our anthropology programs through the employment of a lab technician. The department strives to obtain and manage a large collection of fossil casts, bones, artifacts and equipment. Department staff spend a great deal of time preparing and putting away lab materials, which impacts the amount of time they can spend with students. The department has also struggled with ordering and tracking department resources. The efficiency of our program can significantly increase with the addition of a lab tech to help prepare and manage lab resources.</p>	<p>Resource: Staff/Administrative Position Position Title: Lab Technician - Anthropology, Geography, and Geology FTE: .5 Est. Cost: \$30,000.00</p> <p>Resource: Staff/Administrative Position Position Title: Lab Technician - Anthropology, Geography, and Geology FTE: .5 Est. Cost: \$30,000.00</p>
Holtzclaw	Instructional Disciplines	Biology(04000)	<p>Expand and update the computer assisted physiology hardware system presently in use in Anatomy and Physiology and General Biology courses.</p>	<p>Resource: Computer Related Equipment Description: Lap Tops for Power Lab Software Est. Cost: \$12,000.00</p> <p>Resource: Instructional Software Description: Power Lab Est. Cost: \$5,000.00</p>
Holtzclaw	Instructional Disciplines	Biology(04000)	<p>Separate Biology Lab Technician and Biology and Chemistry Learning Center Coordinator positions into two full-time positions and hire staff to fill these positions. Due to present and future growth in the Biology Program the present arrangement is inadequate to meet the needs of both faculty and students. When classes move into the swing space and later into the new science building, teaching labs and the Learning Center will no longer be proximal to each other, making it difficult for faculty to consult with the technician during lab sessions when the technician is in the Learning Center. Presently, the Learning Center is closed some afternoons and is not available at all most evenings. Students in Biol 101A and 101B need access to the Center during these times to work on outside projects.</p>	<p>Resource: Staff/Administrative Position Position Title: Science Lab Technician - Biology FTE: 1.0 Est. Cost: \$0.00</p> <p>Resource: Staff/Administrative Position Position Title: Instructional Assistant Biology-Chemistry Learning Center FTE: 1.0 Est. Cost: \$54,000.00</p>
Holtzclaw	Instructional Disciplines	Biotechnology Program(04004)	<p>Create a bioengineering pathway (AS degree and possible certificate) in conjunction with our Engineering department. This pathway will prepare students for jobs at national labs and in the local medical device industry which is centered in and around Fremont.</p>	<p>Resource: People Time Description: Curriculum development</p>

Holtzclaw	Instructional Disciplines	Biotechnology Program(04004)	Development of LAB Program partnerships, LAB Learning Community, LAB Summer Bridge. We want to continue our outreach with local high schools, expanding our network, providing improved professional development for teachers, expanded tutoring offering, improved Summer Bridge offerings with college-readiness and job-readiness enhancements, and improved support for LAB Learning Community students.	Resource: People Time Description: Outreach activities
Holtzclaw	Instructional Disciplines	Biotechnology Program(04004)	Exploration of offering new biotech certificates, one with a business/supply chain focus, the other with a QA/QC focus. We have had feedback from our industry advisory board that these are areas of need.	Resource: People Time Description: Curriculum development
Holtzclaw	Instructional Disciplines	Biotechnology Program(04004)	Revision of HPLC Biot104A course curriculum and equipment. Based on feedback from students and faculty, this course is in need of revision. Equipment is largely out of date and causes problems with getting experiments done, and curriculum is difficult to teach in the time allotted for the course. Either simplifying curriculum or expanding contact hours is necessary.	Resource: Instructional Equipment Description: HPLC (2) Est. Cost: \$60,000.00
Holtzclaw	Instructional Disciplines	Biotechnology Program(04004)	Strengthen Ohlone's Biotechnology program by updating the curriculum to stay aligned with industry standards, upgrade equipment to meet the needs of an evolving industry, and increase our ties with local biotechnology companies to give students better access to internships and eventual employment. Reach out to displaced workers to provide retraining for the biomanufacturing workforce.	Resource: People Time Description: Curriculum development/revisions
Holtzclaw	Instructional Disciplines	Chemistry(19001)	Increase the number of students obtaining Certificates of Achievement and Certificates of Accomplishment in Chemistry in order to increase the students' opportunities on obtaining a higher paid job.	Resource: People Time Description: Outreach activities

