

# Ohlone College

## Program Review Report

- **Program Description and Scope:**

- *Program Review Title:* Disabled Students Program and Services
- *Academic year:* 2015/2016
- *Review Type:* Student Services Program Review
- *Program/Departments:* DSPS (64200)
- *Authority Code:* 71-Director, Disabled Students Program and Services
- *External Regulations:* Yes X No

California Community College Chancellors Office and Title V, Title V Implementing Guidelines, ADAA & Ahead Guidelines.

- *Provide a brief narrative that describes the services provided.*

Disabled Students Program & Services (DSPS) is designed to open the doors to educational and occupational opportunities for students with disabilities. Specialized services and educational accommodations are provided to students with disabilities to help them achieve their educational and vocational goals. Services available include counseling; placement testing; priority registration; assessing for learning disability eligibility and services; college and campus orientations; mobility orientations; specialized personal and educational development classes; classes; job development assistance; adaptive technology lab (ATC); alternate media; community outreach; and disabled parking.

- **College Mission**

- *Mission Statement*

Ohlone College responds to the educational needs of our diverse community and economy by offering high quality instruction supporting basic skills, career development, university transfer, and personal enrichment and by awarding associate degrees and certificates to eligible students in an innovative, multicultural environment where successful learning and achievement are highly valued, supported, and continually assessed.

- *Program Relation to College Mission.*
  - Support Services
- *State your program Mission/Purpose.*

The mission of DSPS is to empower and support the individual potential of each student in their educational, person and career deveopment. Accessibility in classes, campus facilities, and all educational services are our primary

objectives. The DSPS Staff will strive to promote campus awareness and sensitivity to disability issues and enhance community engagement among faculty, staff, and the larger Ohlone community.

- *Briefly describe program accomplishments.*
  - Each year we have 15-20 graduates (who receive AA and/or Certificates and transfer on to a 4 year institution)
  - We have sponsored Disability Awareness Events that have been well attended
  - We have revived our PD 100 course. Students have successfully completed this class well informed with study skills and techniques to be successful in college. This class also falls right in line with SSSP
  - Each year we have an outstanding student to nominate for the Student Awards Ceremony
  - We have had successful Audits
  - We have hired a new Alternate Media Specialist who has gotten our forms in an accessible format so we can put them online for student use
  - Having a DSPS Counselor on the Newark Campus has gotten positive response from students.

- **Student/Program Achievement**

- *List area-specific outcomes.*

Success will be defined as 85% or higher positive ratings from submitted DSPS surveys confirming DSPS educational accommodations and academic counseling has increased their academic success and helped them fulfill their academic goals.

- *Identify internal and/or external benchmarks and regulations.*

We have had increasing number of DSPS students. Surveys and/or suggestion forms will be used each semester to give the DSPS staff an idea of how we are doing and where we need to improve with the following services we provide.

- Counseling
- Accommodations
- LSP Classes
- ATC Lab

- *Enter assessment results for area-specific outcomes and analyze trends.*

In progress

- *Analyze program budget trends and expenditures. Comment on how the program can best use budget resources.*

DSPS is categorically funded.

2014/2015 fiscal year DSPS received the following expenditures:

DSPS - \$1,073,375 (used for DSPS staff salaries, benefits, office supplies, mileage)

DHH - \$741,149 - (used for Interpreter/Accommodation Director salary and benefits along with classroom interpreters and realtime captioners salaries and benefits)

Access to Print - \$26,717 -( use for print media material and supplies along with assistive technology hardware and software for our disabled students)

- *Analyze the program's current use of staff, equipment, technology, facilities, and/or other resources. Comment on how the program can best use these*

*resources.*

DSPS Staff

1 Director of DSPS

2 Full-Time Counselors ( 1 DSPS Counselor & 1 Deaf Counselor)

3 Adjunct Counselors ( 2.DSPS Counselors & 1 Deaf Counselor)

1 LD Specialist

1 Alternate Media/Assistive Technology Specialist

1 DSPS Program Assistant (currently a vacant position)

1 student worker

1 temp. employee (working with blind students and test proctoring)

1 Interpreting & Accommodation Director

1 Accommodations Specialist

12 Full-Time Staff Interpreters

2 Full Time Real Time Captioners

40 + hourly interpreter & real time captioners

Adaptive Technology Lab - has 11 computers that have assistive technology for students to use plus the rooms have CCTV, scanners and printers.

