Introduction [Shairon Zingsheim and Jeffrey Dean]
   Brief background of EEO plan and the origin of this Advisory Committee
   Purpose and hopes for this group
   Name
   Reporting structure
   Quick survey of group’s hopes/assessment of College’s needs
   Today’s plan

Review of committee’s potential work and how it might be enacted [All]
   Capturing committee’s ideas/brainstorming ideas

Closing thoughts and thoughts about future tasks and meetings [Shairon and Jeff]