Holtzclaw	Instructional Disciplines	Chemistry(19001)	<p>Modernize, review and update laboratory protocols for General chemistry. There have been several changes in technology, materials and safety regulations in chemistry laboratory, some of the present lab protocols have been used for several years and need to be modernized.</p>	<p>Resource: Computer Related Equipment Description: laptop computers for students' use at the chemitstry laboratory Est. Cost: \$25,000.00</p> <p>Resource: Instructional Equipment Description: 25 Vernier interfaces and 6 chargers Est. Cost: \$1,600.00</p> <p>Resource: Non-Instructional Equipment Description: high chairs or stools for chemistry laboratory Est. Cost: \$6,000.00</p> <p>Resource: People Time Description: An instructor that teaches general chemistry should have allocated time to perform this task.</p> <p>Resource: Staff/Administrative Position Position Title: lab technician for the evening classes FTE: .5 Est. Cost: \$30,000.00</p>
Holtzclaw	Instructional Disciplines	Engineering(09001)	<p>Provide modern equipment in the engineering labs to ensure that students have opportunity to develop relevant industry desirable engineering skills using current technologies. This item is an important PIO based which is based on SLO Assessment data of the Electric Circuit Analysis Course (Engi-130). The Data from this SLO Assessment shows that though 85% of students on the Electric Circuit class gained mastery of constructing, simulating and troubleshooting electric circuits, a higher percentage of students (95%) could have gained mastery of this important skill, if students had access to modern equipment in the Labs. Students in the Introduction to Engineering class, expressed the need for a laser cutter to help with prototyping of their engineering solutions.</p>	<p>Resource: Instructional Equipment Description: Laser Cutter Est. Cost: \$50,000.00</p> <p>Resource: Instructional Equipment Description: Oscilloscopes and Function Generators Est. Cost: \$10,000.00</p>



Holtzclaw	Instructional Disciplines	Engineering(09001)	<p>Increase the number of female by 3% and students of under-represented ethnic groups by 1% students on the program and also provide support to these identified demographic groups by the end of 2016. Though female enrollment on the Engineering Program has increased by 8.51% between AY 2011-2013, the Engineering department lags the rest of the college in female enrollments (College wide enrollment 50% vs Engineering enrollment 20% (AY2013-2014)). It is worth pointing out that the low number of females in engineering classes is not peculiar to the College and is a broader national issue. Albeit, this is a very important issue as the low number of female students reflects a lack of diversity in engineering classrooms. Diversity is important for creativity and innovation. With regards to students of under-represented ethnic groups the 2011-2013 AY data shows a decrease in all ethnic minorities with the exception of Hispanics (2.94%) and White (3.96%). This highlights the need for the Engineering Department to increase the number of other under-served ethnic groups. The Department will focus on increasing the number of Hispanics, African-American and Pacific-Islander students.</p>	<p>Resource: Other Budget Related Resources Needed Description: Marketing Materials and Advertising for Outreach Est. Cost: \$500.00</p> <p>Resource: People Time Description: Faculty Time for Outreach Activities and Advisor Est. Cost: \$0.00</p> <p>Resource: Tutors - Students Description: Student Tutors to Support Under-served Students FTE: 0.5 Est. Cost: \$500.00</p>
Holtzclaw	Instructional Disciplines	Engineering(09001)	<p>Design and develop online courses to meet the growing need of students that are unable to engage in onsite delivered courses. For the AY 2015-2016 we plan to offer an online Statics course. There is a need for the Engineering Program Area to increase access to its course offerings. Offering online classes for those engineering courses that lend themselves to this mode of delivery will help increase access to engineering courses for students with circumstances that prevent them from accessing on-site course delivery. For the AY 2015-16, the Engineering Department plans to offer an online Statics Course. This Course lends itself to online delivery method as it is just Lecture based with no Laboratory requirements.</p>	<p>Resource: Other Non-Budget Related Resources Needed Description: Support from e-campus and distance education committee to launch course as online on Blackboard</p> <p>Resource: People Time Description: Faculty Course Development Time</p>