5 portable CCTV for low vision students to use in class

Reduced Distraction free testing rooms - which are equipped with adaptive hardware and software

Braille Embosser

○ *Additional Program Table Files.*

○ *Future Actions*

Strategies to improve achievement indicators. Specify.

\* Attend trainings on the current trends and changes in adaptive software and hardware. Key people to attend these trainings:

- DSPS Staff
- IT Staff and others on campus

\* Initiate student feedback on DSPS services and staff.

- Counselor evaluations
- LD Specialist evaluations
- Accommodations surveys
- Suggestion Forms

● **Program Improvement Objectives**

1. *Based on the program data analysis and PSLO analysis, identify your Program*

*Improvement Objective(s): What are you going to do? Why are you going to do it?*

DSPS has noticed a large number of students do not realize what their disability is (even though they have had an IEP throughout K-12), they don't know what accommodations they need or how to use them and most of all, how to advocate for themselves. DSPS would like to improve our LSP courses by adding a new course titled: Advocating for Life and Vocational Goals.

*Notes (optional): Please include any notes related to your PIO. (2500 Character limit)*

This course provides students with disabilities with knowledge, skills, and resources to make decisions and communicate needs for determining their own life and vocational path. Students will learn about disabilities and adaptive skills to mitigate personal disabilities. Students will learn and practice effective communication skills.

*Program PIO will address the following:*

- Student Learning & Achievement

*How will you assess the effectiveness of your PIO:*

Upon completion of this course, the students will be able to effectively communicate and advocate for decisions they make in regard to personal and vocational goals.

**PIO Action Plan:**

*How will you accomplish this?*

The staff will meet on a regular basis to develop the course.

*What is your timeline?*

Fall 2016 or Spring 2017

*Who is going to do this?*

DSPS Staff will collaborate to develop and implement this course

*PIO Status:*

- New

*Closing the loop - Describe the results of your PIO implementation or completion:*

N/A

*Conclusion: Complete if PIO has been completed*

*Fiscal Resources Status:*

- People time

**PIO Resources:**

- Resource: People Time  
Description: DSPS staff time

2. *Based on the program data analysis and PSLO analysis, identify your Program Improvement Objective(s): What are you going to do? Why are you going to do it?*

The Learning Strategies Tutors will teach tips and tools to help students stay on track and on task in their course work. They will learn to manage their study time, organizational skills, use of assistive technology and other accommodations that will benefit them in and outside the classroom.

*Notes (optional): Please include any notes related to your PIO. (2500 Character limit)*

*Program PIO will address the following:*

- Student Learning & Achievement

*How will you assess the effectiveness of your PIO:*

Surveys will be given to students who are seeing a Learning Strategies Tutor. The

surveys will be given to the students at the beginning of each semester and at the end of each semester. We hope to report the impact of the students learning and achievements.

**PIO Action Plan:**

*How will you accomplish this?*

To get this program established, DSPS would need to work collaboratively with the Basic Skills Committee and the Student Success Support Program (SSSP) Committee to discuss options and support for the tutors to work with the DSPS students and help them succeed in their basic skill course work and successfully accomplish their educational goal(s).

*What is your timeline?*

Fall 2016

*Who is going to do this?*

DSPS Staff Outreach to outside agencies (Department or Rehabilitation and others)for tutor referrals

*PIO Status:*

- In-Progress

*Closing the loop - Describe the results of your PIO implementation or completion:*

N/A

*Conclusion: Complete if PIO has been completed*

*Fiscal Resources Status:*

- Source: dsps, Amount: \$5520

**PIO Resources:**

- Resource: People Time  
Description: DSPS staff collaborating with Basic Skills Committee and SSSP Committee
- Resource: Tutors - Students  
Description: Learning Strategies Tutors  
FTE: 1.5  
Est. Cost: \$4,320.00
- Resource: Computer Related Equipment  
Description: tablets and or ipads for the tutors  
Est. Cost: \$1,200.00
- Resource: Facilities Improvement  
Description: space/room will be needed for the tutors to do their tutoring

**Attached Files:**