Holtzclaw	Instructional Disciplines	Engineering(09001)	Increase the course offerings of the Engineering Program with the initial design and development of the Dynamics course to be offered in Fall 2015. The number of students interested in the Mechanical Engineering Major has in the Bay Area and California. The Dynamics Course is a transfer requirement for most Colleges that our students transfer to. Offering the Dynamics course would again ensure that we are meeting the academic needs of our students and responding to the need of industries around us. The Engineering department plans to develop/offer the Dynamics course in the Spring Semester of 2015/Fall 2016.	Resource: Other Non-Budget Related Resources Needed Description: Support from Articulation team to get course UC articulated  Resource: People Time Description: Faculty Course Development Time
Holtzclaw	Instructional Disciplines	Engineering(09001)	Increase CTE course and program offerings to meet the need of local industries, especially in the Bioengineering and Sustainable Manufacturing industries. Reactivate CTE courses like the Electronics for Technology and Properties of Materials Courses. Providing CTE is important for the Engineering Department as it provides us the opportunity to serve /meet the needs of local industries. There are many Bioengineering and Manufacturing companies in the Fremont and Silicon Valley areas. By offering CTE courses/programs we will provide these companies with the next generation of highly skilled employees. The Department is currently developing a Bioengineering AS Degree for the local National Labs, and will be offering this program in the Fall Semester of 2015. CTE courses like the Electronics for Technology and Properties of Materials Courses will be reactivated and offered starting in summer 2014. The Department will develop a CTE program in Manufacturing (AY 2015-2016), to again serve the emerging plethora of Manufacturing Companies in the Fremont Area and beyond.	Resource: Instructional Equipment Description: Amatrol Manufacturing Lab Kit Est. Cost: \$40,000.00  Resource: People Time Description: Faculty Course Development Time
Holtzclaw	Instructional Disciplines	Geography/Geographic Information Systems(22002, 22004)	Increase the use of new and more updated technologies into the program - maps, compasses, and other lab instruments.	Resource: Instructional Equipment Description: Maps, compasses, atlases, plus other lab instruments. Est. Cost: \$2,500.00
Holtzclaw	Instructional Disciplines	Geology(22002)	To move the Ohlone Museum of Paleontology to a larger location on campus, so it can be open to the public, i.e., the main hallway and display area in the new Science Building on the Fremont Campus to be completed in 2018.	Resource: People Time Description: Need people to set the museum up and to provide labelling and information about the artifacts

Holtzclaw	Instructional Disciplines	Geology(22002)	To improve student experience with earth materials by reinstating the field trip fund that were zeroed out during the recent budget cuts (\$500 per semester in previous years) to the Geology Department. Field experience is essential to the earth science education in college and its effectiveness in hands-on learning cannot be overemphasized. As a result of the elimination of field trip funds we had to reduce the participation of students in field trips and/or ask students to cover all costs.	Resource: Other Budget Related Resources Needed Description: Field trip money Est. Cost: \$500.00
Holtzclaw	Instructional Disciplines	Geology(22002)	Hiring a technician for the Geology/Anthropology/Geography departments. The use of new equipment and management of the old equipment in the earth science labs will require additional technical help, as the number of labs, specimens, and equipment increased, whereas the number of faculty remained the same and, in contrast to other science programs at the Ohlone College, no lab technician was available. The current objective, supported by the Division Dean, is to hire a lab technician with shared duties among the Geology, Geography, and Anthropology. This should result in a major improvement in the lab component of the Geology program and a much smoother running of these departments.	Resource: Staff/Administrative Position Position Title: Lab Technician - Anthropology, Geography, and Geology FTE: .5 Est. Cost: \$30,000.00
Holtzclaw	Instructional Disciplines	Geology(22002)	To establish the Earth Science Tutoring Center, similar to Chemistry and Biology Learning Center (albeit on a smaller scale and contingent on the availability of funds) in order to help students with issues such as applying basic math skills to earth science problems and acquiring geographic and scientific literacy. The tutor (available several hours per week) would help students in the variety of classes and would have shared duties with the Geography and Anthropology programs. There has been a dire need for such tutor for many years, as some student struggle to get extra help with applying math to earth science problems, such as radiometric date calculations, unit conversions, and rate problems. This should significantly improve retention in the labs such as GEOL 101 and GEOL 103L, as a number of students fall behind and drop for reasons described above. Such students have generally been reluctant to see math tutors in the past but would benefit more directly and helped with specific problems by an earth science tutor.	Resource: Staff/Administrative Position Position Title: Instructional Assistant Anthropology, Geography, and Geology FTE: .5 Est. Cost: \$27,000.00

Holtzclaw	Instructional Disciplines	Mathematics(17000)	Increase the success/completion rate of students in all courses by increasing the amount of tutorial services.	<p>Resource: Staff/Administrative Position  Position Title: Instructional Assistant Math Learning Center  FTE: 1.0  Est. Cost: \$54,000.00</p> <p>Resource: Tutors - Students  Description: Embedded Tutors  FTE: n/a  Est. Cost: \$5,000.00</p> <p>Resource: Tutors - Students  Description: Student Tutors  FTE: n/a  Est. Cost: \$3,000.00</p>
Holtzclaw	Instructional Disciplines	Physics (include astronomy)(19000/22002)	PSLO analysis shows that students have a hard time imagining physical reality and its processes, as well as thinking about these in a disciplined and systematic, physical, manner. This learning difficulty can be addressed to an important, albeit not full extent, by offering students the opportunity to perform hands-on experiments, or, where such labs become impracticable, to perform computer simulations. This program improvement objective therefore proposes to continue with the purchase of both lab/demonstration equipment as well as simulation software in the different subfields of physics (solid body mechanics, fluids, thermal physics, electricity and magnetism, geometric and wave optics, atomic and nuclear physics), in order to stimulate and expand the students' scientific insight and imagination by enhancing individual exposure to physical phenomena, processes and experiments.	<p>Resource: Instructional Equipment  Description: Demonstration equipment  Est. Cost: \$5,000.00</p>

Holtzclaw	Instructional Disciplines	Physics (include astronomy)(19000/2200 2)	Analysis of PSLOs clearly shows that student success in the first-semester PHYS140 course is too low, and that exam scores are below students' expectations, even when these expectations are not overtly unrealistic. In my opinion, these observations points toward the fact that beginning physics students are often largely underprepared for a first-semester physics course. This underpreparedness manifests itself both on the mathematical, quantitative and logical level, as well as on the intuitive, conceptual and commonsensical level. An important program improvement objective therefore is to establish a preparatory PHYS102 course, that would help those students who need it, or elect it, be prepared for the challenges posed in having to solve the integrated word problems and in having to understand the theoretical derivations and underpinnings covered in a first-semester physics course (PHYS140 as well as PHYS120).	Resource: People Time
Lieu	Instructional Disciplines	English as a Second Language(49001)	Overall, we want to improve articulation with the adult school ESL program. While there are thousands of ESL students at the adult school, the Ohlone College ESL program has approximately 280 students. There is a great potential to transition students from the adult school to the college, providing an improved pathway to college and career as well as bolstering the enrollment in the Ohlone College program, which has been relatively stable for many years.	Resource: Other Budget Related Resources Needed Description: Professional Development Activities Est. Cost: \$1,000.00  Resource: People Time Description: Time with colleagues from adult school.
Lieu	Instructional Disciplines	English as a Second Language(49001)	The department wants to explore how to more efficiently move the students through the sequence and into English 101A because of low success rates. Data from the CCCC Basic Skills Cohort Tracker shows that the percentage of students who begin the ESL program and go on to successfully complete ENGL 101A is very low (less than 10%) in spite of the fact that successful completion of individual ESL courses is above 70%. Part of the problem is the length of moving through the sequence of four ESL courses, two developmental English courses, and then English 101A.	Resource: Other Budget Related Resources Needed Description: Pay for PT to participate in the redesign Est. Cost: \$2,500.00  Resource: People Time Description: Curriculum redesign

Lieu	Instructional Disciplines	Early Childhood Studies(13050)	Develop an aligned two-year course rotation (per CAP) of the 8 core courses and 3 elective courses to assist in continued program retention, growth, and expansion, (and application to an ADT Program).	Resource: People Time Description: FT faculty meeting time
Lieu	Instructional Disciplines	Early Childhood Studies(13050)	To support the basic skills and ESL students, the program would like to develop a tutoring program to assist students in program retention and completion. While changes to curriculum and the implementation of the ADT have increased the caliber of the students in the program overall, resulting in higher retention and completion, there is still a sizable population of students with basic skills and ESL needs (approximately 60%).	Resource: Tutors - Students Description: 4 tutors at 10 hrs/week for 15 weeks Est. Cost: \$12,000.00
Lieu	Instructional Disciplines	English and ELC(15000,15001)	The department would like to hold regular norming sessions working towards a common rubric for paper grading for all instructors at each level of composition to improve student preparedness and success across the department. Over the last two years, there has been an increasing perception within the department that there are growing inconsistencies in how student writing is evaluated and what is considered attainment of student competency in each English level and preparation for the next level, particularly among adjunct instructors. The department feels the need to focus on communicating departmental standards through sample assignments and sample essays and through norming activities in order to bring all department faculty to a common understanding so that students will better succeed in subsequent English classes regardless of instructor. The department also plans to collect sample assignments and sample papers with commentary, along with sample syllabi, to post on the website.	Resource: Other Budget Related Resources Needed Description: Professional Development - PT participation Est. Cost: \$6,000.00  Resource: People Time Description: FT faculty leadership for activities

Lieu	Instructional Disciplines	English and ELC(15000,15001)	According to data from the Basic Skills Cohort Tracker on the Chancellor's Office website, students who begin at the ENGL 151A level successfully complete ENGL 101A at a rate of slightly lower than 50% (128 out of 259 for the Fall 2011-Spring 2013 cohort). In order to begin to address this issue, faculty within the department have piloted the offering of a combined reading/writing course, ENGL 151RW, to accelerate movement through the sequence. We are currently in the second semester of offering this course, and at the end of the semester, we will collect the success data for the cohort from ENGL 101A. We will continue to collect data with the second cohort in Spring 2015.	Resource: People Time Description: Data analysis and program development
Lieu	Instructional Disciplines	English and ELC(15000,15001)	Given the success rate for Puente, the department would like to set up a similar intervention for African American students, which currently has the lowest success rate in the English department of any ethnic group. Our Puente cohort showed a success rate of 71% for students starting in ENGL 151B and successfully completing ENGL 101A within one year. This is compared to a one-year completion rate (Fall 2013-Spring 2014) of all students of 40% (400 started 151B; 300 successfully completed; 199 moved on to ENGL 101A; 149 successfully completed).	Resource: Other Budget Related Resources Needed Description: Stipend for "Puente" faculty participant Est. Cost: \$6,000.00
Lieu	Instructional Disciplines	English and ELC(15000,15001)	The department is requesting another full-time staff person for the ELC in order to better serve student needs. With the move of a significant proportion of basic skills English classes to the Newark campus, the staffing of the ELC at Newark is now inadequate. This is on top of the current staffing challenges, especially when staff are sick or pulled from their duties for college activities (hiring, union).	Resource: Staff/Administrative Position Position Title: Instructional Aide FTE: 1 Est. Cost: \$54,000.00
Lieu	Instructional Disciplines	Foreign Languages(11000,11001,11002)	A third embedded tutor is requested to improve retention for online Spanish classes. Retention for online classes is lower than for in-person classes overall. The goal is to raise retention for online Spanish classes such that it is the same as for in-person Spanish classes. Currently we have two embedded tutors for the online sections, but this is inadequate to support student demand.	Resource: Tutors - Students Description: Third embedded tutor Est. Cost: \$3,200.00

Lieu	Instructional Disciplines	Foreign Languages(11000,11001,11002)	The department seeks to develop a course to address the particular needs of heritage Spanish speakers, engaging them with a peer group that shares common experiences, culture and idioms and material relevant to their experience. Currently, approximately 15% of students in Spanish 101A classes are native speakers of Spanish (aka heritage speakers). These students are fluent orally and aurally, but they lack the reading and writing skills needed for academic language work. These students are often intimidating for true beginning Spanish students, affecting the learning environment negatively for such students. Ideas include pursuing a linkage with courses in the Chicano Studies Program and using the independent study program as a way to determine the best way to structure the course. Such a course would lead to a student enrolling in second-year Spanish.	Resource: People Time Description: Curriculum development
Lieu	Instructional Disciplines	Foreign Languages(11000,11001,11002)	The proposal is to offer a synchronous online Spanish class that would provide the structure of an in-person class with the convenience of taking a class online. Success rates for online students is lower than for in-person students; not all students fare well in an asynchronous online environment yet need the convenience of an online class.	Resource: People Time Description: Course development
Lieu	Instructional Disciplines	Foreign Languages(11000,11001,11002)	To meet local demand, the department will develop a certificate in Business Chinese and the offering of courses in Portuguese. Meetings with local employers and community groups indicate a need and desire for courses responsive to the language needs of the local workforce.	Resource: People Time Description: Curriculum and Program Development
Lieu	Instructional Disciplines	Foreign Languages(11000,11001,11002)	Increase opportunities and motivation for student practice with listening/speaking skills through the use of mobile devices.	Resource: Instructional Equipment Description: Ten tablets Est. Cost: \$6,000.00
Lieu	Instructional Disciplines	Foreign Languages(11000,11001,11002)	Classroom observations have revealed the lack of a common understanding of lab requirements for foreign language courses. The department needs to review current requirements and then coordinate with PT faculty to effect cross-departmental consistency.	Resource: People Time Description: Research curriculum requirements  Resource: People Time Description: Professional Development Activity with PT faculty



Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	To convert Speech and Communication Studies department to Communication Studies department. Dropping Speech from the department name will help our students better align our program to 4-year programs across the country.	Resource: People Time Description: Curriculum revision
Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	Open a state of the art taping suite in the Fremont Communication Lab to augment instruction in communication studies. State of the art tools include ADA & FERPA compliant technology and multi-media, video cameras, computers for editing, Camtasia for close-captioning and a You Tube channel. The field of Communication Studies has addressed how technology has shaped our communication practices. But our department has been limited in our ability to effectively use technology and multi-media for instruction as well as our ability to teach effective use of technology and multi-media for presentations.	Resource: Instructional Equipment Description: Equipment for Video Taping Suite for Comm Lab at Fremont Est. Cost: \$5,000.00  Resource: People Time Description: Assistance from IT to set up equipment
Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	We would like a Forensics squad room to provide Forensics with a dedicated space to support this inter-collegiate competitive activity. This room would be a place for students to come and share ideas and collaboratively work together. The squad room will be a place for students to practice and prepare for competitions and tournaments. The squad room would also be the location of resources for our Forensics team.	Resource: Instructional Equipment Description: Podiums, furnishings Est. Cost: \$3,000.00  Resource: Other Non-Budget Related Resources Needed Description: Dedicated room for forensics
Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	We need funds for travel and tournament participation for the Forensics team, including state, national and international tournaments. Nearby community college programs have a Forensics budget of nearly \$30, 000 (Las Positas, Chabot). We would like to only double our current budget of \$9000 to \$18,000.	Resource: Other Budget Related Resources Needed Description: Augmentation to Forensics Travel Budget Est. Cost: \$9,000.00
Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	An increase in the Forensics supply budget. Supplies are required in order to compete in tournaments.	Resource: Other Budget Related Resources Needed Description: Instructional Supplies Budget Augmentation Est. Cost: \$500.00

Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	Departmental memberships to NCA for access to online academic journals for use in the Communication Labs for student and faculty research.	Resource: Other Budget Related Resources Needed Description: Professional Institution Membership to NCA Est. Cost: \$1,000.00
Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	Opportunity and funds to keep up to date with current research and development within the Communication Studies discipline. Two faculty members earned their degrees 20 years ago and the field has changed dramatically the last two decades and continues to change quickly and dynamically. Request \$5000.	Resource: Other Budget Related Resources Needed Description: Professional Development - Comm Studies Est. Cost: \$5,000.00
Lieu	Instructional Disciplines	Speech and Communication/Forensics(15003,15005)	We need new computers and printers for the Communication Labs. Large screen MACS and laser printers. All of our equipment is repurposed from the college and there are software issues, hardware issues, and connectivity issues.	Resource: Computer Related Equipment Description: Replace computers in Comm Labs Est. Cost: \$10,000.00
Little	Administrative Services	Administrative/Financial Services(67200, 67201)	Improve efficiency by Implementing Web Time Entry (WTE) for non-academic hourly and student employees so that all timesheets can be submitted through webadvisor and paper timesheets will be eliminated. Web Time Entry allows the electronically employee-entered and supervisor-approved hours to enter the payroll process workflow, negating the manual entry each month by the Payroll department. WTE is paperless, which supports and promotes sustainability and is necessary to increase payroll accuracy and efficiency.	Resource: People Time Description: HR and IT working together to plan and phase in departments over two years

Robbie	Instructional Services	Curriculum and Scheduling(60201)	Improve the effectiveness and accuracy of degree audit within Colleague, which will then result in increased student-friendliness of Student Planner and allow students to monitor their progress towards program completion.	<p>Resource: People Time  Description: Significant dedicated time for the Director to focus on Student Planner updates and implementation.  Est. Cost: \$0.00</p> <p>Resource: Staff/Administrative Position  Position Title: Schedule Coordinator  FTE: Increase from .75 to 1.00  Est. Cost: \$19,000.00</p>
Robbie	Instructional Services	Articulation(64901)	Increase the number of Ohlone courses approved for C-ID, which will allow Ohlone to maintain Chancellor's Office approval of associate degrees for transfer (ADT's) as mandated by Senate Bill 1440; result in increased course-to-course articulation with CSU's and CCC's; enable students to more easily transfer between community colleges and to baccalaureate institutions; and complete their academic goals.	<p>Resource: People Time  Description: Significant dedicated time for the Articulation Officer to focus on increasing courses approved for C-ID and working with faculty to revise courses as requested by C-ID reviewers.  Est. Cost: \$0.00</p> <p>Resource: Staff/Administrative Position  Position Title: Schedule Coordinator  FTE: Increase from .75 to 1.00  Est. Cost: \$19,000.00</p>
Robbie	Instructional Services	Articulation(64901)	Increase course-to-course articulation with CSU's, UC's, CCC's, and private institutions, thereby improving students' ease of transfer between institutions and allowing students to more accurately track their progress towards program completion via Student Planner, the online education plan tool.	<p>Resource: People Time  Description: Significant dedicated time for Articulation Officer to compare Ohlone courses to CSU, UC, and private institutions courses to determine course equivalencies; submitting those courses for articulation.</p> <p>Resource: Staff/Administrative Position  Position Title: Schedule Coordinator  FTE: Increase from .75 to 1.00  Est. Cost: \$19,000.00</p>

Sabit	Administrative Services	Administrative/Financial Services(67200, 67201)	Increase staff capacity in the Accounts Receivable unit to effectively handle the additional workload created due to enrollment restoration and the loss of Admin Services Analyst Position Justification: 1. The Accounts Receivable unit used to have two full time staff (2.0 FTE) before the great recession, but due to workload reduction during the recession one position was reduced to a .5 FTE. Now that enrollment restoration is underway and the district has restored about 5% enrollment since 2012-13, there is a need for additional direct student support in this unit & the current 1.5 FTE is not sufficient to meet that additional demand. 2. Business Services used to have an Admin Services Analyst position that assisted the Student A/R Unit with various technical tasks such as setting up Rate Tables, processing & E-filing of 1098Ts, uploading and downloading collection data, running the letter campaign, RegReady Testing, setting up online payment plans with Nelnet	Resource: Staff/Administrative Position Position Title: Accounting Tech III FTE: increase .5 FTE to 1.0 FTE Est. Cost: \$35,000.00
Stagnaro	Instructional Disciplines	Test Program(000000)	(test)Redesign the PR Module to link budget resources with planning.	Resource: People Time Description: Complete input of PIOs
Trigg	Student Services Program Review - Directors	ASOC(69601)	to increase the utilization rate of students accessing webadvisor to complete their student ed plan.	Resource: Computer Related Equipment Description: 12 laptops Est. Cost: \$12,000.00  Resource: Staff/Administrative Position Position Title: Mental Health Counselor FTE: .5 Est. Cost: \$40,000.00
Trigg	Student Services Program Review	EOPS(64300)	PIO: Increase the number of African American EOPS students by 10% for Fall 2015. WHY: Over the past five years, the numbers of African American students in EOPS have fluctuated. o F09; 18.2% o F10; 19.1% o F11; 15.1% o F12; 20.2% o F13; 17.1% According to the Student Equity Plan, it has been determined that this population is underserved college wide, as well as in the EOPS program. These students are targeted for additional and equitable support.	Resource: Data from Research and Planning Office Description: More data about African American Students, who are BOG eligible  Resource: People Time Description: Outreach from EOPS Staff

Trigg	Student Services Program Review	CARE(64993)	PIO: Increase our CARE numbers to fifty (50) students by Fall 2015 WHY: ?In light of an economy that is still feeling the effects of the recession, there remains a growing need for this program. ?While these inflated numbers will temporarily increase the cost to the program, CARE can be supported from the EOPS budget. It takes approximately two allocation cycles for an increase in allocation to occur.	Resource: Other Budget Related Resources Needed Description: Incentives for student referrals Est. Cost: \$500.00  Resource: People Time Description: EOPS/CARE Coordinator to staff outreach activities, etc.
Trigg	Student Services Program Review	CalWorks(64995)	PIO a. Improve academic success by increasing the number of students who complete their education plans before the start of school. b. Increase the percentage of students that receive job search skills and work study opportunities by 75% Why? By increasing their academic knowledge and skills, students will obtain more resource opportunities for them to re-enter the workforce and become self-sufficient.	Resource: People Time Description: Collaboration with other programs and student tracking by Coordinator
Trigg	Student Services Program Review	CalWorks(64995)	PIO ?Expand needed services such as; workshops, information about resources and increased Work Study opportunities. WHY? Self-sufficiency and entry/advancement in the work force are the primary goals of the CalWORKS program. This is accomplished through multiple direct contact with students. More activities will allow more students to fulfill this goal.	Resource: Other Budget Related Resources Needed Description: College absorption of Health Benefits for Coordinator position Est. Cost: \$35,000.00  Resource: People Time Description: With available resources...plan and implement more activities and services.
Trigg	Student Services Program Review - Directors	ASOC(69601)	PIO?s ?Hire a Student Services Assistant who can provide administrative and program services in concert with the Program Coordinator. o Approximate Salary: \$40K The Why? Currently, 90% of the day-day-day management and coordination falls on the shoulders of the Student Activities Coordinator. The Director of Student Life provides general oversight, including budget, staffing and leadership training. The Coordinator only works 30 hours per week, and is not physically able to increase to 40 hours. It would be more feasible and practical to have no less than a 50% classified employee to help us provide services.	Resource: Other Budget Related Resources Needed Description: Hire Student Services Assistant (50%) Est. Cost: \$40,000.00

Trigg	Student Services Program Review	ASOC(69601)	<p>PIO?s ?Hire a Student Services Assistant who can provide administrative and program services in concert with the Program Coordinator. oApproximate Salary: \$40K The Why? Currently, 90% of the day-day management and coordination falls on the shoulders of the Student Activities Coordinator. The Director of Student Life provides general oversight, including budget, staffing and leadership training. The Coordinator only works 30 hours per week, and is not physically able to increase to 40 hours. It would be more feasible and practical to have no less than a 50% classified employee to help us provide services.</p>	<p>Resource: Staff/Administrative Position  Position Title: CSEA Employee  Description: Half Time CSEA employee  FTE: .5  Est. Cost: \$40,000.00</p>
Warden	Instructional Disciplines	Athletics(69600)	<p>In PIO #1, we wish to increase program enrollments across all of our intercollegiate sports in order to address the significant reduction in recent years (248 in 2011-12 to 243 in 2012-13 to 217 in 2013-14).</p>	<p>Resource: People Time  Description: Individuals will be assigned to research, collect data and to draft a document to present to the department faculty.</p>
Warden	Instructional Disciplines	Athletics(69600)	<p>In PIO #2, Implement laptop and/or tablet technologies that will provide real time analysis to improve student athletic performance objectives.</p>	<p>Resource: Computer Related Equipment  Description: Tablets and/or Laptops  Est. Cost: \$10,000.00</p> <p>Resource: Instructional Software  Description: Sport specific performance analysis software.  Est. Cost: \$10,000.00</p> <p>Resource: People Time  Description: Training for Coaches</p>

Warden	Instructional Disciplines	Kinesiology: Athletic Training(08005)	<p>Minimize barriers to student transfer to four-year institutions with accredited athletic training education programs (ATEP) to better align with those four-year institutions and ATEPs. There is a significant need to assess and evaluate the current program requirements and associated elements (courses, pre-requisites, sequencing, advising, articulation, etc.) The purpose is to then identify and pursue enhanced alignment and articulation with four-year institutions to create a more defined pathway for students to transfer. The objective is not merely for students to transfer, but for them to transfer and be in a position to be successful immediately upon transfer secondary to the completion of program requirements here at Ohlone. There currently exist several obstacles/barriers that significantly impact the ability of students to transfer in a timely fashion (ideally, two years) and be in a position to immediately pursue their academic goals at the four-year schools. Some of those barriers are at Ohlone and some are external to our institution. Identification of those barriers will allow for dialogue to occur and for strategies to be designed to address impactful elements.</p>	<p>Resource: Data from Research and Planning Office  Description: Data regarding student success within the program to date. Existing articulation agreements with four-year institutions with ATEPs.</p> <p>Resource: People Time  Description: Program faculty will need to spend time pursuing and identifying the PIO objective information to create matrices to enhance alignment with four-year institutions with ATEPs.</p>
Warden	Instructional Disciplines	Physical Education/Health(12010)	<p>Provide an learning environment that includes audio/visual modalities for disseminating information in order to improve student retention and success.</p>	<p>Resource: Facilities Improvement  Description: Preparing for installation of screen and projector</p> <p>Resource: Instructional Equipment  Description: Audio/visual equipment  Est. Cost: \$10,000.00</p> <p>Resource: People Time  Description: Lead faculty will need to research appropriate technology</p>

Warden	Instructional Services	Community Education(68201,68203, 68215)	Increase computer programming classes to meet the needs and high demand of interest of students in the Tri Cities area.	<p>Resource: Computer Related Equipment Description: Dedicated laptop carts will be needed to deliver courses.</p> <p>Resource: Facilities Improvement Description: The current allocated space for OFK is too small and the relocation or creation of a new office and instructional space will be more conducive to program growth.</p> <p>Resource: Staff/Administrative Position Position Title: Part-time Customer Service (Professional Expert) FTE: N/A</p> <p>Resource: Staff/Administrative Position Position Title: Increase Community Services Specialist to Full-Time FTE: 0.25 increase(0.75 to 1)</p> <p>Resource: Staff/Administrative Position Position Title: Part-time Site Coordinator (Professional Expert)</p>
Warden	Instructional Services	Community Education(68201,68203, 68215)	Offer a STEM career exploration program to junior high students in order to gain interest at a younger age for Ohlone's degree and certificate programs, and career pathways.	<p>Resource: Facilities Improvement Description: The current allocated space for OFK is too small and the relocation or creation of a new office and instructional space will be more conducive to program growth.</p> <p>Resource: Staff/Administrative Position Position Title: Part-time Customer Service (Professional Expert)</p>



Weaver	Student Services Program Review - Directors	Admissions & Records(62000)	Hire and maintain a full staff for Admissions & Records, including an Executive Assistant to the Dean, to more effectively and efficiently serve students. Filling the Executive Assistant position will allow the Dean to focus more on Federal and State Policies and Regulations as they pertain to daily campus operations and ensure compliance with Federal and State regulations.	Resource: Computer Related Equipment Description: Workstation Est. Cost: \$0.00  Resource: Other Budget Related Resources Needed Description: Work Area Established (Furniture, Telephone, etc.)  Resource: Staff/Administrative Position Position Title: Executive Assistant FTE: 1.0
Wilmeth	Student Services Program Review	Interpreting Services(64201)	Extend service hours available to provide Deaf students and students with disabilities access to accommodations in alignment with college operating hours.	Resource: Computer Related Equipment Description: Kiosk at front desk with SARS system installed  Resource: Staff/Administrative Position Position Title: Student Support Assistant--Accommodations FTE: 1.0
Worley	Administrative Services	Campus Police and Safety	Increase Fremont Campus Police and Safety personnel to enable 24 hour security coverage of the campus during Measure G construction	Resource: Staff Title: Campus Safety Officers Est. Cost: \$69,000 Funded through Measure G Description: Increase staffing by two safety officers 7 days per week Position Title: Safety Officer I-II
Zingsheim	President's Office	Human Resources(67300)	Develop service learning impacts and metrics to ensure HR provides quality and efficient services.	Resource: People Time Description: Time to research service impact and metrics